

General Ledger Report Pack











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Purposes & Benefits of GL Reports

The following table shows the various reports in GL including their purposes and benefits.

	PURPOSES & BENEI	FITS OF GL REPORTS	
Report	Purpose	Benefit	When to Run
Account Information Reports	Provides information for account balances, budgets, or journal entries, depending on the tab selected in the Account Information window when the report is printed.	Quickly print account- specific information such as differences in yearly balances and budgets or journal entries for a specific time period.	As needed.
Advanced Client Costs Report	Compares cost advances in Tabs3 Billing, checks and invoices in Tabs3 Accounts Payable (AP), and Advanced Client Costs account balances.	Helps ensure there are no discrepancies in cost advances between Tabs3 Billing, AP, and GL.	Monthly or as needed.
Balance Sheet	Shows assets, liabilities, and owner equity as of a specific date. A detail Balance Sheet that lists each account or a summarized Balance Sheet can be run.	Shows the financial position of a business on a specific date. Optionally include columns for each month, quarter, or year, as well as columns for each month in the current year along with difference and change in percentage.	Monthly or as needed.
Budget Report	Lists each month of the specified year with budget amounts for each account specified.	Verify budget amounts entered and totals. Can be printed for any year that has budget figures.	Usually annually after adjusting budget amounts for the year.
Bank Account Balance Report	Shows the current balance and grand totals for all accounts designated as bank accounts.	Allows you to easily see how much cash the firm has.	As needed.
Deposit Summary	Shows the itemized detail receipts and bank account information for individual deposits.	This report can be sent with the actual deposit to the bank.	As needed.
General Ledger	Prints a comprehensive list of all activity for selected accounts for a specified time frame.	Provides a detail ledger of each account showing beginning balance, activity, and ending balance for the specified time frame. Grand totals are also shown, making it easy to verify that you are in balance. All columns are optional, and a running balance can be included.	Monthly or as needed.

	PURPOSES & BENEI	FITS OF GL REPORTS	
Report	Purpose	Benefit	When to Run
Income Statement	Shows revenues, expenses and the resulting profit/loss. A detail Income Statement that lists each account or a summary Income Statement can be run.	Shows the results of business operations for a specified period of time. Optionally include budget figures making it easy to see accounts that are out-of-line with projected revenues and expenses. Optionally include each month in this year, comparison figures for last quarter or last year and percentages.	Monthly or as needed.
Journal Entry List	The Journal Entry list is used to see all transactions that can be accessed using the Journal Entry window.	Provides the ability to print all records in a single record or batch.	As needed.
Journal Entry Verification List	Provides a paper audit trail of all transactions entered from all sources. Changes and deletions are also included. Separate lists are maintained for each User ID.	Allows you to check your work after each data entry session.	Usually after each data entry session. GL can be configured to not allow deletion of the verification lists unless they have been printed.
Journal Report	Provides a list of journal entries for specified accounts, dates, check numbers, journals, departments, and sources in a variety of sort orders.	Shows a concise list of journal entries. Particularly useful for printing a list of journal entries in check number order or entry order. Also useful for printing a list of reconciled entries, unreconciled entries, or both. Select which column to print and up to 3 sort orders.	As needed.
Reconciliation Discrepancy Report	Shows the current bank account balance, detail information on unreconciled journal entries/deposits, the ending balance of the previous reconciliation, the difference between the calculated beginning balance and the beginning balance from your bank statement, and the previously reconciled total.	Allows you to quickly and easily locate issues that prevent the Reconciliation from balancing.	As needed.
Reconciliation Report	Shows cleared journal entries/deposits, unreconciled journal entries/deposits or both in a summary or detail format.	Provides a listing of all journal entries/deposits cleared during the current reconciliation. A useful tool for determining where discrepancies reside when not in balance.	Monthly before finalizing the Reconciliation or as needed.

	PURPOSES & BENEI	FITS OF GL REPORTS	
Report	Purpose	Benefit	When to Run
Statement of Cash Flows	Shows the amount of cash earned from profit, where you received additional cash, and where your cash was spent, broken down by Statement of Cash Flow Classification.	Shows how the firm's cash position has changed over a period of time.	Monthly or as needed.
Trial Balance	Shows the beginning balance, net activity, and ending balance for each account. Totals are shown for net debit and net credit activity.	Used as a worksheet for determining if you are in balance.	Monthly or as needed.

Optional Report Footer

Footer

Print Footer

Print User Initials

Print Horizontal Ruling Line

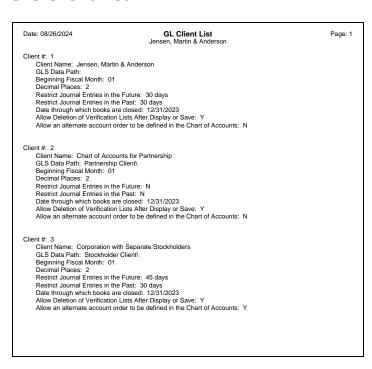
The software can be configured to include an optional footer on the reports. The footer includes the day of the week, date, and time the report is printed. You can optionally include a horizontal ruling line and the initials of the User ID who prints the report.

The footer is configured at the printer level for each workstation in the Advanced Printing Options window (*File* | *Print Setup* | *Advanced Printing Options*).

The following is an example of a footer with the user initials and horizontal ruling line.

MLJ Monday 08/26/2024 9:51 am

GLS Client List



Menu Reports | File List | GLS Client List

The report shown to the left is a GLS Client List. This list shows the client number, client name, data path, and the various settings that have been defined for each GL client. Each GL client is used to maintain a set of books for an accounting entity. Up to 999 GL clients can be defined in GL.

Journal Name List & Department List

Date: 08/2	26/2024	Journal Name List Jensen, Martin & Anderson	Page: 1
Journal	Name		
1	General		
2	Receipts		
3	Disbursements		
4	Payroll		

ate: 08/26/202	4	Department List Jensen, Martin & Anderson	Page
Department	Description		
1	Michael L. Jensen		
2	Paula Ann Martin		
3	Ronald P. Anderson		
4	Robert O. Burns		
5	Kendra I. Michaels		
6	Daniel H. Brady		
7	Cheryl Bradley		
8	Jennifer A. Noonan		
9	Jason I. Masterson		
10	Jimmy P. Praum		

Menu Reports | File Lists | Journal Name List

Menu Reports | File Lists | Department List

The lists on page 7 and page 8 show the information in the Journal Name List and the Department List. The Date shown for each list indicates the date the list was printed. Departments are optional and are used for separate profit centers, locations, timekeepers, or anything for which you want to print individual financial statements. Examples of a departmentalized chart of accounts and departmentalized financial statements can be found on pages 68–79.

Journal Entry List by Batch Number

Date: 08/26/2024	Journ	al Entry List I Jensen, Martin	y Batch Numb & Anderson	per		Page: 1
Batch #: 693						
Account #/Name	Trans #	Date	Debit	Credit	Description	
1110.00 - Operating Account	156	08/21/2024		1,000.00	Payment on Bank Loan	
8170.00 - Interest Expense	156	08/21/2024	612.26		Interest Expense on Bank Loan	
2510.00 - Bank Loan Payable	156	08/21/2024	387.74		Principal Payment	
1110.00 - Operating Account	155	08/18/2024		110.00	Equipment Lease	
8060.00 - Office Equipment Lease	155	08/18/2024	110.00		Equipment Lease	
1110.00 - Operating Account	154	08/18/2024		152.36	ABC Office Supplies	
8040.00 - Office Supplies	154	08/18/2024	152.36		ABC Office Supplies	
8100.00 - Internet/Online Charges	154	08/18/2024	95.00		Eastern Nebraska Cable Company	
1110.00 - Operating Account	154	08/18/2024		95.00	Eastern Nebraska Cable Company	
1110.00 - Operating Account	154	08/18/2024		756.55	Lincoln Telephone Company	
8090.00 - Telephone	154	08/18/2024	756.55		Lincoln Telephone Company	
1110.00 - Operating Account	153	08/21/2024		270.00	Business Cards - KIM, JIM, JAN	
7050.00 - Publicity (Ads, Brochures)	153	08/21/2024	270.00		Business Cards - KIM, JIM, JAN	
8020.00 - Utilities	152	08/18/2024	150.00		Lincoln Water & Waste	
1110.00 - Operating Account	152	08/18/2024		150.00	Lincoln Water & Waste	
1110.00 - Operating Account	151	08/17/2024		600.00	Equipment Lease	
8060.00 - Office Equipment Lease	151	08/17/2024	600.00		Equipment Lease	
1110.00 - Operating Account	148	08/15/2024		125.89	Lincoln Electric Systems	
8020.00 - Utilities	148	08/15/2024	125.89		Lincoln Electric Systems	
1110.00 - Operating Account	148	08/15/2024		250.00	Postage	
8120.00 - Postage	148	08/15/2024	250.00		Postage	
1110.00 - Operating Account	144	08/10/2024	3,000.00		Rent Received - Sublease	
4900.00 - Miscellaneous Income	144	08/10/2024		3,000.00	Rent Received - Sublease	
8010.00 - Office Rent	144	08/10/2024	6,500.00		D & B Real Estate - Monthly Rent	
1110.00 - Operating Account	144	08/10/2024		6,500.00	D & B Real Estate - Monthly Rent	
8030.00 - Parking	144	08/10/2024	90.00		City of Lincoln - Parking	
1110.00 - Operating Account	144	08/10/2024		90.00	City of Lincoln - Parking	
	Debits Credits	_	13,099.80	13.099.80		
	Credits			13,099.80		

Menu File | Open | Journal Entries | Batch tab |

The report shown above is an example of a Journal Entry List by Batch Number. This list can be printed from within the **Batch** tab of the Journal Entries window. The contents of this list include the batch number, account number, account name, transaction number, transaction date, transaction amount, and description. Also included are total Debits and total Credits.

Journal Entry List by Transaction

Date: 08/26/2024	Jour	rnal Entry List Jensen, Martin	by Transactio & Anderson	n		Page:
Trans #: 156						
Account #/Name		Date	Debit	Credit	Description	
1110.00 - Operating Account		08/21/2024		1,000.00	Payment on Bank Loan	
8170.00 - Interest Expense		08/21/2024	612.26		Interest Expense on Bank Loan	
2510.00 - Bank Loan Payable		08/21/2024	387.74		Principal Payment	
	Debits		1,000.00			
	Credits			1,000.00		
	Difference			0.00		

Menu

File | Open | Journal Entries | Transaction tab |



The report shown above is an example of a Journal Entry List. This list can be printed from within the Journal Entries window. The contents of this list include the transaction number, account number, account name, transaction date, transaction amount, and description. Also included are total Debits, total Credits, and the Difference, if any.

Recurring Entry List

te: 08/26/20	J24					ecurring E en, Martin				Pag
Rec#	Account #	Day	Amount Re	eference	Check #	Journal	D/C	Hold	Description	
1	1413.00	15	121.97 D	epreciation		1	С	N	1/12 Annual Depreciation	
1	8130.00	15	121.97 D	epreciation		1	D	N	1/12 Annual Depreciation	
2	2510.00	00	500.00	•		1	D	Υ	Payment on Bank Loan	
2	1110.00	00	500.00			1	С	Υ	Payment on Bank Loan	
D	ebits:		121.97	Credits:		121.97				
Hold D	ebits:		500.00	Credits:		500.00				

Menu

Reports | File Lists | Recurring Entry List

Definitions for Recurring Entry List

Date The date the list was printed.

Rec # The **Record #** is automatically assigned by GL. It is used to retrieve recurring entry records for

purposes of changing or deleting.

Day 00-31. Indicates the day to be used for the journal entry. "00" indicates the day will be taken from

the Posting Date. The month and year are taken from the Posting Date entered when the Post

Recurring Entries utility is run.

Reference 12 character user defined field.

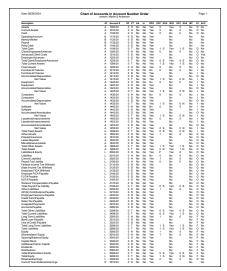
D/C "D" = Debit, "C" = Credit.

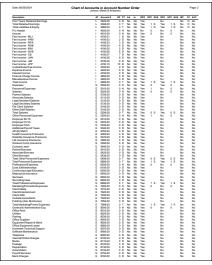
Hold "Y" = Yes, "N" = No. Recurring entry records with an "N" will be posted to the journal entry file

when the Post Recurring Entries utility is run. Recurring entry records with a "Y" are on hold and will

not be posted. Separate totals for recurring entries on hold are shown.

Chart of Accounts List

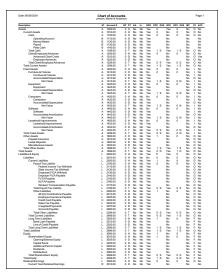


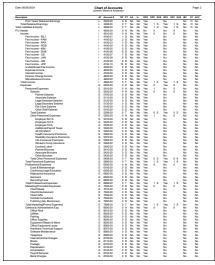


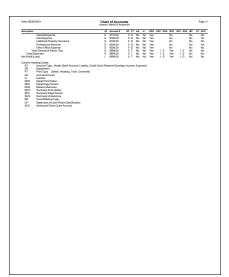
	Standards Thomas Expense Alab Expense Alab Expense Lishilly AProporty Insurance Professional Genetics Trail General & Ardinis Exp. Total Consense Ardinis Exp. Total Consense Ardinis Exp. Column Heading Codes: AT Account Type (Asset, Bank Account, Lishilly, Owdit		8170.00 8190.00 8190.00 8200.00 8300.00 8999.00	000000000000000000000000000000000000000	No No No	No No	Yes	DPC	ous	No	SPC SUS	No	No
### ### ### ### ### ### ### ### ### ##	Auto Expense Lability & Property Insurance Protessional Earviese Ober Office Spense Ober Office Spense Table Expense Admin. Expense Table Expense Admin. Expense Table Expense Admin. Expense Column Neading Codes: Column Neading Codes: Aft Account Liability Credit Aft Account Liability Credit		8190.00 8190.00 8200.00 8300.00 8999.00	0 0	No No	No.	Yes					No	
1800 1	Liability A Property Insurance Professional Services Other Office Superse Total Ganeral & Admin. Exp. Total Ganeral & Admin. Exp. Total Ganeral & Admin. Exp. Column Heading Codes: AT Account Tipe (Asset Sant Account, Liability, Credit AT Account Tipe (Asset Sant Account, Liability, Credit		8190.00 8200.00 8300.00 8899.00	0 0	No.	No.							
The Child September 1	Oher Office Expense Total General & Admin. Exp. Total General & Admin. Exp. Total Superness Net Profit (Loss) Column Heading Codes: AT Account Type (Asset Bank Account Liability, Credit	- 1	8300.00 8999.00 9899.00	0.0								No	N
Marked M	Total General & Admin. Exp. Total Expenses feet Profit (Loss) Joilann Heading Codes: AT Account Time (Asset Bank Account Liability Chefit	-	9899.00			No.							
Fig.	Total Expenses Net Profit (Loss) Column Heading Codes: AT Account Type (Asset Bank Account Liability, Oredit	Ī	9899.00		No.	No.	Yes			No			
And The State of the Control of the	Net Profit (Loss) Column Heading Codes: AT Account Type (Asset Bank Account Liability Credit	- 1		0 1	No.	No No	Yes	- 1	5	Yes	1.5	No	- 3
Some of the control of the cont			9999.00	0.1	No	No.	Yes	- 1	Ď	Yes	10	No	- 7
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SUS Summary Underscore III Investibilities Type CF Statement of Cash Flows Classification													
IBT Investigation Type CF Statement of Court Flows Classification													
Seawerd Can Plan Countains Control Control Control Control Control Control Control Control Control Control Control Control Control Control Control Control Control Control Control Control Control Control Control Control													
ACC AdvantaGrant Card Account	CF Statement of Cash Flows Classification												
	ACC Advanced Client Costs Account												

The 3-page Chart of Accounts shown above represents the Chart of Accounts that is used for the sample data in **Account Number** order.

Click on an image to view the full-size images which can be found on pages 13-15.





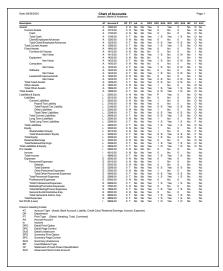


The Chart of Accounts shown above represents the Chart of Accounts that is used for the sample data in Chart of Accounts order.

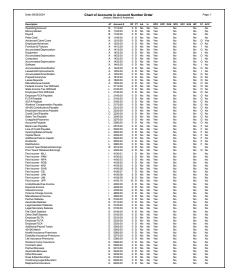
Click on an image to view the full-size sample images which can be found on pages 17-19.

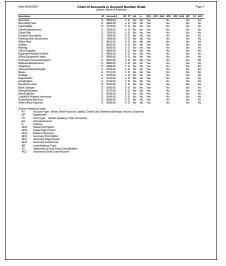
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aranta	AT A	1000.00	0.10	No.	No	Yes	DPC DUS	Yes	SPC SUS	No.	O No
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Justiert Assets Such	Â	1100.00	0 H	No.	No	Yes	0	No No	0	No	O No
Istal Cash	- 2	1199.00	0 T	No	No	Yes	1.5	Yes	1.5	No	O No
des Calen Siert/Employee Advances	- 2	1799.00	0 10	No.	No	Yes	1 2	No	1 2	No	O No
seroumpoyee Advances otal Client Employee Advances	- 2	1223.00	0 H	No.	No	Yes	0.5	Yes	0.5	No	O No
otal Criment Assets	- 2	1229.00	0.7	No.	No	Yes	1.5	Yes	15	No	O No
COM CLUTION ASSESS Cond Secrets	- 2	1400.00	0 H	No.	No	Yes	1 2	No	0 2	No No	I No
umbas & Fixtures	2	1410.00	0 14	Nin	No	No	0	No	0	No	I No
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outoment	2	1420.00	0.14	Nin	No	No	0	No	0 74	No	I No
Net Value		1425.00	0 T	No	No	Yes	1.5	No	0 N	No	I No.
omputers	Ä	1430.00	0 H	No	No	No	0	No	0	No	I No
Net Volus		1435.00	0.7	Nin	No	Ven	1.5	Ma	0 N	Mo	1 No.
oftense		1440.00	0 H	No	No	No	0	No	0	No	I No.
Net Value	Ä	1445.00	0 T	No	No	Yes	1.5	No	0 N	No	I No
easehold morovements	Ä	1450.00	0 H	No	No	No	0	No	0	No	I No
Net Value	Α.	1455.00	0 T	No	No	Yes	0.5	No	0 N	No	I No
otal Fixed Assets	A	1499.00	0 T	No	No	Yes	0.5	No	0 N	No	I No
Other Assets	A	1600.00	0 H	No	No	Yes	1	No	0	No	O No
otal Other Assets	A	1899.00	0 T	No	No	Yes	1.5	Yes	1.5	No	O No
otal Assets	A	1999.00	0 T	No	No	Yes	0 D	Yes	1 D	No	O No
labilities & Equity	L	2000.00	0 H	No	No	Yes	P	Yes	0	No	O No
labilities	L	2010.00	0 H	No	No	No	0	No	0	No	O No
Current Liabilities	L	2020.00	0 H	No	No	Yes	1	No	0	No	O No
Sayroll Tax Liability	L	2100.00	0 H	No	No	Yes	0	No	0	No	O No
otal Payroll Tax Liability	L	2199.00	0 T	No	No	Yes	0.5	Yes	0.5	No	O No
Other Liabilities	- 1	2200.00	0 H	No No	No No	Yes	1 0 5	No Ver	0 5	No No	O No
otal Other Liabilities		2299.00									
otal Current Liabilities ong Term Liabilities	- 1	2499.00	0 T	No No	No No	Yes	0.5	Yes	15	No No	O No
ong nemi Labilibes otal Long Term Liabilities	- 1	2599.00	0 H	No.	No	Yes	1 6	Yes	1.5	No No	F No
otal Liabilities outh	- 1	2999.00	0 T	No No	No No	Yes	15	Yes	15	No No	O No
quey hareholderal Equity	- 1	3010.00	0 H	No.	No	Yes	1	No.	0	No No	F No
narenosers uguty otal Shareholders' Equity	- 1	3092.00	0 7	No.	No	Yes	0.5	Yes	0.5	No	F No
otal Equity	- 1	3299.00	0 T	No	No	Yes	1.5	No	0 N	No	E No
Istained Earnings	- 1	3300.00	0.14	Nin	No	Yes	0	No	0 74	No	O No
	- 1	3399.00	0 T	No	No	Yes	1.5	Yes	1.5	No	O No
otal Liabilities & Equity	- 7	3999.00	0.7	Nin	No	Yes	1.0	Yes	1.0	No	O No
\L Header	- 7	4000.00	0 H	No	No	No	0	Ma	0	No	No
vome.		4010.00	0 H	No	No	Yes	0	No	0	No	Mo
Intel Income	- 1	4999.00	0 T	Nin	No	Yes	1.5	Yes	1.5	No	No
SZETNES	E	5000.00	0 H	No	No	Yes	0	Yes	0	No	No
Versonnel Expenses	E	5010.00	0 H	No	No	Yes	1	No	0	No	No
inlaries	E	5020.00	0 H	No	No	Yes	0	No	0	No	No
otal Salaries	E	5299.00	0 T	No	No	Yes	0.5	Yes	0.5	No	No
Other Personnel Expenses	E	5300.00	0 H	No	No	Yes	1	No	0	No	No
otal Other Personnel Expenses	E	5499.00	0 T	No	No	Yes	0.5	Yes	0.5	No	No
otal Personnel Expenses	E	5999.00	0 T	No	No	Yes	1.5	Yes	1.5	No	No
holessional Expenses		6000.00	0 H	No	No	Yes	0	No	0	No	No
otal Professional Expenses	E	6999.00	0 T	No	No	Yes	1.5	Yes	1.5	No	No
tarketing Promotion Expenses	E	7000.00	0 H	No	No	Yes	0	No	0	No	No
otal Marketing Promo Expenses	- 5	7999.00	0 T	No	No	Yes	1.5	Yes	1.5	No	No
Seneral & Administrative Exp. Intel General & Admin. Exp.	- 5	8000.00	0 H	No No	No No	Yes	0	No Yes	1.5	No No	No No
otal General & Admin. Exp. otal Expenses	- 5	9899.00	0 T	No No	No No	Yes	1 5	Yes	15	No No	No No
ota sxpenses let Profit (Loss)	- 1	9999.00	0.7	No.	No	Yes	1.0	Yes	1.0	No No	No.
en Promi (Long)		man.00	0 1	140	140	. 66		146		140	No
Column Heading Codes:											
AT Account Type (Asset, Bank Account, Liability, Cn.	with Court Dat	sined Earnin	os Income	Den	eree'						
DP Department			g-1 LLC 10								
PT Print Type (Detail, Heading, Total, Comment)											
AA Acqual Account											
In Inactive											
DPO Detail Print Option											
DPC Detail Page Control											
DUS Detail Underscore											
SPO Summary Print Option											
SPC Summary Page Control											
SUS Summary Underscore											
IBT Invertigalance Type											
CF Statement of Cash Flows Classification											
ACC Advanced Client Costs Account											

The Chart of Accounts shown above includes Heading, Total & Comment accounts only and is printed in **Account Number** order. Click on the image to view the full size report on page 16.



The Chart of Accounts shown above includes Heading, Total & Comment accounts only and is printed in **Chart of Accounts** order. Click on the image to view the full size report on page 20.





The Chart of Accounts shown above includes Detail accounts only and is in Account Number order. Click on an image to view the full-size sample images which can be found on pages 21-22.

Menu

Reports | Chart of Accounts List

The GL Chart of Accounts is user defined. You can select your own account number format up to 9 digits long. A maximum of 7 digits following the decimal point is allowed. The Chart of Accounts List includes a multitude of information.

The **Account** tab includes parameters that enable you to include only a certain range of account numbers or departments. You can specify whether to include accrual accounts on the report. The Chart of Accounts can be displayed in Account Number order, in Chart of Accounts order (where the user configures the chart of accounts layout) or in Alternate Chart of Accounts order (which allows for a second user-defined order).

The **Options** tab includes parameters that enable you to include only heading, total, and comment accounts, only detail accounts, or all types of accounts. The Chart of Accounts shown above includes detail accounts only. The 3-page Chart of Accounts shown on pages 13-15 is printed in account number order and includes all accounts. The Chart of Accounts on page 16 includes heading, total and comment accounts only and is printed in account number order. The same Chart of Accounts is printed on pages 17-19 in Chart of Accounts order.

The **Sort** tab includes parameters that allow you to print a combined report for all departments, or a separate report for each department with each department sorted in Account Number order. Additionally, you can select whether to display the report based on the order of the chart of accounts, or in numerical order.

Definitions for Chart of Accounts List

Date Report Date entered when the Chart of Accounts was run.

AT Account Type. The Account Type defines whether the account is an Asset ("A"), Bank Account

("B"), Credit Card ("C"), Liability ("L"), Retained Earnings ("R"), Income ("I"), or Expense ("E")

account.

DP Department. Up to 99 departments can be defined. The Department allows the assigning of profit

centers, thus allowing separate financial statements to be printed for individual departments if

desired.

PT Print Type. The Print Type defines whether the account is a detail account ("D"), a heading account

("H"), a total account ("T"), or a comment account ("C").

AA Accrual Account. The Accrual Account field defines whether the account is designated as an

accrual account ("Y") or not ("N").

IN Inactive. The Inactive field is applicable to detail accounts only. It defines whether the account is

inactive ("Y") or not ("N").

DPO/SPO Detail/Summary Print Option. The Print Option is applicable to heading, total, and comment

accounts only. It defines whether the account prints on a Detail and/or Summary financial

statement ("Y") or not ("N").

DUS/SUS Detail/Summary Underscore. The Underscore option is applicable to total accounts only. You can

specify whether to print a double underscore ("D"), a single underscore ("S"), or no underscore

("N").

DPC/SPC Detail/Summary Page Control. The Page Control is applicable to heading, total, and comment

accounts only. You can assign blank lines (0-9) or page breaks ("P") to print between accounts.

IBT Invert Balance Type. The Invert Balance Type field specifies whether an account has been set to

display a positive amount rather than a negative one or vice versa. This is typically done with contra

accounts.

CF Statement of Cash Flows Classification. The Statement of Cash Flows Classification determines if the

account will appear in the Operating ("O"), Investing ("I"), or Financing ("F") section when running

a Statement of Cash Flows.

ACC Advanced Client Costs Account. The Advanced Client Costs Account field designates if the account

is an advanced client costs account ("Y") or not ("N"). These accounts are used when running an

Advanced Client Costs Report.

Date: 08/26/2024	Chart of Accounts Jensen,	in Accou Martin & An		ber (Orde	r					Page: 1
Description	AT	Account #	DP PT	AA	In	DPO	DPC DUS	SPO	SPC SUS	IBT	CF ACC
Assets	Α	1000.00	0 H	No	No	Yes	0	Yes	0	No	O No
Current Assets	A	1010.00	0 H	No	No	Yes	Ö	No	Ö	No	O No
Cash	A	1100.00	0 H	No	No	Yes	Ō	No	Ō	No	O No
Operating Account	В	1110.00	0 D	No	No	Yes	ŭ	No	Ü	No	No
Money Market	В	1120.00	0 D	No	No	Yes		No		No	No
	В	1130.00	0 D	No	No	Yes				No	No
Payroll								No			
Petty Cash	В	1140.00	0 D	No	No	Yes		No		No	No
Total Cash	A	1199.00	0 T	No	No	Yes	1 S	Yes	1 S	No	O No
Client/Employee Advances	A	1200.00	0 H	No	No	Yes	0	No	0	No	O No
Advanced Client Costs	A	1210.00	0 D	No	No	Yes		No		No	O Yes
Employee Advances	A	1220.00	0 D	No	No	Yes		No		No	O No
Total Client/Employee Advances	Α	1229.00	0 T	No	No	Yes	0 S	Yes	0 S	No	O No
Total Current Assets	Α	1399.00	0 T	No	No	Yes	1 S	Yes	1 S	No	O No
Fixed Assets	A	1400.00	0 H	No	No	Yes	0	No	0	No	I No
Furniture & Fixtures	A	1410.00	0 H	No	No	No	0	No	0	No	I No
Furniture & Fixtures	A	1412.00	0 D	No	No	Yes		No		No	I No
Accumulated Depreciation	A	1413.00	0 D	No	No	Yes		No		No	O No
Net Value	A	1415.00	0 T	No	No	Yes	1 S	No	0 N	No	I No
Equipment	A	1420.00	0 H	No	No	No	0	No	0	No	l No
Equipment	A	1422.00	0 D	No	No	Yes	-	No	-	No	l No
Accumulated Depreciation	Â	1423.00	0 D	No	No	Yes		No		No	O No
Net Value	Â	1425.00	0 D	No	No	Yes	1 S	No	0 N	No	I No
							0				
Computers	A	1430.00	0 H	No	No	No	U	No	0	No	I No
Computers	A	1432.00	0 D	No	No	Yes		No		No	I No
Accumulated Depreciation	A	1433.00	0 D	No	No	Yes		No		No	O No
Net Value	A	1435.00	0 T	No	No	Yes	1 S	No	0 N	No	I No
Software	A	1440.00	0 H	No	No	No	0	No	0	No	I No
Software	Α	1442.00	0 D	No	No	Yes		No		No	I No
Accumulated Amortization	A	1443.00	0 D	No	No	Yes		No		No	O No
Net Value	A	1445.00	0 T	No	No	Yes	1 S	No	0 N	No	I No
Leasehold Improvements	A	1450.00	0 H	No	No	No	0	No	0	No	I No
Leasehold Improvements	A	1452.00	0 D	No	No	Yes		No		No	I No
Accumulated Amortization	A	1453.00	0 D	No	No	Yes		No		No	O No
Net Value	A	1455.00	0 T	No	No	Yes	0 S	No	0 N	No	I No
Total Fixed Assets	A	1499.00	0 T	No	No	Yes	0 S	No	0 N	No	l No
Other Assets	A	1600.00	0 H	No	No	Yes	1	No	0	No	O No
	Â	1610.00	0 D	No	No	Yes	'		U	No	O No
Prepaid Insurance								No			
Lease Deposits	A	1620.00	0 D	No	No	Yes		No		No	O No
Miscellaneous Assets	A	1630.00	0 D	No	No	Yes		No		No	O No
Total Other Assets	A	1899.00	0 T	No	No	Yes	1 S	Yes	1 S	No	O No
Total Assets	A	1999.00	0 T	No	No	Yes	0 D	Yes	1 D	No	O No
Liabilities & Equity	L	2000.00	0 H	No	No	Yes	Р	Yes	0	No	O No
Liabilities	L	2010.00	0 H	No	No	No	0	No	0	No	O No
Current Liabilities	L	2020.00	0 H	No	No	Yes	1	No	0	No	O No
Payroll Tax Liability	L	2100.00	0 H	No	No	Yes	0	No	0	No	O No
Federal Income Tax Withheld	L	2110.00	0 D	No	No	Yes		No		No	O No
State Income Tax Withheld	L	2120.00	0 D	No	No	Yes		No		No	O No
Employee FICA Withheld	L	2130.00	0 D	No	No	Yes		No		No	O No
Employer FICA Payable	L	2140.00	0 D	No	No	Yes		No		No	O No
FUTA Payable	Ē	2150.00	0 D	No	No	Yes		No		No	O No
SUTA Payable	Ĺ	2160.00	0 D	No	No	Yes		No		No	O No
Workers' Compensation Payable	Ĺ	2170.00	0 D	No	No	Yes		No		No	O No
	Ĺ	2170.00	0 D	No	No	Yes	0 S	Yes	0 S	No	O No
Total Payroll Tax Liability		2199.00	0 H	No	No	Yes			0 5		O No
Other Liabilities	L						1	No	U	No	
401(K) Contributions Payable	L	2210.00	0 D	No	No	Yes		No		No	O No
Employee Insurance Payable	L	2220.00	0 D	No	No	Yes		No		No	O No
Credit Card Payable	С	2230.00	0 D	No	No	Yes		No		No	O No
Sales Tax Payable	L	2240.00	0 D	No	No	Yes		No		No	O No
Unapplied Payments	L	2270.00	0 D	No	No	Yes		No		No	O No
Accounts Payable	L	2280.00	0 D	No	No	Yes		No		No	O No
Total Other Liabilities	L	2299.00	0 T	No	No	Yes	0 S	Yes	0 S	No	O No
Total Current Liabilities	Ē	2499.00	0 T	No	No	Yes	0 S	Yes	1 S	No	O No
Long Term Liabilities	Ī	2500.00	0 H	No	No	Yes	1	No	0	No	F No
Bank Loan Payable	Ĺ	2510.00	0 D	No	No	Yes	-	No	-	No	F No
	Ĺ			No		Yes					F No
Line of Credit Payable		2520.00	0 D		No		4.0	No	4.0	No	
Total Long Term Liabilities	Ŀ	2599.00	0 T	No	No	Yes	1 S	Yes	1 S	No	F No
Total Liabilities	L	2999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	O No
Equity	L	3000.00	0 H	No	No	Yes	1	No	0	No	F No
Shareholders' Equity	L	3010.00	0 H	No	No	Yes	1	No	0	No	F No
Opening Balance Equity	L	3020.00	0 D	No	No	Yes		No		No	F No
Capital Stock	L	3030.00	0 D	No	No	Yes		No		No	F No
Additional Paid in Capital	Ē	3040.00	0 D	No	No	Yes		No		No	F No
Dividends	Ĺ	3050.00	0 D	No	No	Yes		No		No	F No
Distributions	į	3060.00	0 D	No	No	Yes		No		No	F No
Total Shareholders' Equity	L L	3099.00	0 D	No			0 S	Yes	0 S	No	F No
					No	Yes					
Total Equity	L L	3299.00	0 T	No	No	Yes Yes	1 S	No No	0 N	No	F No
Retained Earnings		3300.00	0 H	No	No		0		0	No	O No

Chart of Accounts List in Account Number order - Page 1 of 3

Date: 08/26/2024	Chart of Accounts Jensen	s in Acco , Martin & A		ber	Orde	r					Page: 2
Description	AT	Account #	DP PT	AA	In	DPO	DPC DUS	SPO	SPC SUS	IBT	CF ACC
Prior Years' Retained Earnings	L	3320.00	0 D	No	No	Yes		No		No	O No
Total Retained Earnings	Ĺ	3399.00	0 D	No	No	Yes	1 S	Yes	1 S	No	O No
Total Liabilities & Equity	Ĺ	3999.00	0 T	No	No	Yes	1 D	Yes	1 D	No	O No
P/L Header	ī	4000.00	0 H	No	No	No	0	No	0	No	No
Income	!	4010.00	0 H	No	No	Yes	0	No	0	No	No
Fee Income - MLJ	l I	4100.00	0 H 1 D	No	No No	Yes	U	No No	U	No No	No No
	!										
Fee Income - PAM	!	4100.02	2 D	No	No	Yes		No		No	No
Fee Income - RPA	!	4100.03	3 D	No	No	Yes		No		No	No
Fee Income - ROB	ļ	4100.04	4 D	No	No	Yes		No		No	No
Fee Income - KIM		4100.05	5 D	No	No	Yes		No		No	No
Fee Income - DHB	!	4100.06	6 D	No	No	Yes		No		No	No
Fee Income - CB	!	4100.07	7 D	No	No	Yes		No		No	No
Fee Income - JAN	!	4100.08	8 D	No	No	Yes		No		No	No
Fee Income - JIM Fee Income - JPP	!	4100.09	9 D	No	No	Yes		No		No	No
	!	4100.10	10 D	No	No	Yes		No		No	No
Undistributed Fee Income	!	4300.00	0 D	No	No	Yes		No		No	No
Expense Income	!	4400.00	0 D	No	No	Yes		No		No	No
Interest Income	!	4700.00	0 D	No	No	Yes		No		No	No
Finance Charge Income	!	4800.00	0 D	No	No	Yes		No		No	No
Miscellaneous Income	!	4900.00	0 D	No	No	Yes		No		No	No
Total Income	<u></u>	4999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	No
Expenses	Ē	5000.00	0 H	No	No	Yes	0	Yes	0	No	No
Personnel Expenses	Ē	5010.00	0 H	No	No	Yes	1	No	0	No	No
Salaries	Ē	5020.00	0 H	No	No	Yes	0	No	0	No	No
Partner Salaries	Ē	5100.00	0 D	No	No	Yes		No		No	No
Associate Salaries	Ē	5110.00	0 D	No	No	Yes		No		No	No
Legal Assistant Salaries	Ē	5120.00	0 D	No	No	Yes		No		No	No
Legal Secretary Salaries	E	5130.00	0 D	No	No	Yes		No		No	No
File Clerk Salaries	E	5140.00	0 D	No	No	Yes		No		No	No
Other Staff Salaries	E	5150.00	0 D	No	No	Yes		No		No	No
Total Salaries	E	5299.00	0 T	No	No	Yes	0 S	Yes	0 S	No	No
Other Personnel Expenses	E	5300.00	0 H	No	No	Yes	1	No	0	No	No
Employer SUTA	E	5310.00	0 D	No	No	Yes		No		No	No
Employer FUTA	E	5320.00	0 D	No	No	Yes		No		No	No
Employer FICA	E	5330.00	0 D	No	No	Yes		No		No	No
Additional Payroll Taxes	E	5340.00	0 D	No	No	Yes		No		No	No
401(K) Match	E	5350.00	0 D	No	No	Yes		No		No	No
Health Insurance Premiums	E	5360.00	0 D	No	No	Yes		No		No	No
Disability Insurance Premiums	E	5370.00	0 D	No	No	Yes		No		No	No
Life Insurance Premiums	E	5380.00	0 D	No	No	Yes		No		No	No
Workers Comp Insurance	E	5390.00	0 D	No	No	Yes		No		No	No
Contract Labor	E	5400.00	0 D	No	No	Yes		No		No	No
Partner Bonuses	E	5410.00	0 D	No	No	Yes		No		No	No
Associate Bonuses	E	5420.00	0 D	No	No	Yes		No		No	No
Other Bonuses	E	5430.00	0 D	No	No	Yes		No		No	No
Total Other Personnel Expenses	E	5499.00	0 T	No	No	Yes	0 S	Yes	0 S	No	No
Total Personnel Expenses	E	5999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	No
Professional Expenses	E	6000.00	0 H	No	No	Yes	0	No	0	No	No
Dues & Memberships	E	6100.00	0 D	No	No	Yes		No		No	No
Continuing Legal Education	E	6200.00	0 D	No	No	Yes		No		No	No
Malpractice Insurance	E	6400.00	0 D	No	No	Yes		No		No	No
Seminars	E	6500.00	0 D	No	No	Yes		No		No	No
Recruiting Fees	E	6600.00	0 D	No	No	Yes		No		No	No
Total Professional Expenses	E	6999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	No
Marketing/Promotion Expenses	E	7000.00	0 H	No	No	Yes	0	No	0	No	No
Client Meals	E	7010.00	0 D	No	No	Yes		No		No	No
Client Entertainment	E	7020.00	0 D	No	No	Yes		No		No	No
Client Gifts	E	7030.00	0 D	No	No	Yes		No		No	No
Outside Consultants	E	7040.00	0 D	No	No	Yes		No		No	No
Publicity (Ads, Brochures)	E	7050.00	0 D	No	No	Yes		No		No	No
Total Marketing/Promo Expenses	E	7999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	No
General & Administrative Exp.	E	8000.00	0 H	No	No	Yes	0	No	0	No	No
Office Rent	E	8010.00	0 D	No	No	Yes		No		No	No
Utilities	E	8020.00	0 D	No	No	Yes		No		No	No
Parking	E	8030.00	0 D	No	No	Yes		No		No	No
Office Supplies	Ē	8040.00	0 D	No	No	Yes		No		No	No
Equipment Repair & Maint.	Ē	8050.00	0 D	No	No	Yes		No		No	No
Office Equipment Lease	Ē	8060.00	0 D	No	No	Yes		No		No	No
Hardware Technical Support	Ē	8070.00	0 D	No	No	Yes		No		No	No
Software Maintenance	Ē	8080.00	0 D	No	No	Yes		No		No	No
Telephone	Ē	8090.00	0 D	No	No	Yes		No		No	No
Internet/Online Charges	Ē	8100.00	0 D	No	No	Yes		No		No	No
Books	Ē	8110.00	0 D	No	No	Yes		No		No	No
Postage	Ē	8120.00	0 D	No	No	Yes		No		No	No
Depreciation	Ē	8130.00	0 D	No	No	Yes		No		No	No
Amortization	Ē	8140.00	0 D	No	No	Yes					No
Payroll Services	Ē	8150.00	0 D	No	No	Yes		No No		No No	No

Chart of Accounts List in Account Number order - Page 2 of 3

Description		ΔΤ	Account #	ΠP	PT	AA	In	DPO	DPC	DUS	SPO	SPC	SUS	IRT	CF	ACC
Interest Ex		E	8170.00		D.	No	No	Yes	D. 0	500	No	0.0	000	No		No
Auto Exper		Ē	8180.00		D	No	No	Yes			No			No		No
Liability & F	Property Insurance	E	8190.00	0	D	No	No	Yes			No			No		No
	al Services	E	8200.00		D	No	No	Yes			No			No		No
	e Expense	Ē	8300.00		D	No	No	Yes		_	No		_	No		No
Total Gene	eral & Admin. Exp.	E	8999.00		T	No	No No	Yes		S S	Yes		S S	No		No
Total Expe Net Profit (E I	9899.00 9999.00		T T	No No	No	Yes Yes		D	Yes Yes		D D	No No		No No
ivet i iont (L033)		3333.00	U	•	140	140	103		D	103	'	D	140		140
	eading Codes:															
AT	Account Type (Asset, Bank Account, Liability, C	redit Card, Ret	ained Earning	js, Inco	ome	, Expe	ense)									
DP	Department District Table Community															
PT AA	Print Type (Detail, Heading, Total, Comment) Accrual Account															
In	Inactive															
DPO	Detail Print Option															
DPC	Detail Page Control															
DUS	Detail Underscore															
SPO	Summary Print Option															
SPC	Summary Page Control															
SUS IBT	Summary Underscore Invert Balance Type															
CF	Statement of Cash Flows Classification															
ACC	Advanced Client Costs Account															

Chart of Accounts List in Account Number order - Page 3 of 3

	AT	Account #	DP PT	AA	In	DPO	DPC DUS	SPO	SPC SUS	IBT	CF ACC
Assets	Α	1000.00	0 H	No	No	Yes	0	Yes	0	No	O No
Current Assets	Α	1010.00	0 H	No	No	Yes	0	No	0	No	O No
Cash	A	1100.00	0 H	No	No	Yes	0	No	0	No	O No
Total Cash	A	1199.00	0 T	No	No	Yes	1 S 0	Yes	1 S 0	No	O No O No
Client/Employee Advances Total Client/Employee Advances	A A	1200.00 1229.00	0 H 0 T	No No	No No	Yes Yes	0 0 S	No Yes	0 0 S	No No	O No O No
Total Current Assets	Ä	1399.00	0 T	No	No	Yes	1 S	Yes	1 S	No	O No
Fixed Assets	A	1400.00	0 H	No	No	Yes	0	No	0	No	I No
Furniture & Fixtures	Α	1410.00	0 H	No	No	No	0	No	0	No	I No
Net Value	Α	1415.00	0 T	No	No	Yes	1 S	No	0 N	No	I No
Equipment	Α	1420.00	0 H	No	No	No	0	No	0	No	I No
Net Value	A	1425.00	0 T	No	No	Yes	1 S 0	No	0 N	No	l No
Computers Net Value	A A	1430.00 1435.00	0 H 0 T	No No	No No	No Yes	1 S	No No	0 0 N	No No	I No I No
Software	Ä	1440.00	0 H	No	No	No	0	No	0	No	l No
Net Value	A	1445.00	0 T	No	No	Yes	1 S	No	0 N	No	I No
Leasehold Improvements	Α	1450.00	0 H	No	No	No	0	No	0	No	I No
Net Value	Α	1455.00	0 T	No	No	Yes	0 S	No	0 N	No	l No
Total Fixed Assets	A	1499.00	0 T	No	No	Yes	0 S	No	0 N	No	I No
Other Assets	A	1600.00	0 H	No	No	Yes	1	No	0	No	O No
Total Other Assets	A	1899.00	0 T	No	No	Yes	1 S	Yes	1 S	No	O No
Total Assets Liabilities & Equity	A L	1999.00 2000.00	0 T 0 H	No No	No No	Yes Yes	0 D P	Yes Yes	1 D 0	No No	O No O No
Liabilities & Equity Liabilities	į.	2010.00	0 H	No	No	No	0	No	0	No	O No
Current Liabilities	ī	2020.00	0 H	No	No	Yes	1	No	0	No	O No
Payroll Tax Liability	L	2100.00	0 H	No	No	Yes	0	No	0	No	O No
Total Payroll Tax Liability	L	2199.00	0 T	No	No	Yes	0 S	Yes	0 S	No	O No
Other Liabilities	L	2200.00	0 H	No	No	Yes	1	No	0	No	O No
Total Other Liabilities	L	2299.00	0 T	No	No	Yes	0 S	Yes	0 S	No	O No
Total Current Liabilities Long Term Liabilities	L L	2499.00 2500.00	0 T 0 H	No No	No No	Yes Yes	0 S	Yes No	1 S 0	No No	O No F No
Total Long Term Liabilities	į.	2599.00	0 F	No	No	Yes	1 1 S	Yes	1 S	No	F No
Total Liabilities	Ĺ	2999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	O No
Equity	Ē	3000.00	0 H	No	No	Yes	1	No	0	No	F No
Shareholders' Equity	L	3010.00	0 H	No	No	Yes	1	No	0	No	F No
Total Shareholders' Equity	L	3099.00	0 T	No	No	Yes	0 S	Yes	0 S	No	F No
Total Equity	L	3299.00	0 T	No	No	Yes	1 S	No	0 N	No	F No
Retained Earnings	L	3300.00	0 H	No	No	Yes	0 1 S	No	0	No	O No
Total Retained Earnings Total Liabilities & Equity	L L	3399.00 3999.00	0 T 0 T	No No	No No	Yes Yes	1 D	Yes Yes	1 S 1 D	No No	O No O No
P/L Header	ī	4000.00	0 H	No	No	No	0	No	0	No	No
Income	ĺ	4010.00	0 H	No	No	Yes	Ö	No	0	No	No
Total Income	1	4999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	No
Expenses	E	5000.00	0 H	No	No	Yes	0	Yes	0	No	No
Personnel Expenses	E	5010.00	0 H	No	No	Yes	1	No	0	No	No
Salaries Total Salaries	E E	5020.00 5299.00	0 H 0 T	No No	No No	Yes Yes	0 0 S	No Yes	0 0 S	No No	No No
Other Personnel Expenses	Ē	5300.00	0 H	No	No	Yes	1	No	0	No	No
Total Other Personnel Expenses	Ē	5499.00	0 T	No	No	Yes	0 S	Yes	0 S	No	No
Total Personnel Expenses	E	5999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	No
Professional Expenses	E	6000.00	0 H	No	No	Yes	0	No	0	No	No
Total Professional Expenses	E	6999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	No
Marketing/Promotion Expenses	E	7000.00	0 H	No	No	Yes	0	No	0	No	No
Total Marketing/Promo Expenses General & Administrative Exp.	E E	7999.00 8000.00	0 T 0 H	No No	No No	Yes Yes	1 S 0	Yes No	1 S 0	No No	No No
General & Administrative Exp. Total General & Admin. Exp.	E	8999.00	0 H	No	No	Yes	1 S	Yes	1 S	No	No
Total Expenses	Ē	9899.00	0 T	No	No	Yes	1 S	Yes	1 S	No	No
Net Profit (Loss)	Ī	9999.00	0 T	No	No	Yes	1 D	Yes	1 D	No	No
Column Heading Codes:											
Column Heading Codes: AT Account Type (Asset, Bank Account, Liability, Cre	dit Card Ret	ained Farnin	as. Income	. Exp	ense\						
DP Department	a Oaru, 1101		,com	, _^p							
PT Print Type (Detail, Heading, Total, Comment)											
AA Accrual Account											
In Inactive											
DPO Detail Print Option											
DPC Detail Page Control DUS Detail Underscore											
SPO Summary Print Option											
SPC Summary Page Control											
SUS Summary Underscore											
IBT Invert Balance Type											
CF Statement of Cash Flows Classification											
ACC Advanced Client Costs Account											

<u>Chart of Accounts List</u> - Heading, Total & Comment accounts only, printed in Account Number order.

Description	AT	Account #	DP PT	AA	In	DPO	DPC DUS	SPO	SPC	SUS IBT	CF	ACC
Assets	Α	1000.00	0 H	No	No	Yes	0	Yes	0	No		No
Current Assets	A	1010.00	0 H	No	No	Yes	0	No	0	No		No
Cash Operating Account	A B	1100.00 1110.00	0 H 0 D	No No	No No	Yes Yes	0	No No	0	No No	0	No No
Money Market	В	1120.00	0 D	No	No	Yes		No		No		No
Payroll	В	1130.00	0 D	No	No	Yes		No		No		No
Petty Cash	В	1140.00	0 D	No	No	Yes		No		No		No
Total Cash	Α	1199.00	0 T	No	No	Yes	1 S	Yes		S No		No
Client/Employee Advances Advanced Client Costs	A	1200.00	0 H 0 D	No	No No	Yes Yes	0	No	0	No	0	No
Employee Advances	A A	1210.00 1220.00	0 D 0 D	No No	No	Yes		No No		No No		Yes No
Total Client/Employee Advances	A	1229.00	0 T	No	No	Yes	0 S	Yes	0			No
Total Current Assets	Α	1399.00	0 T	No	No	Yes	1 S	Yes	1 :	S No	0	No
Fixed Assets	A	1400.00	0 H	No	No	Yes	0	No	0	No	!	No
Furniture & Fixtures Furniture & Fixtures	A A	1410.00 1412.00	0 H 0 D	No No	No No	No Yes	0	No No	0	No No	I	No No
Accumulated Depreciation	A	1413.00	0 D	No	No	Yes		No		No		No
Net Value	A	1415.00	0 T	No	No	Yes	1 S	No	0		Ĭ	No
Equipment	Α	1420.00	0 H	No	No	No	0	No	0	No	- 1	No
Equipment	A	1422.00	0 D	No	No	Yes		No		No	1	No
Accumulated Depreciation	A	1423.00	0 D 0 T	No	No	Yes	1 6	No	0	No N No		No
Net Value Computers	A A	1425.00 1430.00	0 I	No No	No No	Yes No	1 S 0	No No	0	N No No	I	No No
Computers	A	1432.00	0 D	No	No	Yes	Ü	No	Ü	No		No
Accumulated Depreciation	Α	1433.00	0 D	No	No	Yes		No		No		No
Net Value	A	1435.00	0 T	No	No	Yes	1 S	No	0		1	No
Software Software	A A	1440.00 1442.00	0 H 0 D	No No	No No	No Yes	0	No No	0	No No	I	No No
Accumulated Amortization	A	1442.00	0 D	No	No	Yes		No		No		No
Net Value	A	1445.00	0 T	No	No	Yes	1 S	No	0			No
Leasehold Improvements	Α	1450.00	0 H	No	No	No	0	No	0	No	- 1	No
Leasehold Improvements	A	1452.00	0 D	No	No	Yes		No		No		No
Accumulated Amortization Net Value	A A	1453.00 1455.00	0 D 0 T	No No	No No	Yes Yes	0 S	No No	0	No N No	0	No No
Total Fixed Assets	A	1499.00	0 T	No	No	Yes	0 S	No	0			No
Other Assets	A	1600.00	0 H	No	No	Yes	1	No	0	No		No
Prepaid Insurance	Α	1610.00	0 D	No	No	Yes		No		No		No
Lease Deposits	A	1620.00	0 D	No	No	Yes		No		No		No
Miscellaneous Assets Total Other Assets	A A	1630.00 1899.00	0 D 0 T	No No	No No	Yes Yes	1 S	No Yes	1 :	No S No		No No
Total Assets	A	1999.00	0 T	No	No	Yes	0 D	Yes		D No		No
Liabilities & Equity	Ĺ	2000.00	0 H	No	No	Yes	P	Yes	Ö	No		No
Liabilities	L	2010.00	0 H	No	No	No	0	No	0	No		No
Current Liabilities	L	2020.00	0 H	No	No	Yes	1	No	0	No		No
Payroll Tax Liability Federal Income Tax Withheld	L L	2100.00 2110.00	0 H 0 D	No No	No No	Yes Yes	0	No No	0	No No		No No
State Income Tax Withheld	Ĺ	2120.00	0 D	No	No	Yes		No		No		No
Employee FICA Withheld	L	2130.00	0 D	No	No	Yes		No		No		No
Employer FICA Payable	L	2140.00	0 D	No	No	Yes		No		No		No
FUTA Payable	L	2150.00	0 D	No	No	Yes		No		No		No
SUTA Payable Workers' Compensation Payable	L L	2160.00 2170.00	0 D 0 D	No No	No No	Yes Yes		No No		No No		No No
Total Payroll Tax Liability	ī	2199.00	0 T	No	No	Yes	0 S	Yes	0			No
Other Liabilities	L	2200.00	0 H	No	No	Yes	1	No	0	No	0	No
401(K) Contributions Payable	L	2210.00	0 D	No	No	Yes		No		No		No
Employee Insurance Payable	L	2220.00	0 D	No	No	Yes		No		No		No
Credit Card Payable Sales Tax Payable	C L	2230.00 2240.00	0 D 0 D	No No	No No	Yes Yes		No No		No No		No No
Unapplied Payments	ī	2270.00	0 D	No	No	Yes		No		No		No
Accounts Payable	Ē	2280.00	0 D	No	No	Yes		No		No	0	No
Total Other Liabilities	L	2299.00	0 T	No	No	Yes	0 S	Yes	0		0	
Total Current Liabilities	Ļ	2499.00	0 T	No	No	Yes	0 S	Yes	1 :			No
Long Term Liabilities Bank Loan Payable	L L	2500.00 2510.00	0 H 0 D	No No	No No	Yes Yes	1	No No	0	No No		No No
Line of Credit Payable	ī	2520.00	0 D	No	No	Yes		No		No		No
Total Long Term Liabilities	Ĺ	2599.00	0 T	No	No	Yes	1 S	Yes	1 :			No
Total Liabilities	L	2999.00	0 T	No	No	Yes	1 S	Yes	1 :			No
Equity	L	3000.00	0 H	No	No	Yes	1	No	0	No		No
Shareholders' Equity Opening Balance Equity	L L	3010.00 3020.00	0 H 0 D	No No	No No	Yes Yes	1	No No	0	No No		No No
Capital Stock	Ĺ	3020.00	0 D	No	No	Yes		No		No		No
Additional Paid in Capital	Ĺ	3040.00	0 D	No	No	Yes		No		No	F	No
Dividends	L	3050.00	0 D	No	No	Yes		No		No	F	No
Distributions	Ļ	3060.00	0 D	No	No	Yes		No	_	No		No
Total Shareholders' Equity	L	3099.00	0 T	No	No	Yes	0 S	Yes	0			No
Total Equity Retained Earnings	L L	3299.00 3300.00	0 T 0 H	No No	No No	Yes Yes	1 S 0	No No	0	N No No		No No
Current Year Retained Earnings	R	3310.00	0 D	No	No	Yes	J	No	U	No	J	No
								-				

Chart of Accounts List in Chart of Accounts order - Page 1 of 3

Description	AT	Account #	DP PT	AA	In	DPO	DPC DUS	SPO	SPC SUS	IBT	CF ACC
Prior Years' Retained Earnings	L	3320.00	0 D	No	No	Yes		No		No	O No
Total Retained Earnings	L	3399.00	0 T	No	No	Yes	1 S	Yes	1 S	No	O No
Total Liabilities & Equity	L	3999.00	0 T	No	No	Yes	1 D	Yes	1 D	No	O No
P/L Header	!	4000.00	0 H	No	No	No	0	No	0	No	No
Income	!	4010.00	0 H	No	No	Yes	0	No	0	No	No
Fee Income - MLJ Fee Income - PAM	- !	4100.01 4100.02	1 D 2 D	No No	No No	Yes Yes		No No		No No	No No
Fee Income - RPA	- :	4100.02	3 D	No	No	Yes		No		No	No
Fee Income - ROB	i	4100.04	4 D	No	No	Yes		No		No	No
Fee Income - KIM	i	4100.05	5 D	No	No	Yes		No		No	No
Fee Income - DHB	1	4100.06	6 D	No	No	Yes		No		No	No
Fee Income - CB	1	4100.07	7 D	No	No	Yes		No		No	No
Fee Income - JAN	1	4100.08	8 D	No	No	Yes		No		No	No
Fee Income - JIM	<u> </u>	4100.09	9 D	No	No	Yes		No		No	No
Fee Income - JPP	!	4100.10	10 D	No	No	Yes		No		No	No
Undistributed Fee Income	- !	4300.00 4400.00	0 D 0 D	No No	No No	Yes Yes		No No		No No	No No
Expense Income Interest Income	- :	4700.00	0 D	No	No	Yes		No		No	No
Finance Charge Income	i	4800.00	0 D	No	No	Yes		No		No	No
Miscellaneous Income	i	4900.00	0 D	No	No	Yes		No		No	No
Total Income	i	4999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	No
Expenses	E.	5000.00	0 H	No	No	Yes	0	Yes	0	No	No
Personnel Expenses	E	5010.00	0 H	No	No	Yes	1	No	0	No	No
Salaries	E	5020.00	0 H	No	No	Yes	0	No	0	No	No
Partner Salaries	Ē	5100.00	0 D	No	No	Yes		No		No	No
Associate Salaries	Ē	5110.00	0 D	No	No	Yes		No		No	No
Legal Assistant Salaries Legal Secretary Salaries	E E	5120.00 5130.00	0 D 0 D	No No	No No	Yes Yes		No No		No No	No No
File Clerk Salaries	Ē	5140.00	0 D	No	No	Yes		No		No	No
Other Staff Salaries	Ē	5150.00	0 D	No	No	Yes		No		No	No
Total Salaries	Ē	5299.00	0 T	No	No	Yes	0 S	Yes	0 S	No	No
Other Personnel Expenses	E	5300.00	0 H	No	No	Yes	1	No	0	No	No
Employer SUTA	E	5310.00	0 D	No	No	Yes		No		No	No
Employer FUTA	E	5320.00	0 D	No	No	Yes		No		No	No
Employer FICA	E	5330.00	0 D	No	No	Yes		No		No	No
Additional Payroll Taxes	E	5340.00	0 D	No	No	Yes		No		No	No
401(K) Match	Ē	5350.00	0 D	No	No	Yes		No		No	No
Health Insurance Premiums Disability Insurance Premiums	E E	5360.00 5370.00	0 D 0 D	No No	No No	Yes Yes		No No		No No	No No
Life Insurance Premiums	Ē	5380.00	0 D	No	No	Yes		No		No	No
Workers Comp Insurance	Ē	5390.00	0 D	No	No	Yes		No		No	No
Contract Labor	Ē	5400.00	0 D	No	No	Yes		No		No	No
Partner Bonuses	E	5410.00	0 D	No	No	Yes		No		No	No
Associate Bonuses	E	5420.00	0 D	No	No	Yes		No		No	No
Other Bonuses	E	5430.00	0 D	No	No	Yes		No		No	No
Total Other Personnel Expenses	E	5499.00	0 T	No	No	Yes	0 S	Yes	0 S	No	No
Total Personnel Expenses	Ē	5999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	No
Professional Expenses Dues & Memberships	E E	6000.00 6100.00	0 H 0 D	No No	No No	Yes Yes	0	No No	0	No No	No No
Continuing Legal Education	Ē	6200.00	0 D	No	No	Yes		No		No	No
Malpractice Insurance	Ē	6400.00	0 D	No	No	Yes		No		No	No
Seminars	Ē	6500.00	0 D	No	No	Yes		No		No	No
Recruiting Fees	E	6600.00	0 D	No	No	Yes		No		No	No
Total Professional Expenses	E	6999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	No
Marketing/Promotion Expenses	E	7000.00	0 H	No	No	Yes	0	No	0	No	No
Client Meals	E	7010.00	0 D	No	No	Yes		No		No	No
Client Ciffo	E	7020.00	0 D	No	No	Yes		No		No	No
Client Gifts Outside Consultants	E E	7030.00 7040.00	0 D 0 D	No No	No No	Yes Yes		No No		No No	No No
Publicity (Ads, Brochures)	E	7040.00	0 D	No	No	Yes		No		No	No
Total Marketing/Promo Expenses	Ē	7999.00	0 D	No	No	Yes	1 S	Yes	1 S	No	No
General & Administrative Exp.	Ē	8000.00	0 H	No	No	Yes	0	No	0	No	No
Office Rent	Ē	8010.00	0 D	No	No	Yes	-	No	-	No	No
Utilities	Ē	8020.00	0 D	No	No	Yes		No		No	No
Parking	E	8030.00	0 D	No	No	Yes		No		No	No
Office Supplies	E	8040.00	0 D	No	No	Yes		No		No	No
Equipment Repair & Maint.	E	8050.00	0 D	No	No	Yes		No		No	No
Office Equipment Lease	Ē	8060.00	0 D	No	No	Yes		No		No	No
Hardware Technical Support	E	8070.00	0 D	No	No	Yes		No		No	No
Software Maintenance	E	8080.00	0 D 0 D	No	No	Yes		No No		No No	No No
Telephone Internet/Online Charges	E E	8090.00 8100.00	0 D 0 D	No No	No No	Yes Yes		No No		No No	No No
Books	E	8110.00	0 D	No	No	Yes		No		No	No
Postage	Ē	8120.00	0 D	No	No	Yes		No		No	No
Depreciation	Ē	8130.00	0 D	No	No	Yes		No		No	No
Amortization	Ē	8140.00	0 D	No	No	Yes		No		No	No
Payroll Services	E	8150.00	0 D	No	No	Yes		No		No	No
Bank Charges	E	8160.00	0 D	No	No	Yes		No		No	No

Chart of Accounts List in Chart of Accounts order - Page 2 of 3

Date: 08/26/2024		t of Accou Martin & And										Page: 3
Description	AT	Account #	DP PT	AA	In	DPO	DPC DUS	SPO	SPC	SUS	IBT	CF ACC
Interest Expense	E	8170.00	0 D	No	No	Yes		No			No	No
Auto Expense	E	8180.00	0 D	No	No	Yes		No			No	No
Liability & Property Insurance	E	8190.00	0 D	No	No	Yes		No			No	No
Professional Services	E	8200.00	0 D	No	No	Yes		No			No	No
Other Office Expense	E	8300.00	0 D	No	No	Yes		No			No	No
Total General & Admin. Exp.	E	8999.00	0 T	No	No	Yes	1 S	Yes	1	S	No	No
Total Expenses	E	9899.00	0 T	No	No	Yes	1 S	Yes	1	S	No	No
Net Profit (Loss)	I	9999.00	0 T	No	No	Yes	1 D	Yes	1	D	No	No
Column Heading Codes:												
AT Account Type (Asset, Bank Account, Liability,	Credit Card, Reta	ained Earning	js, Income	, Exp	ense)							
DP Department												
PT Print Type (Detail, Heading, Total, Commen	t)											
AA Accrual Account												
In Inactive												
DPO Detail Print Option												
DPC Detail Page Control												
DUS Detail Underscore												
SPO Summary Print Option												
SPC Summary Page Control												
SUS Summary Underscore												
IBT Invert Balance Type												
CF Statement of Cash Flows Classification												
ACC Advanced Client Costs Account												

Chart of Accounts List in Chart of Accounts order - Page 3 of 3

Description	AT	Account #	DP PT	AA	ln	DPO	DPC DUS	SPO	SPC SUS	IBT	CF ACC
Assets	Α	1000.00	0 H	No	No	Yes	0	Yes	0	No	O No
Current Assets	Α	1010.00	0 H	No	No	Yes	0	No	0	No	O No
Cash	Α	1100.00	0 H	No	No	Yes	0	No	0	No	O No
Total Cash	Α	1199.00	0 T	No	No	Yes	1 S	Yes	1 S	No	O No
Client/Employee Advances	Α	1200.00	0 H	No	No	Yes	0	No	0	No	O No
Total Client/Employee Advances	Α	1229.00	0 T	No	No	Yes	0 S	Yes	0 S	No	O No
Total Current Assets	Α	1399.00	0 T	No	No	Yes	1 S	Yes	1 S	No	O No
Fixed Assets	Α	1400.00	0 H	No	No	Yes	0	No	0	No	I No
Furniture & Fixtures	Α	1410.00	0 H	No	No	No	0	No	0	No	I No
Net Value	Α	1415.00	0 T	No	No	Yes	1 S	No	0 N	No	I No
Equipment	A	1420.00	0 H	No	No	No	0	No	0	No	I No
Net Value	A	1425.00	0 T	No	No	Yes	1 S	No	0 N	No	I No
Computers	A	1430.00	0 H	No	No	No	0	No	0	No	I No
Net Value	A	1435.00	0 T	No	No	Yes	1 S	No	0 N	No	I No
Software Not Value	A	1440.00	0 H	No	No	No	0 1 S	No	0 0 N	No	l No l No
Net Value Leasehold Improvements	A A	1445.00 1450.00	0 T 0 H	No No	No No	Yes No	1 S 0	No No	0 N 0	No No	
Net Value	A	1455.00	0 H	No	No	Yes	0 S	No	0 N	No	I No I No
Total Fixed Assets	A	1499.00	0 T	No	No	Yes	0 S	No	0 N	No	I No
Other Assets	Ä	1600.00	0 H	No	No	Yes	1	No	0	No	O No
Total Other Assets	Ä	1899.00	0 T	No	No	Yes	1 S	Yes	1 S	No	O No
Total Assets	Ä	1999.00	0 T	No	No	Yes	0 D	Yes	1 D	No	O No
Liabilities & Equity	Ĺ	2000.00	0 H	No	No	Yes	P	Yes	0	No	O No
Liabilities	ī	2010.00	0 H	No	No	No	0	No	Ö	No	O No
Current Liabilities	Ĺ	2020.00	0 H	No	No	Yes	1	No	Ö	No	O No
Payroll Tax Liability	Ē	2100.00	0 H	No	No	Yes	Ó	No	Ō	No	O No
Total Payroll Tax Liability	L	2199.00	0 T	No	No	Yes	0 S	Yes	0 S	No	O No
Other Liabilities	L	2200.00	0 H	No	No	Yes	1	No	0	No	O No
Total Other Liabilities	L	2299.00	0 T	No	No	Yes	0 S	Yes	0 S	No	O No
Total Current Liabilities	L	2499.00	0 T	No	No	Yes	0 S	Yes	1 S	No	O No
Long Term Liabilities	L	2500.00	0 H	No	No	Yes	1	No	0	No	F No
Total Long Term Liabilities	L	2599.00	0 T	No	No	Yes	1 S	Yes	1 S	No	F No
Total Liabilities	L	2999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	O No
Equity	L	3000.00	0 H	No	No	Yes	1	No	0	No	F No
Shareholders' Equity	L	3010.00	0 H	No	No	Yes	1	No	0	No	F No
Total Shareholders' Equity	Ļ	3099.00	0 T	No	No	Yes	0 S	Yes	0 S	No	F No
Total Equity	L	3299.00	0 T	No	No	Yes	1 S	No	0 N	No	F No
Retained Earnings	L L	3300.00 3399.00	0 H 0 T	No No	No No	Yes Yes	0 1 S	No Yes	0 1 S	No No	O No O No
Total Retained Earnings Total Liabilities & Equity	Ĺ	3999.00	0 T	No	No	Yes	1 D	Yes	1 D	No	O No
P/L Header	ī	4000.00	0 H	No	No	No	0	No	0	No	No
Income	i	4010.00	0 H	No	No	Yes	Ö	No	Ö	No	No
Total Income	i	4999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	No
Expenses	E	5000.00	0 H	No	No	Yes	0	Yes	0	No	No
Personnel Expenses	E	5010.00	0 H	No	No	Yes	1	No	0	No	No
Salaries	E	5020.00	0 H	No	No	Yes	0	No	0	No	No
Total Salaries	E	5299.00	0 T	No	No	Yes	0 S	Yes	0 S	No	No
Other Personnel Expenses	E	5300.00	0 H	No	No	Yes	1	No	0	No	No
Total Other Personnel Expenses	E	5499.00	0 T	No	No	Yes	0 S	Yes	0 S	No	No
Total Personnel Expenses	E	5999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	No
Professional Expenses	E	6000.00	0 H	No	No	Yes	0	No	0	No	No
Total Professional Expenses	E	6999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	No
Marketing/Promotion Expenses	E	7000.00	0 H	No	No	Yes	0	No	0	No	No
Total Marketing/Promo Expenses	E	7999.00	0 T	No	No	Yes	1 S	Yes	1 S	No	No
General & Administrative Exp.	E	8000.00	0 H	No	No	Yes	0	No	0	No	No
Total General & Admin. Exp. Total Expenses	E E	8999.00 9899.00	0 T 0 T	No No	No No	Yes Yes	1 S 1 S	Yes Yes	1 S 1 S	No No	No No
Net Profit (Loss)	ī	9999.00	0 T	No	No	Yes	1 D	Yes	1 D	No	No
AT Account Type (Asset, Bank Account, Liability, Ci DP Department PT Print Type (Detail, Heading, Total, Comment) AA Accrual Account In Inactive DPO Detail Print Option DPC Detail Page Control DUS Detail Underscore SPO Summary Print Option SPC Summary Print Option SPC Summary Underscore IBT Invert Balance Type CF Statement of Cash Flows Classification ACC Advanced Client Costs Account	euit Galu, Net	anieu Laniin	js, moone	, LAP	erise)						

<u>Chart of Accounts List</u> - Heading, Total & Comment accounts only, printed in Chart of Accounts order.

Date: 08/26/2024		t of Accou					Page: 1
Description	AT	Account #	DP PT AA	In	OPO DPC DUS	SPO SPC SUS IBT	CF ACC
Operating Account	В	1110.00	0 D No	No	Yes	No No	No
Money Market	В	1120.00	0 D No	No	/es	No No	
Payroll	B	1130.00	0 D No	No	/es	No No	No
Petty Cash	В	1140.00	0 D No		res	No No	No
	A	1210.00	0 D No		res Yes	No No	
Advanced Client Costs							
Employee Advances	A	1220.00	0 D No		Yes	No No	
Furniture & Fixtures	A	1412.00	0 D No	No	Yes	No No	I No
Accumulated Depreciation	A	1413.00	0 D No		Yes .	No No	O No
Equipment	A	1422.00	0 D No	No	Yes	No No	
Accumulated Depreciation	A	1423.00	0 D No		Yes	No No	
Computers	A	1432.00	0 D No	No	Yes .	No No	I No
Accumulated Depreciation	A	1433.00	0 D No	No	Yes .	No No	O No
Software	Α	1442.00	0 D No	No	Yes .	No No	I No
Accumulated Amortization	Α	1443.00	0 D No	No	Yes .	No No	O No
Leasehold Improvements	Α	1452.00	0 D No	No	Yes .	No No	I No
Accumulated Amortization	Α	1453.00	0 D No	No	Yes .	No No	O No
Prepaid Insurance	Α	1610.00	0 D No	No	Yes .	No No	O No
Lease Deposits	A	1620.00	0 D No		res	No No	
Miscellaneous Assets	A	1630.00	0 D No	No	res Yes	No No	
Federal Income Tax Withheld	î	2110.00	0 D No	No	Yes	No No	O No
State Income Tax Withheld	Ĺ	2110.00	0 D No		res Yes	No No	O No
	Ĺ						
Employee FICA Boughle		2130.00			Yes	No No	
Employer FICA Payable	L	2140.00	0 D No		Yes	No No	O No
FUTA Payable	L	2150.00	0 D No	No	Yes	No No	O No
SUTA Payable	L	2160.00	0 D No		Yes .	No No	
Workers' Compensation Payable	L	2170.00	0 D No	No	Yes .	No No	O No
401(K) Contributions Payable	L	2210.00	0 D No	No	Yes .	No No	O No
Employee Insurance Payable	L	2220.00	0 D No	No	Yes .	No No	O No
Credit Card Payable	С	2230.00	0 D No		Yes .	No No	O No
Sales Tax Pavable	Ĺ	2240.00	0 D No	No	Yes .	No No	O No
Unapplied Payments	Ē	2270.00	0 D No		/es	No No	O No
Accounts Payable	Ĺ	2280.00	0 D No	No	res	No No	O No
Bank Loan Payable	Ĺ	2510.00	0 D No	No	res Yes	No No	
	Ĺ						
Line of Credit Payable		2520.00		No	Yes	No No	
Opening Balance Equity	L	3020.00	0 D No		Yes .	No No	F No
Capital Stock	L	3030.00	0 D No		Yes	No No	
Additional Paid in Capital	L	3040.00	0 D No		Yes .	No No	
Dividends	L	3050.00	0 D No	No	Yes .	No No	F No
Distributions	L	3060.00	0 D No	No	Yes .	No No	F No
Current Year Retained Earnings	R	3310.00	0 D No	No	Yes .	No No	No
Prior Years' Retained Earnings	L	3320.00	0 D No	No	Yes .	No No	O No
Fee Income - MLJ	1	4100.01	1 D No	No	Yes .	No No	No
Fee Income - PAM	1	4100.02	2 D No	No	Yes .	No No	No
Fee Income - RPA	1	4100.03	3 D No		Yes .	No No	
Fee Income - ROB	i	4100.04	4 D No		res	No No	No
Fee Income - KIM	i	4100.05	5 D No		res Yes	No No	No
Fee Income - DHB	i	4100.06	6 D No		res Yes	No No	No
	i	4100.00	7 D No	No			
Fee Income - CB	·				Yes	No No	No
Fee Income - JAN	1	4100.08	8 D No		Yes	No No	No
Fee Income - JIM	!	4100.09	9 D No	No	Yes	No No	No
Fee Income - JPP	!	4100.10	10 D No	No	Yes	No No	No
Undistributed Fee Income	1	4300.00	0 D No		Yes .	No No	No
Expense Income	1	4400.00	0 D No	No	Yes .	No No	No
Interest Income	1	4700.00	0 D No	No	Yes .	No No	No
Finance Charge Income	1	4800.00	0 D No	No	Yes .	No No	No
Miscellaneous Income	1	4900.00	0 D No		Yes .	No No	No
Partner Salaries	E	5100.00	0 D No	No	res	No No	No
Associate Salaries	Ē	5110.00	0 D No		res	No No	No
Legal Assistant Salaries	Ē	5120.00	0 D No		res Yes	No No	No
Legal Secretary Salaries	Ë	5130.00	0 D No	No	res Yes	No No	No
File Clerk Salaries	E	5140.00	0 D No		Yes	No No	
Other Staff Salaries	E	5150.00	0 D No		Yes	No No	No
Employer SUTA	Ē	5310.00	0 D No		Yes	No No	
Employer FUTA	E	5320.00	0 D No		Yes .	No No	
Employer FICA	E	5330.00	0 D No	No	Yes .	No No	No
Additional Payroll Taxes	E	5340.00	0 D No	No	Yes .	No No	No
401(K) Match	Ē	5350.00	0 D No		/es	No No	
Health Insurance Premiums	Ē	5360.00	0 D No		res	No No	
Disability Insurance Premiums	Ē	5370.00	0 D No		res	No No	
Life Insurance Premiums	Ë	5380.00	0 D No		res Yes	No No	
	E						
Workers Comp Insurance		5390.00	0 D No		Yes	No No	
Contract Labor	E	5400.00	0 D No		Yes	No No	
Partner Bonuses	Ē	5410.00	0 D No		Yes	No No	
Associate Bonuses	E	5420.00	0 D No		Yes .	No No	
Other Bonuses	E	5430.00	0 D No	No	Yes .	No No	No
Dues & Memberships	E	6100.00	0 D No	No	Yes .	No No	No
Continuing Logal Education	E	6200.00	0 D No	No	Yes .	No No	
Continuing Legal Education			0 0 110				

<u>Chart of Accounts List</u> - Detail Accounts Only, Chart of Accounts order - Page 1 of 2

Date: 08/26/2024		t of Accou Martin & And											F	Page: 2
Description	AT	Account #	DP PT	AA	ln	DPO	DPC	DUS	SPO	SPC	SUS	IBT	CF	ACC
Seminars	E	6500.00	0 D	No	No	Yes			No			No		No
Recruiting Fees	E	6600.00	0 D	No	No	Yes			No			No		No
Client Meals	E	7010.00	0 D	No	No	Yes			No			No		No
Client Entertainment	E	7020.00	0 D	No	No	Yes			No			No		No
Client Gifts	E	7030.00	0 D	No	No	Yes			No			No		No
Outside Consultants	Е	7040.00	0 D	No	No	Yes			No			No		No
Publicity (Ads, Brochures)	Ē	7050.00	0 D	No	No	Yes			No			No		No
Office Rent	Ē	8010.00	0 D	No	No	Yes			No			No		No
Utilities	Ē	8020.00	0 D	No	No	Yes			No			No		No
Parking	Ē	8030.00	0 D	No	No	Yes			No			No		No
Office Supplies	Ē	8040.00	0 D	No	No	Yes			No			No		No
Equipment Repair & Maint.	Ē	8050.00	0 D	No	No	Yes			No			No		No
Office Equipment Lease	Ē	8060.00	0 D	No	No	Yes			No			No		No
Hardware Technical Support	E	8070.00	0 D	No	No	Yes			No			No		No
Software Maintenance	E	8080.00	0 D	No	No	Yes			No			No		No
Telephone	E	8090.00	0 D	No	No	Yes			No			No		No
Internet/Online Charges	E	8100.00	0 D	No	No	Yes			No			No		No
Books	Е	8110.00	0 D	No	No	Yes			No			No		No
Postage	Е	8120.00	0 D	No	No	Yes			No			No		No
Depreciation	Ē	8130.00	0 D	No	No	Yes			No			No		No
Amortization	Ē	8140.00	0 D	No	No	Yes			No			No		No
Payroll Services	Ē	8150.00	0 D	No	No	Yes			No			No		No
Bank Charges	Ë	8160.00	0 D	No	No	Yes			No			No		No
	Ē	8170.00	0 D	No	No	Yes			No			No		No
Interest Expense														
Auto Expense	Ē	8180.00	0 D	No	No	Yes			No			No		No
Liability & Property Insurance	E	8190.00	0 D	No	No	Yes			No			No		No
Professional Services Other Office Expense	E E	8200.00 8300.00	0 D 0 D	No No	No No	Yes Yes			No No			No No		No No
AA Accrual Account In Inactive DPO Detail Print Option DPC Detail Page Control DUS Detail Underscore SPO Summary Print Option SPC Summary Page Control SUS Summary Underscore IBT Invert Balance Type CF Statement of Cash Flows Classification														
ACC Advanced Client Costs Account														

<u>Chart of Accounts List</u> - Detail Accounts Only, Chart of Accounts order - Page 2 of 2

Account Setup Report

		Jensen,	Martin & Anderson		
Account #:		1110.00			
Description:		Operating	Account		
Department:		0			
Account Type	:	Bank Acc	ount (Balance Sheet A	Account)	
Print Type:		Detail			
Bank/Card Na	ame:	First Bank	(
Bank/Card De		Operating			
Bank/Card Ac	count #:	9874-342	-22352		
Accrual Acct:		No			
Inactive:		No			
Display on De		Yes			
	ımmary Report:	No			
	rd Balance Type:	No			
	tect PDF Recon Report:				
Advanced Cli	ent Costs Account:	No			
		*** Acc	ount Balances ***		
Dec 24:	0.00	Nov 24:	0.00	Oct 24:	0.00
Sep 24:	0.00	Aug 24:	258,675.71	Jul 24:	258,675.71
Jun 24:	234,425.33	May 24:	205,999.18	Apr 24:	211,946.01
Mar 24:	216,795.49	Feb 24:	208,379.22	Jan 24:	196,053.72
Dec 23:	258,207.17	Nov 23:	319,468.43	Oct 23:	287,115.70
Sep 23:	286,821.52	Aug 23:	297,430.75	Jul 23:	287,122.75
Jun 23:	287,122.75	May 23:	163,202.50	Apr 23:	0.00
Mar 23:	0.00	Feb 23:	0.00	Jan 23:	0.00
Dec 22:	0.00	Nov 23:	0.00	Oct 22:	0.00
Sep 22:	0.00	Aug 22:	0.00	Jul 22:	0.00
Jun 22:	0.00	May 22:	0.00	Apr 22:	0.00
Mar 22:	0.00	Feb 22:	0.00	Jan 22:	0.00

File | Open | Chart of Accounts |



The Account Setup Report displays information about the selected account.

Account Information Reports

Date: 08/26/2024	Account Information Bala Jensen, Martin & Ande		Page: 1
Account #: 1110.00 - Op Monthly Balances	perating Account	2024	Difference
January	0.00	258,207.17	-258,207.17
February	0.00	196,053.72	-196,053.72
March	0.00	208,529.22	-208,529.22
April	0.00	216,949.49	-216,949.49
May	0.00	212,250.01	-212,250.01
June	163,202.50	206,403.18	-43,200.68
July	287,122.75	233,214.23	53,908.52
August	287,122.75	256,290.65	30,832.10
September	297,430.75		
October	286,821.52		
November	287,115.70		
December	319,468.43		

Account Information Report - Balances tab

Date: 08/26/2024	Account Information Bud Jensen, Martin & And		Page: 1
Account #: 5100.00 - Partne Budget Information	r Salaries 2024 Actual	2024 Budget	Difference
January	21,000.00	21,000.00	0.00
February	21,000.00	21,000.00	0.00
March	21,000.00	21,000.00	0.00
April	0.00	21,000.00	-21,000.00
May	42,000.00	21,000.00	21,000.00
June	21,000.00	21,000.00	0.00
July	21,000.00	21,000.00	0.00
August	0.00	21,000.00	0.00
September		21,000.00	
October		21,000.00	
November		21,000.00	
December		21,000.00	
Total:	147,000.00	252,000.00	-105,000.00

Account Information Report - **Budgets** tab

Date: 08/26/2024				Journal Jensen, Martin & Anderson						Page:	
	dd/yyyy Th nt: All Dep	ru mm/dd/yy artments	ууу								
Trans #	Account #	Date	Src	Reference	Check #	DP	JR	Debit	Credit	Description	
22	5100.00	10/21/2023	М			0	4	21,000.00		Partner Payroll - October	
34	5100.00	11/25/2023	M			0	4	21,000.00		Partner Payroll - November	
49	5100.00	12/27/2023	M			0	4	21,000.00		Partner Payroll - December	
60	5100.00	01/25/2024	M			0	4	21,000.00		Partner Payroll - January	
73	5100.00	02/23/2024	M			0	4	21,000.00		Partner Payroll - February	
86	5100.00	03/26/2024	M			0	4	21,000.00		Partner Payroll - March	
99	5100.00	04/25/2024	M			0	4	21,000.00		Partner Payroll - April	
113	5100.00	05/11/2024	M			0	4	21,000.00		Partner Payroll - May	
124	5100.00	06/26/2024	M			0	4	21,000.00		Partner Payroll - June	
143	5100.00	07/27/2024	M			0	4	21,000.00		Partner Payroll - July	
157	5100.00	08/21/2024	М			0	4	21,000.00		Partner Payroll - August	
					Grand	LTota		231,000.00	0.00		

Account Information Report - **Journal** tab

File | Open | Chart of Accounts | Account Information | Menu



Information displayed on the Balances, Budgets, and Journal Entries tabs of the Account Information window can be printed to an Account Information Report. The information included on the report is dependent on which tab is displayed when the report is printed.

Balances tab Printing from the Balances tab will print an Account Information Balances Report. This report will

display monthly balances for the selected **Account #** and **Period Selection**.

Printing from the Budgets tab will print an Account Information Budgets Report. If the Account # **Budgets tab**

> selected is not an Income Statement account, the Print button will be dimmed. This report will display monthly Budget Information and totals for the selected Account # and Period Selection.

Printing from the Journal Entries tab will print a Journal Report. This report will display all journal Journal tab

entries for the selected Account # and Period Selection along with total debits and credits. When selecting to print from the Journal Entries tab, the following columns will be shown: Trans #, Account #, Date, Src, Reference, Check #, DP, JR, Debit, Credit, and Description. Additional

information about the Journal Report can be found on page 36.

Budget Report

					Jenser	n, Martin & And	lerson					
Departments:	All Depa	artments										
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Tota
4100.01 11,000.00	1 Fee Incor 11,000.00	ne - MLJ 11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	132,000.0
4100.02 10,000.00	2 Fee Incor 10,000.00	me - PAM 10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	120,000.0
4100.03 7,000.00	3 Fee Incor 7,000.00	ne - RPA 7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	84,000.0
4100.04 9,000.00	4 Fee Incor 9,000.00	ne - ROB 9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	108,000.0
4100.05 6,600.00	5 Fee Incor 6,600.00	ne - KIM 6,600.00	6,600.00	6,600.00	6,600.00	6,600.00	6,600.00	6,600.00	6,600.00	6,600.00	6,600.00	79,200.0
4100.06 3,000.00	6 Fee Incor 3,000.00	me - DHB 3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	36,000.0
4100.07 2,800.00	7 Fee Incor 2,800.00	me - CB 2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	33,600.0
4100.08 4,500.00	8 Fee Incor 4,500.00	me - JAN 4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	54,000.0
4100.09 6,500.00	9 Fee Incor 6,500.00	me - JIM 6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	78,000.0
4100.10 2,100.00	10 Fee Incor 2,100.00	ne - JPP 2,100.00	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00	25,200.0
4800.00 200.00	0 Finance 0 200.00	Charge Income 200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	2,400.0
4900.00 3,000.00	0 Miscellan 3,000.00	eous Income 3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	36,000.0
Fotal Income 65,700.00	65,700.00	65,700.00	65,700.00	65,700.00	65,700.00	65,700.00	65,700.00	65,700.00	65,700.00	65,700.00	65,700.00	788,400.0

Menu Reports | Budget Report

The report shown above is a Budget Report. Entering budgets for your income and expense accounts is optional. Income Statements can be printed with optional budget figures, percentages and variance. Commas and cents are included on the report. You can double space the information on the report and include accounts that have no budget amounts.

Definitions for Budget Report

Date Report Date entered when the report was run. Account #

The account number is followed by the department number and account description.

Journal Entry Verification List

				32.00	Jensen, Marti User: DAN D	n & Anderson				Pa
Account Account Name	Jrn	Date	Date Entered	Reference	Check #	Amount	D/C	Src	Status	Trans # Description
1110.00 Operating Account	2	08/10/2024	08/16/2024	415.00		80,000.00	D	В	0	221 Payment
4100.01 Fee Income - MLJ	2	08/10/2024	08/16/2024	415.00		20,271.30	С	В	0	221 Payment
4100.02 Fee Income - PAM	2	08/10/2024	08/16/2024	415.00		19,213.93	С	В	0	221 Payment
4100.03 Fee Income - RPA	2	08/10/2024	08/16/2024	415.00		3,796.44	С	В	0	221 Payment
4100.04 Fee Income - ROB	2	08/10/2024	08/16/2024	415.00		21,114.99	С	В	0	221 Payment
4100.05 Fee Income - KIM	2	08/10/2024	08/16/2024	415.00		1,529.12	С	В	0	221 Payment
4100.06 Fee Income - DHB	2	08/10/2024	08/16/2024	415.00		1,413.43	С	В	0	221 Payment
4100.07 Fee Income - CB	2	08/10/2024	08/16/2024	415.00		4,386.79	С	В	0	221 Payment
4100.08 Fee Income - JAN	2	08/10/2024	08/16/2024	415.00		3,614.31	С	В	0	221 Payment
4100.09 Fee Income - JIM	2	08/10/2024	08/16/2024	415.00 415.00		2,372.78	C	B B	0	221 Payment
4100.10 Fee Income - JPP	2	08/10/2024	08/16/2024		40	2,286.91		B	•	221 Payment 222 Payment
1110.00 Operating Account	2	08/16/2024	08/16/2024	200.02	16	-1,451.00	D	В	R	222 Payment
2270.00 Unapplied Payments 1110.00 Operating Account	2	08/16/2024 08/16/2024	08/16/2024 08/16/2024	200.02 200.02	16 16	-1,451.00 1.451.00	D	В	R O	223 Payment
4100.01 Fee Income - MLJ	2	08/16/2024	08/16/2024	200.02	16	858.31	C	В	0	223 Payment
4100.01 Fee Income - ML3	2	08/16/2024	08/16/2024	200.02	16	91.00	c	В	0	223 Payment
4100.00 Fee Income - CB	2	08/16/2024	08/16/2024	200.02	16	72.53	č	В	Ö	223 Payment
4100.07 Fee Income - JAN	2	08/16/2024	08/16/2024	200.02	16	429.16	č	В	Ö	223 Payment
1110.00 Operating Account	2	08/10/2024	08/10/2024	850.00		-125.00	Ď	В	R	224 Payment
2270.00 Unapplied Payments	2	08/10/2024	08/10/2024	850.00		-125.00	č	В	R	224 Payment
1110.00 Operating Account	2	08/10/2024	08/16/2024	850.00		125.00	Ď	В	Ö	225 Payment
4100.01 Fee Income - MLJ	2	08/10/2024	08/16/2024	850.00		111.61	С	В	0	225 Payment
4100.05 Fee Income - KIM	2	08/10/2024	08/16/2024	850.00		13.39	С	В	0	225 Payment
1110.00 Operating Account	2	08/02/2024	08/16/2024	121.01		5,000.00	D	В	0	226 Payment
4100.01 Fee Income - MLJ	2	08/02/2024	08/16/2024	121.01		1,857.27	C	В	0	226 Payment
4100.02 Fee Income - PAM	2	08/02/2024	08/16/2024	121.01		2,197.20	С	В	0	226 Payment
4100.03 Fee Income - RPA	2	08/02/2024	08/16/2024	121.01		914.00	С	В	0	226 Payment
4100.05 Fee Income - KIM 1442.00 Software	2	08/02/2024	08/16/2024	121.01	05054	31.53	С	В	0	226 Payment
	-	08/21/2024	08/21/2024	320559	25654	205.00	D	A	0	227 Software Technology, LLC/Purchase Tabs3 Device Interface Program
1110.00 Operating Account 1210.00 Client Cost Advances	3	08/21/2024 08/21/2024	08/21/2024 08/21/2024	320559	25654 25655	205.00 150.00	C D	A A	0	 Software Technology, LLC/Purchase Tabs3 Device Interface Program Clerk of the District Court/Petition for Dissolution of
1110.00 Operating Account	3	08/21/2024	08/21/2024		25655	150.00	С	A	0	Marriage Filing Fee 228 Clerk of the District Court/Petition for Dissolution of
5400.00 Contract Labor	3	08/21/2024	08/21/2024	KEY	25656	10.00	D	A	0	Marriage Filing Fee 229 D & B Real Estate Management Company/Duplicate
1110.00 Operating Account	3	08/21/2024	08/21/2024	KEY	25656	10.00	С	A	0	Key for building 229 D & B Real Estate Management Company/Duplicate 229 D & B Real Estate Management Company/Duplicate
8090.00 Telephone	3	08/21/2024	08/21/2024	402310760011	25657	68.96	D	A	0	Key for building 230 Sprint Local & Long Distance/July Cell Phone
1110.00 Operating Account	3	08/21/2024	08/21/2024	402310760011	25657	68.96	С	A	0	Charges 230 Sprint Local & Long Distance/July Cell Phone
8200.00 Professional Services	3	08/21/2024	08/21/2024	402310700011	25658	750.00	D	A	0	Charges 231 Clean All Janitorial Services/Monthly Cleaning Charges
1110.00 Operating Account	3	08/21/2024	08/21/2024		25658	750.00	С	A	0	(Bi-Weekly Service) 231 Clean All Janitorial Services/Monthly Cleaning Charges 232 Clean All Janitorial Services/Monthly Cleaning Charges
Tito.oo Operating Account	J	00/21/2024	00/21/2024		Debits:	66,183.96	Ü	^	Ü	(Bi-Weekly Service)
					Credits:	66,183.96				
ccount Checksum = 12,309,204										
hanged Entries New										
2230.00 Credit Card Payable Old	1	07/23/2024	08/16/2024			100.00	D	М	0	216 Payment in full
2230.00 Credit Card Payable	1	07/23/2024	08/16/2024			100.00	С	М	0	216 Payment in full
New 1110.00 Operating Account	1	07/23/2024	08/20/2024			100.00	С	м	0	216 Payment in full
Old 1110.00 Operating Account	1	07/23/2024	08/20/2024				D	м	0	216 Payment in full
New	•	J. /20/2024	13/20/2024			.00.00	_			
4100.05 Fee Income - KIM Old	2	08/02/2024	08/16/2024	121.01		31.53	С	В	0	226 Payment
4100.05 Fee Income - KIM	2	08/02/2024	08/16/2024	121.01		31.53	С	В	0	226 Payment
otal Transaction Count = 41										

Menu

File | Open | Journal Entries | Esc

The Journal Entry Verification List is a list of journal entries that have been added, changed or deleted. Separate verification lists are maintained for each User ID.

Definitions for Journal Entry Verification List

Date The date the list was printed.

Jrn Journal Number (1 - 30).

Jrnl Entry Date The date of the journal entry.

Date Entered The system date of the computer when the journal entry was entered.

Reference User defined alpha-numeric field with a maximum of 12 characters. If journal entries are posted

from Tabs3 Trust Accounting, the Trust account number is automatically entered in the Reference field. If journal entries are posted from Tabs3 Billing, the client number is automatically entered in

the Reference field.

D/C D = Debit entry, C = Credit entry.

Src Source. This information indicates the origin of the journal entry and is automatically generated by

GL. M = manual entry (generated by GL), B = billing (generated by Tabs3 Billing), A = \overline{AP} (generated by Tabs3 Accounts Payable), T = Trust (generated by Tabs3 Trust Accounting), P = payroll (generated by Peninsula Software of Virginia's PenSoft Payroll software or the GL Import Journal Entries utility) and "R" = recurring entry (generated by the GL Post Recurring Entries utility).

Recon Reconciled. "O" indicates that the journal entry is outstanding (has not been reconciled). "C"

indicates that the journal entry has been cleared on the current reconciliation. "R" indicates that the

journal entry has been reconciled to the bank statement.

Trans # Transaction #. The Trans # is automatically assigned by GL. It is used to retrieve journal entries for

editing purposes.

Changed EntriesAny journal entries that are edited will be listed under Changed Entries. For each journal entry that is

changed, the journal entry will be shown twice—before changes and after changes. The journal entry under the "New" heading represents the journal entry after the changes. The journal entry under the "Old" heading represents the journal entry before the changes. If the verification list for the original journal entry has not been printed prior to any change, the original journal entry will also print with the new journal entries as well as in the Changed Entries portion of the list. Deleted journal entries are deleted by editing the amount to zero. These "deleted" journal entries will be shown in the Changed Entries section with the New journal entry having an amount of \$0.00.

Account Checksum

Total of the account numbers (the decimal is not used in the addition). The purpose of this number

is to provide a cross-total for batched entries. By manually totaling the account numbers from the journal entries entered and comparing the total to the checksum, you can ensure that all journal

entries have been entered and assigned to the proper account.

Bank Account Balance Report

Date	e: 08/26/2024	Bank Account Balance Jensen, Martin & Anderson		Page: 1
	Account Description		Balance	

 1110.00 Operating Account
 256,280.65

 1120.00 Money Market
 21,351.17

 1130.00 Payroll
 53,795.28

 1140.00 Petty Cash
 5,315.16

 Total:
 336,742.26

Menu Reports | Bank Account Balance

The Bank Account Balance Report shows the balance and grand total for all accounts that are designated as bank accounts making it easy to see how much cash the firm has. In addition to being accessed from the **Reports** menu, this report can be easily accessed via the standard right-click shortcut menu. (Note: The balance on this report includes all outstanding journal entries for the month. Therefore, this balance may not match the actual bank account balance or the ending balance shown on a reconciliation.)

Definitions for Bank Account Balance Report

Description The description shown is taken from the description in the chart of accounts (not the Bank Name

specified in the Bank Information window).

Balance The balance shown is the sum of all journal entries through the end of the current calendar month.

Deposit Summary

Deposit To:	First Ban				Deposit Date:	08/21/2024	
Account Name:		g Account			Deposit ID:	20240821	
Account #:	9874-342	2-22352					
Chk #	Date	Rcpt Type	Reference	Description			Amoui
	08/21/2024	Cash	415.00	Payment			16,440.0
	08/21/2024	Cash	200.01	Payment			812.5
	08/21/2024	Cash	200.01	Payment			506.2
	08/21/2024	Cash	415.00	Payment			50,000.0
					Total Cash		67,758.7
					Deposit Total (0 Items)		67,758.7

Menu File | Open | Deposit Slips | Print Deposit

The Deposit Summary shows the bank account information, the itemized detail receipts, and the total for the deposit. This report can be sent with the actual deposit to the bank. A Deposit Summary can be printed in the Deposit Slips window once a deposit is saved by clicking the Print Deposit button or by pressing Ctrl+P. (Note: Check deposits that are entered consecutively with the same check #, date, and receipt type are combined into a single item.)

Definitions for Deposit Summary

Deposit 7	Го
Account	Name
Account	#

These three items of information are taken from the Bank Information window, which is accessed by clicking the Bank Info button in the Chart of Accounts.

Deposit ID

The Deposit ID is optional and is entered by the user in the Deposit Slips window. By default, GL assigns a value of yyyymmdd where this value represents the Deposit Date specified.

Receipt Type. The value shown here depends on the Receipt Type specified for the journal entry. **Rcpt Type**

Journal entries with the same Receipt Type will be grouped together. Possible Receipt Types include:

Cash, Check, CC¹ (Credit Card), and Fund¹ (Client Funds).

Reference The information in this column is entered by the user in the Journal Entries window.

¹ Not shown on the sample report.

Advanced Client Costs Report

Date: 08/26/2024	Advanced Client Costs Report Jensen, Martin & Anderson		Page: 1
Tabs3 Billing Advances Due Tabs3 Billing WIP Advances AP Unposted Unpaid Invoices		+	0.00 160.00 160.00
AP Unposted Checks/EFTs		-	0.00
Calculated Advanced Client Costs Balance			0.00
GL Advanced Client Costs Accounts 1210.00 - Advanced Client Costs Balance Pending Tabs3 Billing Advance Payments		-	590.00 590.00
GL Advanced Client Costs Accounts Total		-	0.00
Discrepancy			In Balance

Menu Reports | Advanced Client Costs Report

The report shown above is an example of an Advanced Client Costs Report. This report compares cost advances in Tabs3 Billing, unposted invoices and checks in Tabs3 Accounts Payable (AP) that will go to Advanced Client Costs Accounts, and the account balance for GL accounts that are marked as Advanced Client Costs Accounts. This report is designed to ensure their balances are accurate.

Additional information can be found in Knowledge Base Article <u>R11757</u> - Using and Troubleshooting Advanced Client Costs Integration.

Definitions for Advanced Client Costs Report

Tabs3 Billing Advances Due	The total of all accounts receivable advances due in Tabs3 Billing. This amount does not include advance sales tax.

Tabs3 Billing	The total of all billable work-in-process advances in Tabs3 Billing.
WIP Advances	

The date the report was printed.

AP Unposted	The total of all Unpaid Invoices in AP that have not been posted via the Post Unpaid Invoices utility.
Unpaid Invoices	Only the unpaid invoices that are mapped to an Advanced Client Costs Account in GL are included.

AP Unposted	This is the total of all checks and EFTs in AP that have not been posted via the Post Checks/EFTs
Checks/EFTs	utility. Only the unposted checks and EFTs that are mapped to an Advanced Client Costs Account in
	GL are included.

Calculated Advanced	Calculated as Tabs3 Billing Advances Due plus Tabs3 Billing WIP Advances minus AP Unposted
Client Costs Balance	Unpaid Invoices minus AP Unposted Checks/EFTs.

GL Account Balance	The current balance of the GL Advanced Client Costs Account. Each account will be on a separate
	line and will list the account number and account name

Pending Tabs3 Billing	The total of Tabs3 Billing WIP Payments with unapplied amounts that will allocate to advances. If no
Advance Payments	unapplied WIP Payments exist, this line will be omitted.1

GL Advanced Client	The total of all GL Account Balances and Pending Tabs3 Billing Advance Payments. If only a single
Costs Accounts Total	GL Account Balance exists, and no unapplied WIP Payments exist, this line will be omitted.

Discrepancy	Calculated as Calculated Advanced Client Costs Balance minus GL Advanced Client Costs
-	Accounts Total. When there is no discrepancy, the value will be "In Balance".

¹ Not shown on the sample report.

Date

Reconciliation Discrepancy Report

GLS Reconciliation Discrepancy Report Jensen, Martin & Anderson

Page: 1

1110.00 - Operating Account 9874-342-22352 - First Bank GLS Account #: Bank Account #: Statement Date:

07/31/2024

Beginning Balance Comparison

257,464.61 51,247.68 Current Balance Total Unreconciled Journal Entries Calculated Beginning Balance Statement Beginning Balance 206,216.93 206,403.18 Discrepancy -186.25 Current Reconciled Total Manually Reconciled Entries 206,216.93 -186.25 Calculated Reconciliation Balance 206,403.18

Last Reconciliation

Date: 08/26/2024

Statement Date Statement Ending Balance Reconciliation Report 06/30/2024 206,403.18 recon_20240630_1110-00.pdf

Unreconciled Journal Entries

Date	Check #	Reference	Description	Debit	Credit	Trans
7/02/2024	18542		Referral Fee	25,000.00		21
7/13/2024	25841		City of Lincoln - Parking		90.00	12
7/13/2024	25840		D & B Real Estate - Monthly Rent		6,500.00	1
7/13/2024			Rent Received - Sublease	3.000.00	,	1
7/17/2024	25843		Lincoln Electric Company	.,	98.25	1
7/21/2024	25845		Eastern Nebraska Cable Company		95.00	1
7/21/2024	25846		Lincoln Telephone Company		765.25	1
7/21/2024	25842		Postage		250.00	1
7/21/2024	25647	3243387	United Parcel Service/Overnight document		75.00	1
7/21/2024	25648	3243307	Jackson/Wylinda/Catering/Firm Retreat		1,500.00	1
7/21/2024	25847		Equipment Lease		110.00	1
7/21/2024	23047		Payment in full		100.00	2
	25646					
7/24/2024	25646	404.04	Clean All Janitorial/Monthly Cleaning Ch	202.00	750.00	1
7/24/2024	05040	121.01	Payment	269.93	4 000 00	1
7/27/2024	25848		Payment on Bank Loan		1,000.00	1
7/27/2024	25853		State Income Tax		1,703.15	1
7/27/2024	25852		Payroll Taxes		8,485.49	1
7/27/2024	25851		401(K) Contributions		4,868.06	1
7/27/2024	25850		Payroll Deposit		32,026.96	1
7/27/2024	25855		Employee Health Insurance		7,370.00	1
7/27/2024	25854		Workers' Comp./SUTA		707.16	1
7/27/2024	25849		Payroll Service		65.00	1
7/27/2024		200.01	Payment	275.00		1
7/27/2024		415.00	Payment	65,011.69		1
8/02/2024			Payment	5,000.00		2
8/10/2024			Rent Received - Sublease	3,000.00		1
8/10/2024	25857		City of Lincoln - Parking	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	90.00	1
08/10/2024	25856		D & B Real Estate - Monthly Rent		6,500.00	1
08/15/2024	25859		Lincoln Electric Systems		125.89	1
08/15/2024	25858		Postage		250.00	1
08/15/2024	20000	415.00	Payment	20,000.00	230.00	1
08/15/2024 08/15/2024			Payment	125.00		1
08/15/2024 08/15/2024				-20,000.00		2
			Payment			2
8/15/2024	05000	415.00	Payment	80,000.00	000.00	
08/17/2024	25860		Equipment Lease		600.00	1
8/18/2024	25861		Lincoln Water & Waste		150.00	1
8/18/2024	25865		ABC Office Supplies		152.36	1
8/18/2024	25863		Eastern Nebraska Cable Company		95.00	1
8/18/2024	25864		Lincoln Telephone Company		756.55	1
8/18/2024	25866		Equipment Lease		110.00	1
8/21/2024	16		Payment	1,451.00		1
8/21/2024	16	200.02	Payment	-1,451.00		2
8/21/2024	16	200.02	Payment	1,451.00		2
8/22/2024	25862		Business Cards - KIM, JIM, JAN		270.00	1
8/26/2024	25867		Payment on Bank Loan		1,000.00	1
8/26/2024	25869		Payroll Deposit		32,026.96	1
08/26/2024	25870		401(K) Contributions		4,868.06	1
8/26/2024	25874		Employee Health Insurance		7,370.00	1
					1,010.00	1

Date: 08/26/2024			GLS Reconciliation Discrepancy Report Jensen, Martin & Anderson				
	ournal Entries						
Date	Check #	Reference	Description	Debit	Credit	Trans #	
08/26/2024	25872		State Income Tax		1,703.15	157	
08/26/2024	25873		Workers' Comp./SUTA		707.16	157	
08/26/2024	25868		Payroll Service		65.00	157	
			Total Unreconciled Debits	183,132.62			
			Total Unreconciled Credits		131,884.94		
			Total Unreconciled Journal Entries	51,247.68			
			ast Reconciliation	,			
Date	nciled Journal I	Reference	Description	Debit	Credit		
Date 07/23/2024		Reference 101.00	Description Payment	Debit 723.40	Credit	162	
Date 07/23/2024 07/23/2024	Check#	101.00 101.00	Description Payment Payment	Debit 723.40 -723.40	Credit	162 186	
Date 07/23/2024 07/23/2024 07/24/2024	Check # 3245	101.00 101.00 101.00	Description Payment Payment Payment	Debit 723.40 -723.40 1,382.35	Credit	162 186 163	
Date 07/23/2024 07/23/2024 07/24/2024 07/24/2024	3245 3245	101.00 101.00 101.00	Description Payment Payment Payment Payment Payment	Debit 723.40 -723.40		162 186 163 187	
Date 07/23/2024 07/23/2024 07/24/2024 07/24/2024 07/27/2024	Check # 3245	Reference 101.00 101.00 101.00 101.00	Description Payment Payment Payment Payment ABC Office Supplies	Debit 723.40 -723.40 1,382.35 -1,382.35	Credit 186.25	162 186 163 187	
Date 07/23/2024 07/23/2024 07/24/2024 07/24/2024 07/27/2024 08/15/2024	3245 3245	Reference 101.00 101.00 101.00 101.00 415.00	Description Payment Payment Payment Payment Payment ABC Office Supplies Payment	Debit 723.40 -723.40 1,382.35 -1,382.35 -80,000.00		162 186 163 187 135	
Date 07/23/2024 07/23/2024 07/24/2024 07/24/2024 07/27/2024 08/15/2024 08/15/2024	3245 3245	Reference 101.00 101.00 101.00 101.00 415.00 415.00	Description Payment Payment Payment Payment Payment ABC Office Supplies Payment Payment Payment	Debit 723.40 -723.40 1,382.35 -1,382.35 -80,000.00 80,000.00		162 186 163 187 135 220 221	
Date 07/23/2024 07/23/2024 07/24/2024 07/24/2024 07/27/2024 08/15/2024	3245 3245	Reference 101.00 101.00 101.00 101.00 415.00 415.00 850.00	Description Payment Payment Payment Payment Payment ABC Office Supplies Payment	Debit 723.40 -723.40 1,382.35 -1,382.35 -80,000.00		162 186 163 187 135 220 221 224	
Date 07/23/2024 07/23/2024 07/24/2024 07/24/2024 07/27/2024 08/15/2024 08/15/2024	3245 3245	Reference 101.00 101.00 101.00 101.00 415.00 415.00 850.00	Description Payment Payment Payment Payment ABC Office Supplies Payment Payment Payment Payment Payment Payment	Debit 723.40 -723.40 1,382.35 -1,382.35 -80,000.00 80,000.00 -125.00 125.00		Trans # 162 186 163 187 135 220 221 224 225	
Date 07/23/2024 07/23/2024 07/24/2024 07/24/2024 07/27/2024 08/15/2024 08/15/2024	3245 3245	Reference 101.00 101.00 101.00 101.00 415.00 415.00 850.00	Description Payment Payment Payment Payment ABC Office Supplies Payment Payment Payment Payment Payment	Debit 723.40 -723.40 1,382.35 -1,382.35 -80,000.00 80,000.00 -125.00		162 186 163 187 135 220 221 221	

The report on pages 30-31 is an example of the Reconciliation Discrepancy Report. A prompt to run the Reconciliation Discrepancy Report is displayed when a **Beginning Balance** that does not match the calculated beginning balance is entered in the Reconciliation Settings window. This report provides information to help you identify and correct transactions that prevent your reconciliation from balancing. Transactions are sorted in the following order: Date, Transaction Number, Reconciled Status (Cleared before Outstanding).

There is no menu option for the Reconciliation Discrepancy Report. A prompt to run the Reconciliation Discrepancy Report is displayed when a Beginning Balance that does not match the calculated beginning balance is entered in the Reconciliation Settings window.

Definitions for Reconciliation Discrepancy Report

Date	The system date when the report was printed.
GLS Account #	The GL account number assigned to the bank account or credit card account.
Bank Account #	The bank account number/credit card number taken from the Account # field of the Bank Information/Credit Card Information window (accessed via the Chart of Accounts).
Statement Date	The statement date entered in the Statement Date field of the Reconciliation Settings window.

Beginning Balance Co Current Balance	Omparison The current balance shown is the sum of all journal entries to the account regardless of date.					
Total Unreconciled Journal Entries	e sum of all unreconciled debits and credits to the account regardless of date. These journal tries are itemized in the Unreconciled Journal Entries section of the report.					
Calculated Beginning Balance	Calculated Beginning Balance = Current Balance minus Total Unreconciled Journal Entries.					
Statement Beginning Balance	The balance entered in the Beginning Balance field of the Reconciliation Settings window.					
Discrepancy	Discrepancy = Calculated Beginning Balance minus Statement Beginning Balance.					
Current Reconciled Total	The Current Reconciled Total is the sum of all reconciled transactions for the account.					
Manually Reconciled Entries	The total of all entries reconciled outside of the Reconciliation utility since the last reconciliation was finalized regardless of date. When a reconciliation is finalized, any manually reconciled entries that were flagged as manually reconciled before finalization are considered "accepted", and will not					

appear again on the Discrepancy Report. These journal entries are itemized in the **Manually Reconciled Journal Entries Since Last Reconciliation** section. This line is only displayed if unaccepted manually reconciled entries are present.

Calculated Reconciliation Balance

Calculated Reconciliation Balance = Current Reconciled Total minus Total Manually Reconciled Entries.

Last Reconciliation

Statement Date The statement date of the previously reconciled statement.

Statement Ending Balance

The ending balance of the previously reconciled statement.

Reconciliation Report The name of the PDF reconciliation report for the previous reconciliation. The PDF file is located in

the Reconciliation folder, which is a subfolder of the Current Working Directory.

Reconciliation Report

Date: 08/26/2	2024	Detail Reconciliation Report Jensen, Martin & Anderson					
Account #:	1110.00		Operating Account As of the Period Ending July 31, 2024				
Cleared Che	cks Check#	Reference	Description		Amount	Trans	
		Reference					
7/24/2024 7/21/2024	25646 25647	3243387	Clean All Janitorial/Monthly Cleaning Ch United Parcel Service/Overnight document		-750.00 -75.00	13 13	
		3243301				14	
7/21/2024	25648		Jackson/Wylinda/Catering/Firm Retreat		-1,500.00		
7/13/2024	25840		D & B Real Estate - Monthly Rent		-6,500.00	13	
7/13/2024	25841		City of Lincoln - Parking		-90.00	12	
7/21/2024	25842		Postage		-250.00	13	
7/17/2024	25843		Lincoln Electric Company		-98.25	13	
7/27/2024	25844		ABC Office Supplies		-186.25	13	
7/21/2024	25845		Eastern Nebraska Cable Company		-95.00	13	
7/21/2024	25846		Lincoln Telephone Company		-765.25	13	
7/21/2024	25847		Equipment Lease		-110.00	14	
7/27/2024	25848		Payment on Bank Loan		-1,000.00	14	
7/27/2024	25849		Payroll Service		-65.00	14	
7/27/2024	25850		Payroll Deposit		-32,026.96	14	
7/27/2024	25851		401(K) Contributions		-4,868.06	14	
7/27/2024	25852		Payroll Taxes		-8,485.49	14	
7/27/2024	25853		State Income Tax		-1,703.15	14	
7/27/2024	25854		Workers' Comp./SUTA		-707.16	14	
7/27/2024	25855		Employee Health Insurance		-7,370.00	14	
	()	Total Cleared	Chacks	 19 items	-66,645.57		
					-00,040.01		
	(-)	Total Cleared					
	s / Other Withdra	wals					
ate	. ,		Description		Amount	Trans	
	. ,	wals			Amount -100.00	Trans 21	
Date 07/21/2024	s / Other Withdrav	wals Reference	Description	1 item			
Date 17/21/2024 Cleared Reco	s / Other Withdrav	wals Reference Total Cleared	Description Payment in full EFTs / Other Withdrawals	1 item	-100.00 -100.00	21	
Date 17/21/2024 Cleared Reco	s / Other Withdrav	wals Reference	Description Payment in full EFTs / Other Withdrawals Description	1 item	-100.00 -100.00	21 Trans	
Date 17/21/2024 Cleared Reco Date 17/02/2024	s / Other Withdrav	wals Reference Total Cleared	Description Payment in full EFTs / Other Withdrawals Description Referral Fee	1 item	-100.00 -100.00 Amount 25,000.00	Trans	
Date 17/21/2024 Cleared Reco Date 17/02/2024 17/17/2024	s / Other Withdrav	Reference Reference Reference 20240717	Description Payment in full EFTs / Other Withdrawals Description Referral Fee Deposit #11	1 item	-100.00 -100.00 Amount 25,000.00 3,000.00	7rans 21 1	
Date 17/21/2024 Cleared Record 17/02/2024 17/17/2024 17/17/2024 17/24/2024	s / Other Withdrav	Reference Total Cleared Reference 20240717 20240724	Description Payment in full EFTs / Other Withdrawals Description Referral Fee Deposit #11 Deposit #12	1 item	-100.00 -100.00 Amount 25,000.00 3,000.00 65,286.69	Trans 21 1	
Date 17/21/2024 Cleared Reco Date 17/02/2024	s / Other Withdrav	Reference Reference Reference 20240717	Description Payment in full EFTs / Other Withdrawals Description Referral Fee Deposit #11	1 item	-100.00 -100.00 Amount 25,000.00 3,000.00	Trans 21 1	
Date 17/21/2024 Cleared Record 17/02/2024 17/17/2024 17/17/2024 17/24/2024	s / Other Withdrav (-)	Reference Total Cleared Reference 20240717 20240724	Description Payment in full EFTs / Other Withdrawals Description Referral Fee Deposit #11 Deposit #12 Deposit #13	1 item	-100.00 -100.00 Amount 25,000.00 3,000.00 65,286.69	Trans 21 1	
Date 17/21/2024 Cleared Record 17/02/2024 17/17/2024 17/17/2024 17/24/2024	s / Other Withdrav (-) eipts (+)	Reference Total Cleared Reference 20240717 20240724 20240724	Description Payment in full EFTs / Other Withdrawals Description Referral Fee Deposit #11 Deposit #12 Deposit #13 Receipts		-100.00 -100.00 Amount 25,000.00 3,000.00 65,286.69 269.93	Trans 21 1	
Date 17/21/2024 Cleared Reco Date 17/02/2024 17/17/2024 17/24/2024 17/24/2024	s / Other Withdrav (-) eipts (+)	Reference Reference 20240717 20240724 20240724 Total Cleared	Description Payment in full EFTs / Other Withdrawals Description Referral Fee Deposit #11 Deposit #12 Deposit #13 Receipts	4 items	-100.00 -100.00 Amount 25,000.00 3,000.00 65,286.69 269.93 93,556.62	Trans 21 1	
Date 17/21/2024 Cleared Reco Date 17/02/2024 17/17/2024 17/24/2024 17/24/2024	s / Other Withdrav (-) eipts (+)	Reference Reference 20240717 20240724 20240724 Total Cleared	Description Payment in full EFTs / Other Withdrawals Description Referral Fee Deposit #11 Deposit #12 Deposit #13 Receipts Other Deposits	4 items	-100.00 -100.00 Amount 25,000.00 3,000.00 65,286.69 269.93 93,556.62 0.00	Trans 21 1	
Date 17/21/2024 Cleared Reco Date 17/02/2024 17/17/2024 17/24/2024 17/24/2024	s / Other Withdrav (-) eipts (+)	Reference Total Cleared Reference 20240717 20240724 20240724 Total Cleared Total Cleared Statement Beg	Description Payment in full EFTs / Other Withdrawals Description Referral Fee Deposit #11 Deposit #12 Deposit #13 Receipts Other Deposits ginning Balance	4 items 0 items	-100.00 -100.00 Amount 25,000.00 3,000.00 65,286.69 269.93 93,556.62 0.00	Trans 21 1	
Cleared Reco Pate (7/02/2024 (7/02/2024 (7/17/2024 (7/12/2024 (7/24/2024	s / Other Withdrav (-) eipts (+)	Reference Total Cleared Reference 20240717 20240724 20240724 Total Cleared Total Cleared Statement Bec Cleared Withd	Description Payment in full EFTs / Other Withdrawals Description Referral Fee Deposit #11 Deposit #12 Deposit #13 Receipts Other Deposits ginning Balance rawals	4 items 0 items	-100.00 -100.00 Amount 25,000.00 3,000.00 65,286.69 269.93 93,556.62 0.00 206,403.18 -66,745.57	Trans 21 1	
Date 17/21/2024 Cleared Reco Date 17/02/2024 17/17/2024 17/24/2024 17/24/2024	s / Other Withdrav (-) eipts (+)	Reference Total Cleared Reference 20240717 20240724 20240724 Total Cleared Total Cleared Statement Beg	Description Payment in full EFTs / Other Withdrawals Description Referral Fee Deposit #11 Deposit #12 Deposit #13 Receipts Other Deposits ginning Balance rawals sits	4 items 0 items	-100.00 -100.00 Amount 25,000.00 3,000.00 65,286.69 269.93 93,556.62 0.00	Trans 21 1	
Date 17/21/2024 Cleared Reco Date 17/02/2024 17/17/2024 17/24/2024 17/24/2024	s / Other Withdrav (-) eipts (+)	Reference Total Cleared Reference 20240717 20240724 Total Cleared Total Cleared Statement Beg Cleared Withd Cleared Depos Cleared Balant Statement Enc	Description Payment in full EFTs / Other Withdrawals Description Referral Fee Deposit #11 Deposit #12 Deposit #13 Receipts Other Deposits ginning Balance rawals sits ce	4 items 0 items	-100.00 -100.00 Amount 25,000.00 3,000.00 65,286.69 269.93 93,556.62 0.00 206,403.18 -66,745.57 93,556.62 233,214.23 233,214.23	Trans 21 1	
Cleared Recolate 17/21/2024 Cleared Recolate 17/02/2024 17/17/2024 17/24/2024 17/24/2024 17/24/2024 CReconciliation	eipts (+) (+) on Balances	Reference Total Cleared Reference 20240717 20240724 Total Cleared Total Cleared Statement Beg Cleared Withd Cleared Depos Cleared Balan Statement Enc	Description Payment in full EFTs / Other Withdrawals Description Referral Fee Deposit #11 Deposit #12 Deposit #13 Receipts Other Deposits ginning Balance rawals sits ce	4 items 0 items	-100.00 -100.00 Amount 25,000.00 3,000.00 65,286.69 269.93 93,556.62 0.00 206,403.18 -66,745.57 93,556.62 233,214.23		
Cleared Recolate 17/21/2024 Cleared Recolate 17/02/2024 17/17/2024 17/24/2024 17/24/2024 17/24/2024 CReconciliation	s / Other Withdrav (-) eipts (+)	Reference Total Cleared Reference 20240717 20240724 Total Cleared Total Cleared Statement Beg Cleared Withd Cleared Depose Cleared Balanstatement Enc Difference	Description Payment in full EFTs / Other Withdrawals Description Referral Fee Deposit #11 Deposit #12 Deposit #13 Receipts Other Deposits ginning Balance rawals sits ce ling Balance	4 items 0 items	-100.00 -100.00 Amount 25,000.00 3,000.00 65,286.69 269.93 93,556.62 0.00 206,403.18 -66,745.57 93,556.62 233,214.23 233,214.23 In Balance	Trans 21 1	
Cleared Recolate 17/21/2024 Cleared Recolate 17/02/2024 17/17/2024 17/24/2024 17/24/2024 17/24/2024 CReconciliation	eipts (+) (+) on Balances	Reference Total Cleared Reference 20240717 20240724 Total Cleared Total Cleared Statement Beg Cleared Withd Cleared Depos Cleared Balan Statement Enc	Description Payment in full EFTs / Other Withdrawals Description Referral Fee Deposit #11 Deposit #12 Deposit #13 Receipts Other Deposits ginning Balance rawals sits Ce ding Balance	4 items 0 items	-100.00 -100.00 Amount 25,000.00 3,000.00 65,286.69 269.93 93,556.62 0.00 206,403.18 -66,745.57 93,556.62 233,214.23 233,214.23	Trans 21 1	
Cleared Recolate 17/21/2024 Cleared Recolate 17/02/2024 17/17/2024 17/24/2024 17/24/2024 17/24/2024 CReconciliation	eipts (+) (+) on Balances	Reference Total Cleared Reference 20240717 20240724 Total Cleared Total Cleared Statement Beg Cleared Withd Cleared Depos Cleared Balances Statement Enc Difference //2024	Description Payment in full EFTs / Other Withdrawals Description Referral Fee Deposit #11 Deposit #12 Deposit #13 Receipts Other Deposits ginning Balance rawals sits ce ding Balance ding Balance ding Balance ding Items	4 items 0 items 20 items 4 items	-100.00 -100.00 Amount 25,000.00 3,000.00 65,286.69 269.93 93,556.62 0.00 206,403.18 -66,745.57 93,556.62 233,214.23 233,214.23 In Balance	Trans 21 1	

 ${\it Detail Reconciliation Report with only Cleared entries in {\it Date}\ order.}$

Date: 08/26/2024		Sumr	nary Reconciliation Report Jensen, Martin & Anderson	Page:		
Account #: 11	10.00		Operating Account	Thru: 07/31/202		
Withdrawals						
Date	Check #		Amount			
07/24/2024	25646		-750.00			
07/21/2024	25647		-75.00			
07/21/2024	25648		-1,500.00			
07/13/2024	25840		-6,500.00			
07/13/2024	25841		-90.00			
07/21/2024	25842		-250.00			
07/17/2024	25843		-98.25			
07/27/2024	25844		-186.25			
07/21/2024	25845		-95.00			
07/21/2024	25846		-765.25			
07/21/2024	25847		-110.00			
07/27/2024	25848		-1,000.00			
07/27/2024	25849		-65.00			
07/27/2024	25850		-32,026.96			
07/27/2024	25851		-4,868.06			
07/27/2024	25852		-8,485.49			
07/27/2024	25853		-1,703.15			
07/27/2024	25854		-707.16			
07/27/2024	25855		-7,370.00			
07/21/2024			-100.00			
Total Withdraw	als	20 items	-66,745.57			
Deposits						
Date	Check #		Amount			
07/01/2024	18542		25,000.00			
07/17/2024	DEP		3,000.00			
07/24/2024	DEP		65,286.69			
07/24/2024	DEP		269.93			
Total Deposits		4 items	02 556 62			
•		4 items	93,556.62			
Reconciliation Ba			000 400 40			
Statement Begi		00 ita	206,403.18			
Cleared Withdr		20 items 4 items	-66,745.57			
		4 items	93,556.62			
Cleared Balance Statement End			233,214.23 233,214.23			
Difference	-		In Balance			
Account Balances	s as of 07/31/2024					
Statement End		0.11	233,214.23			
Total Outstand	· ·	0 items	0.00			
Current Balanc	е		233,214.23			

Summary Reconciliation Report with only Cleared entries in **Check #** order.

Menu Reports | Reconciliation Reports

The GL Reconciliation Report can be accessed from the Reconciliation window by right-clicking and selecting the **Print** option or by pressing Ctrl+P. Finalized reconciliations can be reprinted by clicking the **Journal Reports** tab and selecting **Reconciliation Reports**. This report can be printed in detail or summary format. The report shown on page 33 is a detail report, whereas the report shown on page 34 is a summary report. The Reconciliation Report can be printed for cleared entries, outstanding entries, or both. Checks can be printed in **Date** or **Check #** order. When the report includes outstanding entries an additional totals section for the GL Account Balance is included. This section allows you to quickly determine how much money is in the GL account after accounting for outstanding withdrawals and deposits through the Statement Date.

Definitions for Reconciliation Report

Date The date the report was printed.

Reconciliation Balances

Statement Beginning Balance

The Beginning Balance is entered by the user in the **Beginning Balance** field of the Reconciliation

Settings window when the Reconciliation is started.

Cleared Withdrawals Cleared Charges This figure is system generated.

For bank accounts:

Cleared Withdrawals = Total Cleared Checks plus Total Cleared EFTs/Other Withdrawals.

For credit card accounts:

Cleared Charges = Total Cleared Purchases plus Total Cleared Transfers/Advances plus Total

Cleared Fees/Interest.

Cleared Deposits Cleared Credits This figure is system generated.

For bank accounts:

Cleared Deposits = Total Cleared Receipts plus Total Cleared Other Deposits.

For credit card accounts:

Cleared Credits = Total Cleared Payments plus Total Cleared Other Credits.

Cleared Balance

This figure is system generated.

For bank accounts:

Cleared Balance = Statement Beginning Balance minus Cleared Withdrawals plus Cleared

Deposits.

For credit card accounts:

Cleared Balance = Statement Beginning Balance minus Cleared Charges plus Cleared Credits.

Statement Ending

Balance butt

This figure is entered by the user when the reconciliation is started or by clicking the **Settings** button in the Reconciliation window. It represents the ending balance from the bank statement.

Difference This figure is system generated.

Difference = Cleared Balance minus Statement Ending Balance.

Account Balances as of

Total Outstanding Items

This figure is system generated. For bank accounts:

Total Outstanding Checks minus Total Outstanding EFTs/Other Withdrawals plus Total

Outstanding Receipts plus Total Outstanding Other Deposits.

For credit card accounts:

Total Cleared Purchases plus Total Cleared Transfers/Advances plus Total Cleared Fees/Interest

plus Total Cleared Payments plus Total Cleared Other Credits.

Calculated Balance¹ This figure is system generated. This figure will only be displayed if the Calculated Beginning

Balance (Current Account Balance minus All Outstanding Debits plus All Outstanding Credits)

differs from the Statement Beginning Balance.

Current Balance This figure is system generated. This figure is calculated by taking the last stored balance prior to

the month specified when printing the report, plus or minus activity since that balance, up to and

including the month specified at report run time.

DiscrepancyCalculated Balance minus Current Balance. This figure will only be displayed if the Calculated

Beginning Balance differs from the Statement Beginning Balance.

¹ = Not shown on the Sample Report.

Journal Report

te: 08/23/	2024				Jer		mal Repartin & A	port Anderson		Pag
	01/2024 1 nt: All De	hru 08/31/20 partments	024							
Trans#	Account #	Date	Src	Reference	Check#	DP	JR	Debit	Credit	Description
148	1110.00	08/17/2024	М		25859	0	3			Lincoln Electric System
148	1110.00	08/17/2024	M		25859	0	3		250.00	Postage
148 148	8020.00	08/17/2024 08/17/2024	M M			0	3	125.89 250.00		Lincoln Electric System
	Subtotal for		IVI			U		375.89	375.89	Postage
183 183		08/17/2024 08/17/2024	B B	415.00 415.00		0	2	20,000.00	20,000.00	Payment
		Reference 415.00:		413.00		U		20,000.00	20,000.00	rayment
									,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
184 184		08/17/2024 08/17/2024	B B	415.00 415.00		0	2	125.00	125.00	Payment Payment
		Reference 850.00:		413.00		U		20,000.00	20,000.00	rayment
								20,000.00	20,000.00	
147		08/17/2024	M	Payroll	23328	0	4			Paycheck Jimmy Praum
147 147		08/17/2024 08/17/2024	M M	Payroll Payroll	23328 23328	0	4			Paycheck Jimmy Praum Paycheck Jimmy Praum
147		08/17/2024	M	Payroll	23328	0	4			Paycheck Jimmy Praum
147	2140.00		М	Payroll	23328	0	4		153.00	Paycheck Jimmy Praum
147 147		08/17/2024 08/17/2024	M M	Payroll Payroll	23328 23328	0	4			Paycheck Jimmy Praum Paycheck Jimmy Praum
147		08/17/2024	M	Payroll	23328	0	4	2.000.00	10.00	Paycheck Jimmy Praum
147		08/17/2024	M	Payroll	23328	0	4	153.00		Paycheck Jimmy Praum
147		08/17/2024 Reference Payroll:	М	Payroll	23328	0	4	26.00	247000	Paycheck Jimmy Praum
	Subtotal for	Reference Payron.						2,179.00	2,179.00	
tal for Da	ate 08/17/2	024:						22,679.89	22,679.89	
151 151		08/19/2024 08/19/2024	M M		25860	0	3	600.00	600.00	Equipment Lease Equipment Lease
	Subtotal for		IVI			U		600.00	600.00	Equipment Lease
tal for Da	ate 08/19/2	024:					_	600.00	600.00	
150	1110.00	00/22/2024			25061	0	2		15000	Linnella Water Or Wanta
152 154		08/22/2024 08/22/2024	M M		25861 28565	0	3			Lincoln Water & Waste ABC Office Supplies
154		08/22/2024	M		25863	0	3		95.00	Eastern Nebraska Cable Company
154		08/22/2024	M		25864	0	3			Lincoln Telephone Company
155 152		08/22/2024 08/22/2024	M M		25866	0	3	150.00	110.00	Equipment Lease Lincoln Water & Waste
154		08/22/2024	M			0	3	152.36		ABC Office Supplies
155		08/22/2024	М			0	3	110.00		Equipment Lease
154 154		08/22/2024 08/22/2024	M M			0	3	756.55 95.00		Lincoln Telephone Company Eastern Nebraska Cable Company
	Subtotal for							1,263.91	1,263.91	,
tal for Da	ate 08/22/2	024:					_	1,263.91	1,263.91	
218	1110.00	08/23/2024	Α		25655	0	3		150.00	Clerk of the District Court/Petition for Dissolution of Marriage Filing Fee
221	1110.00	08/23/2024	Α		25658	0	3		750.00	Clean All Janitorial Services/Monthly Cleaning Charges (B
218	1210.00	08/23/2024	Α		25655	0	3	150.00		Weekly Service) Clerk of the District Court/Petition for Dissolution of Marriage Filing Fee
221	8200.00	08/23/2024	Α		25658	0	3	750.00		Clean All Janitorial Services/Monthly Cleaning Charges (B Weekly Service)
	Subtotal for	Reference :						900.00	900.00	y - y
219	1110.00	08/23/2024	Α	KEY	25656	0	3		10.00	D & B Real Estate Management Company/Duplicate Key f
219	5400.00	08/23/2024	Α	KEY	25656	0	3	10.00		building D & B Real Estate Management Company/Duplicate Key for
	Subtotal for	Reference KEY:					_	10.00	10.00	building
171	1110.00	08/23/2024	В	200.02	16	0	2	1,451.00		Payment
171	2270.00	08/23/2024 Reference 200.02:	В	200.02	16	0	2	1,451.00	1,451.00 1,451.00	
		08/23/2024		220550	25654	0	2	1,451.00		Software Technology II C/Dumbase Tabe? Device Interferen
217			A	320559	25654	0	3	15000	150.00	Software Technology, LLC/Purchase Tabs3 Device Interface Program
217		08/23/2024	Α	320559	25654	0	3	150.00		Software Technology, LLC/Purchase Tabs3 Device Interface Program
	Subtotal for	Reference 320559):					150.00	150.00	
220		08/23/2024 08/23/2024	A	402310760011	25657	0	3	6000	68.96	Sprint Local & Long Distance/August Cell Phone Charges
220		08/23/2024 Reference 402310	A 0760011:	402310760011	25657	U	3	68.96 68.96	68.96	Sprint Local & Long Distance/August Cell Phone Charges
	ate 08/23/2							2,579.96	2,579.96	

ite: 08/23/2	2024				Jer		r nal Re Iartin &	eport Anderson			Pag
-	01/2024	Thru 08/31/2 partments	2024								
Trans#	Account #	Date	Src	Reference	Check#	DP	JR	Debit	Credit	Description	
156	1110.00	08/29/2024	M		25867	0	1		1,000.00	Payment on Bank Loan	
157	1110.00	08/29/2024	M		25868	0	4		65.00	Payroll Service	
157	1110.00	08/29/2024	M		25869	0	4		32,026.96	Payroll Deposit	
157	1110.00	08/29/2024	M		25870	0	4			401(K) Contributions	
157	1110.00	08/29/2024	М		25871	0	4			Payroll Taxes	
157	1110.00	08/29/2024	M		25872	0	4			State Income Tax	
157	1110.00	08/29/2024	М		25873	0	4			Workers' Comp./SUTA	
157	1110.00	08/29/2024	M		25874	0	4		7,370.00	Employee Health Insurance	
157	1130.00	08/29/2024	M			0	4	32,026.96		Payroll Deposit	
157	1130.00	08/29/2024	M			0	4			Payroll - November	
157	2110.00	08/29/2024	М			0	4		4,429.97	Federal Income Tax Withheld	
157	2110.00	08/29/2024	М			0	4	4,429.97		Federal Income Tax Withheld	
157	2120.00	08/29/2024	M			0	4		1,703.15	State Income Tax Withheld	
157	2120.00	08/29/2024	M			0	4	1,703.15		State Income Tax Withheld	
157	2130.00	08/29/2024	M			0	4	225.00	325.89	Employee FICA Withheld	
157	2130.00	08/29/2024	M			0	4	325.89	225.00	Employee FICA Withheld	
157	2140.00	08/29/2024	M			0	4	225.00	325.89	Employer FICA Payable	
157 157	2140.00 2150.00	08/29/2024 08/29/2024	M M			0	4	325.89	2 402 74	Employer FICA Payable	
157	2150.00	08/29/2024	M			0	4	3,403.74	3,403.74	FUTA Payable FUTA Payable	
157	2160.00	08/29/2024	M			0	4	3,403.74	EE2 00	SUTA Payable	
157	2160.00	08/29/2024	M			0	4	553.80	333.00	SUTA Payable	
157	2210.00	08/29/2024	M			0	4	333.00	2 4 3 4 0 3	401(K) Contributions Withheld	
157	2210.00	08/29/2024	M			0	4	2.434.03	2,454.05	401(K) Contributions Payable	
157	2220.00	08/29/2024	M			0	4	2,13 1.03	1 680 00	Employee Insurance Withheld	
157	2220.00	08/29/2024	M			0	4	1.680.00	1,000.00	Employee Insurance Payable	
156	2510.00	08/29/2024	M			0	1	387.74		Principal Payment	
157	5100.00	08/29/2024	М			0	4	21,000.00		Partner Payroll - August	
157	5110.00	08/29/2024	М			0	4	8,600,00		Associate Payroll - August	
157	5120.00	08/29/2024	M			0	4	7,000.00		Legal Assistant Payroll - August	
157	5130.00	08/29/2024	M			0	4	3,500.00		Legal Secretary Payroll - August	
157	5140.00	08/29/2024	M			0	4	1,300.00		File Clerk Payroll - August	
157	5150.00	08/29/2024	M			0	4	1,200.00		Other Staff Payroll - August	
157	5310.00	08/29/2024	M			0	4	553.80		SUTA Expense	
157	5320.00	08/29/2024	M			0	4	3,403.74		FUTA Expense	
157	5330.00	08/29/2024	M			0	4	325.89		FICA Expense	
157	5350.00	08/29/2024	M			0	4	2,434.03		401(K) Contributions Match Health	
157	5360.00	08/29/2024	M			0	4	5,690.00		Insurance Premiums Workers'	
157	5390.00	08/29/2024	M			0	4	153.36		Comp. Expense	
157	8150.00	08/29/2024	M			0	4	65.00		Payroll Service	
156		08/29/2024	M			0	1_	612.26		Interest Expense on Bank Loan	
tal for Da	ite 08/23/2	024:						103,109.30	103,109.30		

This two-page report is an example of a Journal Report run for all departments with a 1st Sort Order of **Date**, and a 2nd Sort Order of **Reference**.

ate: 08/23/2	024							Journal Re sen, Martin & A		on			Pag
	01/2024 Th ent: All De												
Trans#	Account #	User ID	Date	Date Entered	Src	Reference	Type	Check #	DP	JR	Debit	Credit	Description
144	1110.00	DAN	08/10/2024	07/27/2024	М			25856	0	3		6,500.00	D & B Real Estate - Monthly Rent
otal for Che	ck # 25856:										0.00	6,500.00	
144	1110.00	DANI	08/10/2024	07/27/2024	М			25857	0	3		00.00	City of Lincoln - Parking
	ck # 25857:	DAN	00/10/2024	01/21/2024	IVI			23037	U	-	0.00	90.00	GLY OF ERICORT - PORKING
											3.00	30.00	
	1110.00	DAN	08/15/2024	08/17/2024	М			25858	0	3			Postage
otal for Che	ck # 25858:										0.00	250.00	
148	1110.00	DAN	08/15/2024	08/17/2024	М			25859	0	3		125.89	Lincoln Electric System
	ck # 25859:	DAN	00,13,2024	00,11/2024				23033	ů	- J	0.00	125.89	Entoni Decementy seem
	1110.00	DAN	08/17/2024	08/17/2024	М			25860	0	3			Equipment Lease
otal for Che	ck # 25860:										0.00	600.00	
152	1110.00	DAN	08/18/2024	08/18/2024	М			25861	0	3		150.00	Lincoln Water & Waste
	ck # 25861:		,,	,,							0.00	150.00	
	1110.00	DAN	08/21/2024	08/21/2024	М			25862	0	3			Business Cards - KIM, JIM, JAN
otal for Che	ck # 25862:										0.00	270.00	
154	1110.00	DAN	08/18/2024	08/18/2024	М			25863	0	3		95.00	Eastern Nebraska Cable Company
otal for Che	ck # 25863:										0.00	95.00	
	1110.00 ck # 25864:	DAN	08/18/2024	08/18/2024	М			25864	0	3			Lincoln Telephone Company
old for the	CR # 25864:										0.00	756.55	
154	1110.00	DAN	08/18/2024	08/18/2024	М			25865	0	3		152.36	ABC Office Supplies
otal for Che	ck # 25865:										0.00	152.36	
	1110.00 ck # 25866:	DAN	08/18/2024	08/18/2024	М			25866	0	3	0.00		Equipment Lease
old for the	CR # 25806:										0.00	110.00	

The above report is an example of a Journal Report run for a single account with a 1st Sort Order of Check #.

Menu Reports | Journal Report

Journals can be printed at any time for selected ranges of dates, check numbers, departments and in a variety of sort orders. Pages 36 through 36 show only a few of the many different ways that journals can be printed. Up to three sort orders can be selected when printing a Journal Report.

The message "Debits and Credits Do Not Balance" will be printed if the debits and credits are not equal.

Definitions for Journal Report

Date	The date the Journal was printed.

Trans # Transaction #. The Transaction # is used for identifying the transaction for editing purposes.

Src Source. This information indicates the origin of the journal entry and is automatically generated by

GL. M = manual entry (generated by GL), B = billing (generated by Tabs3 Billing), A = AP (generated by Tabs3 Associates). By Tabs3 Associates (generated by Tabs3 Trust Association).

by Tabs3 Accounts Payable), T = Trust (generated by Tabs3 Trust Accounting), P = payroll (generated by Peninsula Software of Virginia's PenSoft Payroll software or the GL Import Journal Entries utility) and "R" = recurring entry (generated by the GL Post Recurring Entries utility).

Reference Reflects the value entered in the **Reference** field of the journal entry.

Check # An asterisk (*) following the check number indicates the check has been reconciled.

DP Department. The Department allows the assigning of profit centers thus allowing separate financial

statements to be printed for individual departments if desired.

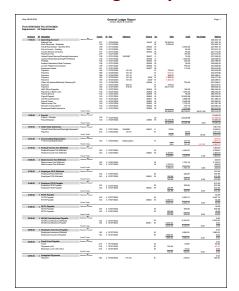
JR Journal Number (1-30).

Criteria Page

Date: 08/26/2024	Journal Jensen, Martin & Anderson	Page: 1
System Date: 08/26/2024	Time: 08:08 AM User ID: MLJ	
Account Number Selection Criteria:		
Include Accounts:	All	
Include Accrual Accounts:	No	
Department Selection Criteria:		
Include Departments:	All	
Date Selection:		
Date Range:	July 07/01/2024	
	to: 07/31/2024	
Date Selection:	Date	
Journal Report Options:		
Include:	0. There 000000000	
Check #:	0 Thru: 99999999	
Journal #:	All	
Record Source:	All	
User IDs: Record Status:	All All	
Record Status.	All	
Format Options:		
Include Columns:		
Transaction #	Yes	
Account #	Yes	
User ID	No	
Date	Yes	
Date Entered	No	
Source	Yes	
Reference	Yes	
Туре	No	
Check #	Yes	
Department	Yes	
Journal #	Yes	
Amount	Yes	
Description	Yes	
Orientation:	Portrait	
Sort Options:		
1st Sort Order:	Reference	
Subtotal:	Yes	
Start sort on new page:	No	
2nd Sort Order:	Date	
Subtotal:	Yes	
Start sort on new page:	No	
3rd Sort Order:	None	
Subtotal:	No	
Start sort on new page:	No	
Account Order:	Chart of Accounts Order	

The report shown above is an example of a Criteria Page. A Criteria Page is an optional page that can be printed at the end of most reports. This separate page lists all of the options and criteria used for the generation of the report. The options listed on the Criteria Page are broken down by report tabs where applicable. The Criteria Page shown above is for a Journal Report.

General Ledger Report



e 05063000				General Li	edger Report						- 1
um Etion/do spartment	04 Thru 01/31/2024 All Departments										
Account #	Or Street September 1 Street	contrast	bear	all time	halanana	Shark #	Sec.	Date	Grade	Netharp	
20.76.00		(managed)	186	2 07232034	101.00				1723.40		
	Payment Payment		166	2 00040000	121.01			369.03	269.83		- 1
	Payment Payment		212	2 07043030 2 07043030	47 E 00 101 00	3245		65,011.69	138236		60
						3245 3245					
	Payment Payment		130	2 00073000	200.01 675.00				275.60		41,0
	Payment	Annual Team	140	2 01033000	215.00			65.006.62	6E-011-6B	000	
	G Bank Loan Papalale	Balance Servert						BLIEF D	60,000.62	500	8.0
2011	Principal Payment		10	3 07070036		25565	M	309.02			7.6
		Parise Tomin						38932	0.00	-009422	7,6
3016.66	Correct Year Relatived Earnings Automatic Posting of Calm (Lots)	Balance Farment									105.4
	Automatic Posting of Caln (Loss)	Parise Tomas						000	27.085.10	27.088.10	27,0
		hera Frant						600	27,088.10	27,068.10	
4786.01	1 Feetname : MLJ	Balance Consent	700	1.0000000	170.00				77.10		117.6
	Payment		211	2 61263636	200.01				166.96		117,8
	Payment	Parint Toron	212	3 61263636	415.00			000	14,834.20	10.000.17	130.6
	2 Fee Insume - PAIR							600	19,6837	14,558.37	96.1
67 SEL 62		Resear Consent	210	2 61343636	121.01				489		
	Payment		211	2 01343034	200.01				45.06		116.6
	Payment	Parist Toron	20	3 61343636	416.00			000	19,800,00	19977.00	116,6
	3 Feelmanne 1976	Parest Islands						000	19,911.00	16917.00	623
Dist. CI	Payment Payment Payment	Rates Friends	210	2 51242024	121.01		:		67.70		
	Payment Payment		211	2 01340034	200.01				47.70		6.4
	rapes.	Parint Toron	20	2 6126000	115.00			530	530266	6312.66	67.6
	6 Fee Income - ROB	Beleva Covert									70.0
Drink and	Parties		212	2 01360034	415.00				843438		
		Parise Torois						6.00	8,63438	8,434.38	86,4
4785.05	5 Fee Income - KM	Balance Farmers									28.0
	Payment	Parint Tombs	213	3 67340634	416.00			9.00	2.40838	14979	304
		Balance Consent						0.00	2,496.38	2,416.36	
47 SEL 04	6 Fee Income - DNB	Balance Fateural	20.7	2 07363036	435.00				65.89		15.6
		Person Torons						0.00	625.89	CLIN	15.6
67.05.67	7 Fee Income : CB	Balance Farmers								-	9.2
	Payment		213	2 07042034	415.00			_	4245.85		
		Period Toron						5.86	OWN	4,246.65	22,4
AT SEL CO	8 Fee Income - JAN	Balance Farmers	111	1.02343034	70000				11.76		14,40
	Payment Payment		212	2 07043004	415.00				3,201.79		
		Paried Totals						0.00	3,216.99	3,216.00	17,8
APRIL DE	9 Fee Income - JM	Basera Faranti		1.00343004							8,0
	Payment	Poter Tena	212	3 00043004	415.00			200	1,864.72	1.866.72	10
		Paried Toront						0.00	1,864.72	1,661.73	
4786.10	10 Fee Income - JPP Formati		212	2 07042024	675.00				3.563.09		24.3
		Paried Times						0.00	3.563.09	3563.09	27.0
6605.05	O Expense Income	Balanca Parawall									- 1
			210 212	2 07343004 2 07343004	121.01		:		13243		ž.
	Payment	Annual Tenna	212	2 W-363036	a-m.00			200	20175	696.79	- 1
	0 Finance Charge Income							500	3838		2.0
send 00	O Finance Charge Income		212	2 07043004	675.00				627.60		3.12
		Parise Totals						6.00	527.83	627.63	3.12
4705.00	Missellereous Insume Enland Fee	Balance Farmers									27.00
	Retard Fee Sections - Subtrees		217	1 00000004		18642			26,000.00		8200
		Period Toron	130				-	200	28,000.00	26,600.00	85.00
BINE AV	0 Pariner Educies	Non-Treet									788.00
	Pariner Reynd - July	Post Tea	143	4 07/07/08/34				21,000.00	_		216.00
		Notes Times						21,000.00	0.00	21,800.00	210,00
5116.66	g Associate Enlartes Associate Found - July	Asiana Faranti	141	4 DETERMINE				8400.00			77,40 MLOS
		NorTen.	143	* 01/1/0836			-	E-800-00	220	8.600.00	H. (4)
BING M	C Lage Assistant Editors Lagel	None Treat									60.00
	Assisted Payrol - July		143	4 SESTORES				T,000.00			
		PaterTime						7,000:00	0.00	T,000.00	79,00
8136.66	C Legal Browsley Ealeries Legal Enterinty Payrol - July	Balance Terranet						3,000,00			31,80
	Secretary Payrol - July		143	4 61313034			м	3,800.00			3630

	0.000 0.000	3,800-30 1,300-00 1,300-00 1,200-00 803-80 3,400-34 3,000-30 1,400-30 1,400-30 1,400-30	20 00 00 00 00 00 00 00 00 00 00 00 00 0
March Marc		1,30000 1,20000 803.80 2,600.30 2,600.00 93.34 4732	11 10 10 10 10 10 10 10 10 10 10 10 10 1
March Marc	000 000 000 000 000	1,0000 803.60 3,603.74 306.60 2,036.00 803.66	20 20 20 20 20 20 20 20 20 20 20 20 20 2
	000 000 000 000 000 000	303.80 3493.74 305.89 2,034.00 5,800.00 803.34	20 20 20 21 21 21 21 21 21 21 21 21 21 21 21 21
Marchard		301.89 2,014.00 5,000.00 93.34	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
		2,014.00 4,690.00 93.36 47.32	31 24 24 81 86
1		8,890.30 93.36 4732	24 61 64 64
Marchard	0.00	103.36 4732	56
March Carl James March Carl	0.00	6730	
Marian M			
1	535		
10 10 10 10 10 10 10 10		6,500.00	6
City of Lanceton Parking 120 3 07/03/200 2004 10 00.00 0	6-30	96.26	1
Tomes	000	90.00	
MANY A China Residence Lawrence Lawrenc	-	778.00	1000
harden		1800	10
MORAGE O Triangleme Limited Telephone Company SM 3 GEDIODIS 2004 M 761.24	500	70121	20
BIDDLESS O Selement/Ordinan Chargers Associate Foreign to Marcola Foreign TM 3 OFFICIDES 2008 M 94.60 Mills Selement TM 3 OFFICIDES 2008 M 94.60 Mills Selement TM 3 OFFICIDES 2008 MILION TM 2008 MILION	0.00	15.00	
#294M C Privings Association	0.00	20000	32 32 32
#25EM C Depresiation Association (S2 01000036 Depresiation N S2EXT	-	121.07	ä
	0.00	65.00	-
##	030	610.98	10 70
\$200.00 C Once Office Expenses According Front State According Front Front State According Front State According Front State According Front State According Front F	000	2280.00	1) 22 22
	72,864.21 27,688.10		

The report shown above is a typical General Ledger Report.

Click on an image to view the full-size sample images which can be found on page 42-44.

Menu Reports | General Ledger Report

The General Ledger Report shows detailed activity for each account.

You can select the date range as well as whether to include accounts with no activity, zero balance accounts, and zero amount entries, beginning and ending date, and beginning month for year-to-date figures as well as whether to include "no activity" accounts, zero balance accounts and zero amount entries. You can optionally select to include a running balance and have each account start on a new page. All columns are optional, allowing you to pick and choose which columns you want included. If the total debits and credits do not match, and all accounts, departments, check numbers, journal numbers, record sources, user IDs, and record statuses are included on the report, the message "*** Debits and Credits Do Not Balance ***" will be printed at the bottom of the report. The order in which the journal entries are sorted is Account #, Date, Check #, Reference.

Definitions for General Ledger Report

Department. Optional column. The Department allows the assigning of profit centers thus allowing separate financial statements to be printed for the individual departments if desired. Accounts with a department of zero will not be included unless "0" is included in the selected department range.

Trans # Transaction #. Optional column. The Transaction # is used for identifying the journal entry for

editing purposes.

JR Journal Number (01 - 30).

* (asterisk) An asterisk (*) printed in the Check # column indicates that the journal entry has been reconciled.

No asterisk next to the Check # indicates that the journal entry is outstanding.

Reference 12-character user defined field.

Check # An asterisk (*) following the check number indicates the check has been reconciled (not shown on

the sample report).

Src Source. This information indicates the origin of the journal entry and is automatically generated by GL. M = manual entry (generated by GL), B = billing (generated by Tabs3 Billing), A = AP (generated

by Tabs3 Accounts Payable), T = Trust (generated by Tabs3 Trust Accounting), P = payroll (generated by Peninsula Software of Virginia's PenSoft Payroll software or the GL Import Journal

Entries utility) and "R" = recurring entry (generated by the GL Post Recurring Entries utility).

Balance ForwardThe Balance Forward for balance sheet accounts is the ending balance of the previous month. The

Balance Forward for income statement accounts is the total of the months from the **Beginning**

Fiscal Month through the month prior to the From date selected. Changing the Beginning Fiscal

Month will affect beginning balance figures for the income statement accounts.

Period Totals Total debits and total credits for activity on the account for the period selected. These figures do

not include the Balance Forward amount.

Net Change Total debits minus total credits.

Retained Earnings Information

Retained Earnings account balances are always calculated.

The Balance Forward and Ending Balance for the Retained Earnings account are calculated figures based on Assets - Liabilities. For example, if you are running a report for the month of November 2024, to get the Balance Forward, General Ledger calculates the total of all journal entries posted to all asset accounts through October 31, 2024 and then deducts the calculated total of all journal entries posted to all liability accounts through October 31, 2024. This calculated figure represents the Balance Forward as of November 1. Likewise, the Ending Balance for the Retained Earnings account is also calculated. Using the previous November 2024 example, General Ledger calculates the total of all journal entries posted to all asset accounts through November 30, 2024 and then deducts the calculated total of all journal entries posted to all liability accounts through November 30, 2024. This figure represents the Ending Balance as of November 30, 2024.

An "Automatic Posting of Gain (Loss)" line item is shown for the Retained Earnings account activity on the General Ledger and is calculated as follows: Ending Balance - Balance Forward + (manual debits - credits to the Retained Earnings account for the specified period). This amount is also included in the Period Totals for the Retained Earnings account in the Credit column. Any manual journal entries to the Retained Earnings account for the specified period (typically one journal entry at the end of the year) are shown on the General Ledger and are reflected in the period totals.

An additional separate line is shown at the bottom of the General Ledger when all accounts are included on the report and the Amounts check box is selected. This line reads "Gain (Loss) Posted to (Retained Earnings Acct # and Description)" followed by the amount in the Credit column. This line is shown to indicate that the automatic posting amount described above is not included in the total Debits and Credits on the report. Additional information can be found in Knowledge Base Article R11590 -All About Retained Earnings.

e: 08/26/2024	•				Jensen, Mai	edger Report rtin & Anderson						Pa
		Thru 07/31/2024 Departments										
Account #	DP	Description		Trans #	JR Date	Reference	Check #	Src	Debit	Credit	Net Change	В
1110.00	0	Operating Account	Balance Forward									206,4
		Referral Fee Rent Received - Sublease		217 130	1 07/02/2024 3 07/13/2024		18542	M M	25,000.00 3,000.00			231,4 234,4
		D & B Real Estate - Monthly Rent		130	3 07/13/2024		25840	М		6,500.00		227,9
		City of Lincoln - Parking Lincoln Electric Company		129 131	3 07/13/2024 3 07/17/2024		25841 25843	M M		90.00 98.25		227,8
		Payment in full		216	1 07/21/2024			M		100.00		227,6
		United Parcel Service/Overnight document Jackson/Wylinda/Catering/Firm Retreat		139 140	3 07/21/2024 3 07/21/2024	3243387	25647 25648	A A		75.00 1,500.00		227,5 226,0
		Postage		138	3 07/21/2024		25842	M		250.00		225,7
		Eastern Nebraska Cable Company Lincoln Telephone Company		138 138	3 07/21/2024 3 07/21/2024		25845 25846	M M		95.00 765.25		225,6 224,9
		Equipment Lease		141	3 07/21/2024		25847	M		110.00		224,8
		Payment Payment		162 186	2 07/23/2024 2 07/23/2024	101.00 101.00		B B	723.40 -723.40			225,5 224,8
		Payment		166	2 07/24/2024	121.01		В	269.93			225,0
		Payment		163	2 07/24/2024	101.00	3245*		1,382.35			226,4
		Payment Clean All Janitorial/Monthly Cleaning Ch		187 134	2 07/24/2024 3 07/24/2024	101.00	3245* 25646	B A	-1,382.35	750.00		225,0 224,3
		Payment		170	2 07/27/2024	200.01		В	275.00			224,6
		Payment ABC Office Supplies		182 135	2 07/27/2024 3 07/27/2024	415.00	25844	B M	65,011.69	186.25		289,6 289,4
		Payment on Bank Loan		142	3 07/27/2024		25848	M		1,000.00		288,4
		Payroll Service Payroll Deposit		143 143	4 07/27/2024 4 07/27/2024		25849 25850	M M		65.00 32,026.96		288,3 256,3
		401(K) Contributions		143	4 07/27/2024		25851	M		4,868.06		251,4
		Payroll Taxes State Income Tax		143 143	4 07/27/2024 4 07/27/2024		25852 25853	M M		8,485.49 1,703.15		242,9 241,2
		Workers' Comp./SUTA		143	4 07/27/2024		25854	M		707.16		240,5
		Employee Health Insurance		143	4 07/27/2024		25855	M		7,370.00		233,2
			Period Totals						93,556.62	66,745.57	26,811.05	233,2
1130.00	0	Payroll - October	Balance Forward	143	4 07/27/2024			М		32,026.96		10,0 -22,0
		Payroll Deposit		143	4 07/27/2024		25850	M	32,026.96	32,020.90		10,0
			Period Totals						32,026.96	32,026.96	0.00	10,0
1210.00	0	Client Cost Advances	Balance Forward									1,9
		United Parcel Service/Overnight document		139 210	3 07/21/2024 2 07/24/2024	3243387 121.01	25647	A B	75.00	35.00		2,0
		Payment	Period Totals	210	2 07/24/2024	121.01		ь	75.00	35.00	40.00	2,0
1413.00	0	Accumulated Depreciation	Balance Forward						70.00	00.00	10.00	-9
1413.00	U	1/12 Annual Depreciation	Dalarioc i orward	132	1 07/23/2024	Depreciation		R		121.97		-1,0
			Period Totals						0.00	121.97	-121.97	-1,0
2110.00		Federal Income Tax Withheld	Balance Forward									1,3
		Federal Income Tax Withheld Federal Income Tax Withheld		143 143	4 07/27/2024 4 07/27/2024		25852	M M	4,429.97	4,429.97		5,7 1,3
		rederarificome rax withheid	Period Totals	145	4 07/27/2024		23002	IVI	4,429.97	4,429.97	0.00	1,3
2120.00	0	State Income Tax Withheld	Balance Forward						,	,		4
		State Income Tax Withheld		143	4 07/27/2024			M		1,703.15		2,14
		State Income Tax Withheld	Period Totals	143	4 07/27/2024			M	1,703.15 1,703.15	1,703.15	0.00	4
	_								1,703.15	1,703.15	0.00	
2130.00	0	Employee FICA Withheld Employee FICA Withheld	Balance Forward	143	4 07/27/2024			М		325.89		6° 93
		Employee FICA Withheld		143	4 07/27/2024		25852	M	325.89	020.00		6
			Period Totals						325.89	325.89	0.00	6
2140.00		Employer FICA Payable	Balance Forward									6
		Employer FICA Payable Employer FICA Payable		143 143	4 07/27/2024 4 07/27/2024		25852	M M	325.89	325.89		93 61
		Employer Float ayable	Period Totals	140	4 0112112024		20002		325.89	325.89	0.00	6
2150.00	0	FUTA Payable	Balance Forward									- (
		FUTA Payable		143	4 07/27/2024			М		3,403.74		3,46
		FUTA Payable	Desired Texas	143	4 07/27/2024		25852	М	3,403.74	0.400.74		6
			Period Totals						3,403.74	3,403.74	0.00	(
2160.00		SUTA Payable SUTA Payable	Balance Forward	143	4 07/27/2024			М		553.80		59
		SUTA Payable		143	4 07/27/2024			M	553.80	333.00		25
			Period Totals						553.80	553.80	0.00	- 4
2210.00	0	401(K) Contributions Payable	Balance Forward									
		401(K) Contributions Withheld 401(K) Contributions Payable		143 143	4 07/27/2024 4 07/27/2024		25851	M M	2,434.03	2,434.03		2,43
		101(15) Contributions (ayable	Period Totals	140	7 0112112024		23031	(41	2,434.03	2,434.03	0.00	
2220.00	0	Employee Insurance Payable	Balance Forward						_,	_, .500	0.00	
2220.00		Employee Insurance Withheld	_surroc r orward	143	4 07/27/2024			M		1,680.00		1,68
		Employee Insurance Payable		143	4 07/27/2024			M	1,680.00			
			Period Totals						1,680.00	1,680.00	0.00	
2230.00	0	Credit Card Payable	Balance Forward	04.4	4 07/40/000:					F0.00		_
		Toner Payment in full		214 216	1 07/10/2024 1 07/21/2024			M M	100.00	52.68		5 -4
		Business Lunch with client		215	1 07/27/2024			M		47.32		
			Period Totals						100.00	100.00	0.00	
2270.00	0	Unapplied Payments	Balance Forward									
		Payment		162	2 07/23/2024	101.00		В		723.40		72

General Ledger Report - Page 1 of 3

Account # 2270.00	4 Thru 07/31/2024 All Departments Departments Unapplied Payments Payment	(continued)	Trans #	JR Date							
2270.00	O Unapplied Payments Payment Payment Payment Payment Payment Payment Payment Payment Payment	(continued)		JR Date							
	Payment Payment Payment Payment Payment Payment Payment Payment Payment	(continued)			Reference	Check #	Src	Debit	Credit	Net Change	Bal
2510.00	Payment Payment Payment Payment Payment Payment Payment		186	2 07/23/2024	101.00		В		-723.40		
2510.00	Payment Payment Payment Payment		166	2 07/24/2024	121.01		В		269.93		26
2510.00	Payment Payment Payment		210 211	2 07/24/2024 2 07/24/2024	121.01 200.01		B B	269.93 275.00			-27
2510.00	Payment		212	2 07/24/2024	415.00		В	65,011.69			-65,28
2510.00			163	2 07/24/2024	101.00	3245	В		1,382.35		-63,90
2510.00			187 170	2 07/24/2024 2 07/27/2024	101.00 200.01	3245	B B		-1,382.35 275.00		-65,28 -65,01
2510.00	Payment Payment		182	2 07/27/2024	415.00		В		65,011.69		-03,01
2510.00		Period Totals						65,556.62	65,556.62	0.00	
	0 Bank Loan Payable	Balance Forward									8,03
	Principal Payment		142	3 07/27/2024		25848	М	359.02			7,67
		Period Totals						359.02	0.00	-359.02	7,67
3310.00	0 Current Year Retained Earnings	Balance Forward									106,40
	Automatic Posting of Gain (Loss)	Period Totals						0.00	27,088.10	27,088.10	27,088
4400.04	1 Fee Income - MLJ	Balance Forward						0.00	27,000.10	27,000.10	117,61
4100.01	Payment	Balatice Potwaru	210	2 07/24/2024	121.01		В		37.19		117,610
	Payment		211	2 07/24/2024	200.01		В		166.96		117,81
	Payment	Poriod Totals	212	2 07/24/2024	415.00		В		14,834.22	45 000 07	132,64
		Period Totals						0.00	15,038.37	15,038.37	132,64
4100.02	2 Fee Income - PAM Payment	Balance Forward	210	2 07/24/2024	121.01		В		4.93		96,10 96,11
	Payment		210	2 07/24/2024	200.01		В		4.93 45.08		96,11
	Payment		212	2 07/24/2024	415.00		В		19,866.99		116,02
		Period Totals						0.00	19,917.00	19,917.00	116,022
4100.03	3 Fee Income - RPA	Balance Forward									62,35
	Payment Payment		210	2 07/24/2024	121.01		B B		60.78		62,411 62,46
	Payment		211 212	2 07/24/2024 2 07/24/2024	200.01 415.00		В		47.70 5,203.56		67,668
	,	Period Totals						0.00	5,312.04	5,312.04	67,668
4100.04	4 Fee Income - ROB	Balance Forward									78,06
4100.04	Payment		212	2 07/24/2024	415.00		В		8,434.38		86,496
		Period Totals						0.00	8,434.38	8,434.38	86,496
4100.05	5 Fee Income - KIM	Balance Forward									28,000
	Payment		212	2 07/24/2024	415.00		В		2,408.38		30,408
		Period Totals						0.00	2,408.38	2,408.38	30,408
4100.06	6 Fee Income - DHB Payment	Balance Forward	212	2 07/24/2024	415.00		В		625.89		15,002 15,627
	rayment	Period Totals	212	2 01/24/2024	413.00		ь	0.00	625.89	625.89	15,627
4100.07	7 Fee Income - CB	Balance Forward							020.00	- 020.00	18,207
4100.01	Payment		212	2 07/24/2024	415.00		В		4,246.55		22,453
		Period Totals						0.00	4,246.55	4,246.55	22,453
4100.08	8 Fee Income - JAN	Balance Forward									14,628
	Payment		211	2 07/24/2024	200.01		В		15.26		14,643
	Payment	Period Totals	212	2 07/24/2024	415.00		В	0.00	3,201.73 3,216.99	3,216.99	17,845 17,845
								0.00	3,210.99	3,210.99	
4100.09	9 Fee Income - JIM Payment	Balance Forward	212	2 07/24/2024	415.00		В		1,564.72		8,050 9,614
	,	Period Totals						0.00	1,564.72	1,564.72	9,614
4100.10 1	0 Fee Income - JPP	Balance Forward									24,200
	Payment		212	2 07/24/2024	415.00		В		3,543.09		27,743
		Period Totals						0.00	3,543.09	3,543.09	27,743
4400.00	0 Expense Income	Balance Forward									194
	Payment Payment		210	2 07/24/2024	121.01		В		132.03		326
	Payment	Period Totals	212	2 07/24/2024	415.00		В	0.00	554.25 686.28	686.28	880
4000.00	O Finance Chronoline							0.00	000.20	000.20	
4800.00	Finance Charge Income Payment	Balance Forward	212	2 07/24/2024	415.00		В		527.93		2,594 3,122
	•	Period Totals						0.00	527.93	527.93	3,122
4900.00	0 Miscellaneous Income	Balance Forward									27,000
	Referral Fee	_	217	1 07/02/2024		18542			25,000.00		52,000
	Rent Received - Sublease	Period Totals	130	3 07/13/2024			М	0.00	3,000.00	20.000.00	55,000
								0.00	28,000.00	28,000.00	55,000
5100.00	Partner Salaries Partner Payroll - July	Balance Forward	143	4 07/27/2024			M	21,000.00			189,000 210,000
	Gyron day	Period Totals	140	. 0.,2,,2024				21,000.00	0.00	21,000.00	210,000
5110.00	0 Associate Salaries	Balance Forward						,		,	77,400
0110.00	Associate Payroll - July		143	4 07/27/2024			M	8,600.00			86,000
		Period Totals						8,600.00	0.00	8,600.00	86,000
5120.00	0 Legal Assistant Salaries Legal	Balance Forward									63,000
	Assistant Payroll - July		143	4 07/27/2024			M	7,000.00	_		70,000
		Period Totals						7,000.00	0.00	7,000.00	70,000
5130.00	Legal Secretary Salaries Legal	Balance Forward					м	2 500 00			31,500.
	Secretary Payroll - July		143	4 07/27/2024			М	3,500.00			35,000.

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08/26/2024	•			General Lo Jensen, Ma	edger Report rtin & Anderson						Pag
	024 Thru 07/31/2024 All Departments										
Account # 5130.00	DP Description Legal Secretary Salaries	(continued)	Trans #	JR Date	Reference	Check #	Src	Debit	Credit	Net Change	Bala
		Period Totals						3,500.00	0.00	3,500.00	35,000
5140.00	File Clerk Salaries File Clerk Payroll - July	Balance Forward	143	4 07/27/2024			М	1,300.00	_		11,700 13,000
		Period Totals						1,300.00	0.00	1,300.00	13,000
5150.00	Other Staff Salaries Other Staff Payroll - July	Balance Forward Period Totals	143	4 07/27/2024			М	1,200.00 1,200.00	0.00	1,200.00	10,800 12,000 12,000
5310.00	0 Employer SUTA	Balance Forward									4,984
	SUTA Expense	Period Totals	143	4 07/27/2024			M	553.80 553.80	0.00	553.80	5,538 5,538
5320.00	0 Employer FUTA	Balance Forward						555.00	0.00	333.00	30,633
3320.00	FUTA Expense		143	4 07/27/2024			М	3,403.74	_		34,037
		Period Totals						3,403.74	0.00	3,403.74	34,037
5330.00	0 Employer FICA FICA Expense	Balance Forward Period Totals	143	4 07/27/2024			М	325.89 325.89	0.00	325.89	2,933 3,258 3,258
5350.00	0 401(K) Match	Balance Forward									21,906.
	401(K) Contributions Match	Period Totals	143	4 07/27/2024		25851	М	2,434.03 2,434.03	0.00	0.404.00	24,340.
5360.00	Health Insurance Premiums	Balance Forward						2,434.03	0.00	2,434.03	24,340. 51,210.
3300.00	Health Insurance Premiums	Period Totals	143	4 07/27/2024			М	5,690.00 5,690.00	0.00	5,690.00	56,900. 56,900.
5390.00	0 Workers Comp Insurance	Balance Forward		4 07/07/0004				450.00			1,380.
	Workers' Comp. Expense	Period Totals	143	4 07/27/2024			М	153.36 153.36	0.00	153.36	1,533
7010.00	0 Client Meals Business Lunch with client	Balance Forward	215	1 07/27/2024			М	47.32			0. 47.
		Period Totals						47.32	0.00	47.32	47.
8010.00	0 Office Rent	Balance Forward	120	0.07/40/0004		25840	М	6,500.00			58,500. 65,000.
	D & B Real Estate - Monthly Rent	Period Totals	130	3 07/13/2024		25040	IVI	6,500.00	0.00	6,500.00	65,000.
8020.00	0 Utilities	Balance Forward						.,		.,	1,678.
	Lincoln Electric Company	Period Totals	131	3 07/17/2024		25843	М	98.25	0.00	00.05	1,777.
8030.00	0 Parking	Balance Forward						98.25	0.00	98.25	1,777. 810.
0030.00	City of Lincoln - Parking		129	3 07/13/2024		25841	М	90.00	_		900.
		Period Totals						90.00	0.00	90.00	900.
8040.00	0 Office Supplies Toner	Balance Forward	214	1 07/10/2024			М	52.68			1,126. 1,179.
	ABC Office Supplies	Period Totals	135	3 07/27/2024		25844	М	186.25 238.93	0.00	238.93	1,365.
8060.00	0 Office Equipment Lease	Balance Forward						230.93	0.00	230.93	3,390.
0000.00	Equipment Lease		141	3 07/21/2024		25847	M	110.00	_		3,500.0
		Period Totals						110.00	0.00	110.00	3,500.
8090.00	Telephone Lincoln Telephone Company	Balance Forward	138	3 07/21/2024		25846	M	765.25			6,624.8 7,390.0
		Period Totals						765.25	0.00	765.25	7,390.0
8100.00	Internet/Online Charges Eastern Nebraska Cable Company	Balance Forward	138	3 07/21/2024		25845	М	95.00			855.0 950.0
	ouble company	Period Totals				200.0		95.00	0.00	95.00	950.0
8120.00	0 Postage	Balance Forward									3,250.0
	Postage	Period Totals	138	3 07/21/2024		25842	M	250.00 250.00	0.00	250.00	3,500.0
8130.00	0 Depreciation	Balance Forward						200.00	0.00	200.00	975.7
	1/12 Annual Depreciation	Period Totals	132	1 07/23/2024	Depreciation		R	121.97 121.97	0.00	121.97	1,097.7
8150.00	Payroll Services Payroll Service	Balance Forward	143	4 07/27/2024		25849	М	65.00			585.0 650.0
		Period Totals		. 0.,2,1,2,0,24				65.00	0.00	65.00	650.0
8170.00	Interest Expense Interest Expense on Bank Loan	Balance Forward	142	3 07/27/2024		25848	М	640.98			6,778.3 7,419.3
		Period Totals						640.98	0.00	640.98	7,419.3
8300.00	Other Office Expense Jackson/Wylinda/Catering/Firm Retreat	Balance Forward	140	3 07/21/2024		25648	Α	1,500.00			0.0 1,500.0
	Clean All Janitorial/Monthly Cleaning Ch		134	3 07/24/2024			A	750.00	_		2,250.0
		Period Totals						2,250.00	0.00	2,250.00	2,250.0
					Total	Debits and Cred	lite:	272,964.21	272,964.21		
								212,304.21			
			Gain (Loss) Posted to 3	310.00 Current Year	ketained Earnin	as:		27,088.10		

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Trial Balance

Date: 08/26/2024	1		Trial Balanc Jensen, Martin & Ar					Page:
Department:	All De	epartments	, -					
		•	Pogin	ning Balance			Endi	ng Balance
Account #	Dont	Description		/01/2024 Credit	Debit	Activity Credit		/31/2024 Cred
Account #	Бері	Description	Debit	Credit	Debit	Credit	Debit	Cred
1110.00	00	Operating Account	206,403.18		93,556.62	66,745.57	233,214.23	
1130.00		Payroll	10,000.00		32,026.96	32,026.96	10,000.00	
1210.00		Client Cost Advances	1,961.00		75.00	35.00	2,001.00	
1412.00 1413.00		Furniture & Fixtures Accumulated Depreciation	12,000.00 -975.76		0.00	0.00 121.97	12,000.00 -1,097.73	
1422.00		Equipment	7,000.00		0.00	0.00	7,000.00	
1432.00		Computers	4,725.00		0.00	0.00	4,725.00	
1620.00		Lease Deposits	2,000.00		0.00	0.00	2,000.00	
2110.00		Federal Income Tax Withheld		1,360.00	4,429.97	4,429.97		1,360.0
2120.00 2130.00		State Income Tax Withheld Employee FICA Withheld		440.00 612.00	1,703.15 325.89	1,703.15 325.89		440.0 612.0
2140.00		Employee FICA Withheld Employer FICA Payable		612.00	325.89	325.89		612.0
2150.00		FUTA Payable		64.00	3,403.74	3,403.74		64.0
2160.00		SUTA Payable		40.00	553.80	553.80		40.0
2210.00		401(K) Contributions Payable		0.00	2,434.03	2,434.03		0.0
2220.00 2230.00		Employee Insurance Payable Credit Card Payable		0.00 0.00	1,680.00 100.00	1,680.00 100.00		0.0
2230.00		Unapplied Payments		0.00	65,556.62	65,556.62		0.0
2510.00		Bank Loan Payable		8,033.35	359.02	0.00		7,674.3
2520.00	00	Line of Credit Payable		3,525.00	0.00	0.00		3,525.0
3020.00		Opening Balance Equity		32,540.00	0.00	0.00		32,540.0
3040.00		Additional Paid in Capital		24,745.00	0.00 0.00	0.00		24,745.0
3310.00 3320.00		Current Year Retained Earnings Prior Years' Retained Earnings		106,407.57 64,734.50	0.00	27,088.10 0.00		133,495.6 64,734.5
4100.01		Fee Income - MLJ		117,610.52	0.00	15,038.37		132,648.8
4100.02		Fee Income - PAM		96,105.25	0.00	19,917.00		116,022.2
4100.03		Fee Income - RPA		62,356.44	0.00	5,312.04		67,668.4
4100.04		Fee Income - ROB		78,062.42	0.00	8,434.38		86,496.8
4100.05 4100.06		Fee Income - KIM Fee Income - DHB		28,000.00 15,002.00	0.00 0.00	2,408.38 625.89		30,408.3 15,627.8
4100.00		Fee Income - CB		18,207.39	0.00	4,246.55		22,453.9
4100.08		Fee Income - JAN		14,628.17	0.00	3,216.99		17,845.1
4100.09		Fee Income - JIM		8,050.00	0.00	1,564.72		9,614.7
4100.10		Fee Income - JPP		24,200.00	0.00	3,543.09		27,743.0
4400.00 4800.00		Expense Income Finance Charge Income		194.56 2,594.28	0.00	686.28 527.93		880.8 3,122.2
4900.00		Miscellaneous Income		27,000.00	0.00	28,000.00		55,000.0
5100.00		Partner Salaries	189,000.00		21,000.00	0.00	210,000.00	,
5110.00		Associate Salaries	77,400.00		8,600.00	0.00	86,000.00	
5120.00		Legal Assistant Salaries	63,000.00		7,000.00	0.00	70,000.00	
5130.00 5140.00		Legal Secretary Salaries File Clerk Salaries	31,500.00 11,700.00		3,500.00 1,300.00	0.00 0.00	35,000.00 13,000.00	
5150.00		Other Staff Salaries	10,800.00		1,200.00	0.00	12,000.00	
5310.00		Employer SUTA	4,984.20		553.80	0.00	5,538.00	
5320.00	00	Employer FUTA	30,633.66		3,403.74	0.00	34,037.40	
5330.00		Employer FICA	2,933.01		325.89	0.00	3,258.90	
5350.00		401(K) Match	21,906.27 51,210.00		2,434.03 5,690.00	0.00 0.00	24,340.30 56,900.00	
5360.00 5390.00		Health Insurance Premiums Workers Comp Insurance	1,380.24		153.36	0.00	1,533.60	
7010.00		Client Meals	0.00		47.32	0.00	47.32	
7050.00	00	Publicity (Ads, Brochures)	720.00		0.00	0.00	720.00	
8010.00		Office Rent	58,500.00		6,500.00	0.00	65,000.00	
8020.00		Utilities	1,678.85		98.25	0.00	1,777.10	
8030.00 8040.00		Parking Office Supplies	810.00 1,126.53		90.00 238.93	0.00 0.00	900.00 1,365.46	
8050.00		Equipment Repair & Maint.	90.00		0.00	0.00	90.00	
8060.00		Office Equipment Lease	3,390.00		110.00	0.00	3,500.00	
8090.00	00	Telephone	6,624.84		765.25	0.00	7,390.09	
8100.00		Internet/Online Charges	855.00		95.00	0.00	950.00	
8120.00 8130.00		Postage Depreciation	3,250.00 975.76		250.00 121.97	0.00 0.00	3,500.00 1,097.73	
8150.00		Payroll Services	585.00		65.00	0.00	650.00	
8170.00		Interest Expense	6,778.35		640.98	0.00	7,419.33	
8300.00	00	Other Office Expense	0.00		2,250.00	0.00	2,250.00	
			Total Debit	s and Credits:	272,964.21	272,964.21		
		Gain (Loss) Posted	l to 3310.00 Current Year Retai	ned Earnings:		27,088.10		

Menu Reports | Trial Balance

The Trial Balance shows summary activity for each account. You can select the date range to print as well as whether to include accounts with no activity and zero balance accounts. The message "Debits and Credits Do Not Balance" will be printed if the debits and credits on the Trial Balance are not equal and you have included all accounts and departments on the report.

Definitions for Trial Balance

Account # GL Account Number.

Dept Department. The Department allows the assigning of profit centers thus allowing separate financial

statements to be printed for the individual departments if desired. Accounts with a department of

zero will not be included unless "0" is included in the selected department range.

Beginning Balance The Beginning Balance for the balance sheet accounts is calculated from the sum of all journal

entries to the account prior to the Beginning Date. The beginning balance for income statement accounts is the total of the months' balances from the **Beginning Fiscal Month** through the month prior to the **From** date specified. Changing the **Beginning Fiscal Month** will affect beginning

balance figures for the income statement accounts.

Activity These figures are calculated by going through the journal entry file and totaling the debits and

credits for each account within the date range selected.

Ending Balance Beginning Balance + Activity = Ending Balance.

Gain (Loss) posted to Retained Earnings Refer to the Retained Earnings Note shown on page 41.

Financial Statements Overview

GL offers you flexibility with numerous options for printing the financial statements—the Balance Sheet and the Income Statement. There are hundreds of formats possible when combining all of the different options. The following sample financial statements portray many of the options available in GL.

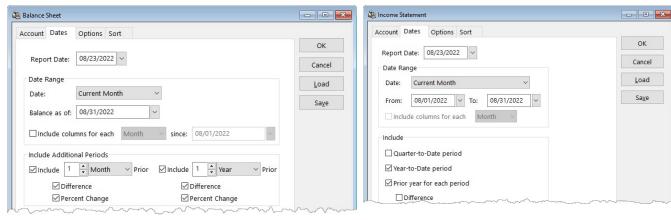
Much of the flexibility in printing your financial statements is due to the user defined chart of accounts. A detail or summary financial statement can be printed. The detail financial statement includes all accounts. The summary financial statement typically includes header, total and comment accounts only; detail accounts are excluded.

The Balance Sheet lets you select any period including Today, Current Month, Current Quarter, Current Year, Prior Month, Prior Quarter, Prior Year, any specific month, as well as any custom date range. You can include side-by-side columns for each month, quarter, or year for any period selected. For each column included on the report, you can include up to two additional period comparisons and optionally include the difference and percent change.

The Income Statement lets you select any period including Today, Current Month, Current Quarter, Current Year, Prior Month, Prior Quarter, Prior Year, any specific month, as well as any custom date range. You can include side-by-side columns for each month, quarter, or year for any period selected. Optional quarter-to-date and year-to-date figures for each period can be included as well as the prior year for each period included on the report along with the difference. Budget figures for each period can be included along with the budge variance, quarterly budget totals, and yearly budget totals.

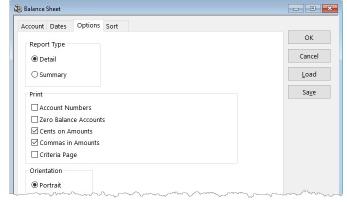
Options to include zero balance accounts, to print account numbers, and to include cents and/or commas on the financial statements are offered.

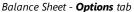
The ability to use multiple departments (profit centers) allows each financial statement to be printed by individual department or as a combined statement of all departments. Examples of departmentalized financial statements can be seen beginning on page 68.

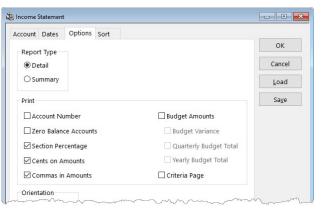


Balance Sheet - Dates tab

Income Statement - **Dates** tab







Income Statement - Options tab

Balance Sheet

te: 08/26/2024			Detail Balance Shee Jensen, Martin & Anders					Pag
lance as of: epartment:	08/31/2024 All Departments							
	Description	July —— Balance	1 Year P 07/31/2023	rior \$ Change	%	August —— Balance	08/31/2023	rior
Assets	S							
Currer	nt Assets							
	Operating Account	233,214.23	287,122.75	-53,908.52	-19	257,464.61	287,122.75	-29,658.14
Total C	Payroll	10,000.00 243,214.23	10,000.00 297,122.75	-53,908.52	<u>0</u> -18	8,353.00 265,817.61	10,000.00 297,122.75	-1,647.00 -31,305.14
		240,214.20	231,122.73	30,300.52	-10	200,017.01	237,122.70	-01,000.14
Client/	Employee Advances Client Cost Advances	2,001.00	2,000.00	1.00	0	2,001.00	2,000.00	1.00
Total C	Client/Employee Advances	2,001.00	2,000.00	1.00	0	2,001.00	2,000.00	1.00
	Current Assets	245,215.23	299,122.75	-53,907.52	-18	267,818.61	299,122.75	-31,304.14
Fixed /	Assets							
	Furniture & Fixtures	12,000.00	12,000.00	0.00	0	12,000.00	12,000.00	0.00
	Accumulated Depreciation	-1,097.73	0.00	-1,097.73	_0	-1,097.73	0.00	-1,097.73
	Net Value	10,902.27	12,000.00	-1,097.73	-9	10,902.27	12,000.00	-1,097.73
	Equipment	7,000.00	7,000.00	0.00	0	7,000.00	7,000.00	0.00
	Net Value	7,000.00	7,000.00	0.00	ō	7,000.00	7,000.00	0.00
	Computers	4,725.00	1,525.00	3,200.00	210	4,725.00	1,525.00	3,200.00
	Net Value	4,725.00	1,525.00		210	4,725.00	1,525.00	3,200.00
	Not Value	0.00	0.00	0.00	_	0.00	0.00	0.00
	Net Value	0.00	0.00	0.00	0	0.00	0.00	0.00
	Net Value	0.00	0.00	0.00	0	0.00	0.00	0.00
Total F	Fixed Assets	22,627.27	20,525.00	2,102.27	10	22,627.27	20,525.00	2,102.27
Other	Assets							
	Lease Deposits	2,000.00	2,000.00	0.00	0	2,000.00	2,000.00	0.00
Total C	Other Assets	2,000.00	2,000.00	0.00	ō	2,000.00	2,000.00	0.00
Total A	Assets	269,842.50	321,647.75	-51,805.25	<u>-16</u>	292,445.88	321,647.75	-29,201.87
	ies & Equity nt Liabilities							
Payrol	Tax Liability	1 260 00	1 260 00	0.00	0	1 490 00	1 260 00	120.00
	Federal Income Tax Withheld State Income Tax Withheld	1,360.00 440.00	1,360.00 440.00	0.00	0	1,480.00 520.00	1,360.00 440.00	120.00 80.00
	Employee FICA Withheld	612.00	612.00	0.00	0	765.00	612.00	153.00
	Employer FICA Payable FUTA Payable	612.00 64.00	612.00 64.00	0.00	0	765.00 80.00	612.00 64.00	153.00 16.00
	SUTA Payable	40.00	40.00	0.00	0	50.00	40.00	10.00
Total F	Payroll Tax Liability	3,128.00	3,128.00	0.00	ō	3,660.00	3,128.00	532.00
Other I	Liabilities							
	Unapplied Payments	0.00	41,790.25	-41,790.25	-99	0.00	0.00	0.00
	Other Liabilities	0.00	41,790.25	-41,790.25	-99	0.00	0.00	0.00
Total C	Current Liabilities	3,128.00	44,918.25	-41,790.25	-93	3,660.00	3,128.00	532.00
Long T	erm Liabilities	7.674.33	10.255.00	0.500.67	2E	7.286.59	10.255.00	2.000.44
	Bank Loan Payable Line of Credit Payable	7,674.33 3,525.00	10,255.00 3,525.00	-2,580.67 0.00	-25 0	7,286.59 3,525.00	10,255.00 3,525.00	-2,968.41 0.00
Total L	ong Term Liabilities	11,199.33	13,780.00	-2,580.67	-19	10,811.59	13,780.00	-2,968.41
TotalL	iabilities	14,327.33	58,698.25	-44,370.92	-76	14,471.59	16,908.00	-2,436.41
Equity								
Sharel	holders' Equity							
	Opening Balance Equity	32,540.00	32,540.00	0.00	0	32,540.00	32,540.00	0.00
Total	Additional Paid in Capital Shareholders' Equity	24,745.00 57,285.00	24,745.00 57,285.00	$\frac{0.00}{0.00}$	$\frac{0}{0}$	24,745.00 57,285.00	24,745.00 57,285.00	0.00
Total E		57,285.00 57,285.00	57,285.00	0.00	0	57,285.00	57,285.00	0.00
		0.,200.00	,	3.30	-	,	2.,200.00	5.55
	ed Earnings Current Year Retained Earnings	133,495.67	140,930.00	-7,434.33	-5	155,954.79	182,720.25	-26,765.46
	Prior Years' Retained Earnings	64,734.50	64,734.50	0.00	0	64,734.50	64,734.50	0.00
	Retained Earnings	198,230.17	205,664.50	-7,434.33	-4	220,689.29	247,454.75	-26,765.46
Total F	iabilities & Equity	269,842.50	321,647.75	-51,805.25	-16	292,445.88	321,647.75	-29,201.87

Menu Reports | Balance Sheet

An overview of the Balance Sheet can be found on page 47. Definitions can be found on page 54.

ate: 08/26/2024			alance Sheet rtin & Anderson				Page: 1
alance as of: epartment:	08/31/2024 All Departments						
	Description	August —— Balance	1 Month F 07/31/2024	Prior \$ Change	<u></u> %	1 Year Prior - 08/31/2023	\$ Change %
Assets	-			,			
Cash	Operating Account	233,214.23	206,403.18	26,811.05	13	287,122.75	-53,908.52 -19
	Payroll	10,000.00	10,000.00	0.00	0	10,000.00	0.00
Total C	Cash	243,214.23	216,403.18	26,811.05	12	297,122.75	-53,908.52 -18
Client/	Employee Advances						
	Client Cost Advances	2,001.00	1,961.00	40.00	$\frac{2}{2}$	2,000.00	1.00
	Client/Employee Advances	2,001.00	1,961.00	40.00	2 12	2,000.00	
I otal C	Current Assets	245,215.23	218,364.18	26,851.05	12	299,122.75	-53,907.52 -1
Fixed /	Assets Furniture & Fixtures	12,000.00	12,000.00	0.00	0	12,000.00	0.00
	Accumulated Depreciation	-1,097.73	-975.76	-121.97	13	0.00	-1,097.73
	Net Value	10,902.27	11,024.24	-121.97	-1	12,000.00	-1,097.73
	Equipment	7,000.00	7,000.00	0.00	0	7,000.00	0.00
	Net Value	7,000.00	7,000.00	0.00	0	7,000.00	0.00
	Computers Net Value	$\frac{4,725.00}{4,725.00}$	4,725.00 4,725.00	$\frac{0.00}{0.00}$	$\frac{0}{0}$	1,525.00 1,525.00	3,200.00 21 3,200.00 21
	Net value	4,725.00	4,725.00	0.00	U	1,525.00	3,200.00 21
	Net Value	0.00	0.00	0.00	0	0.00	0.00
	Net Value	0.00	0.00	0.00	<u>_</u>	0.00	0.00
Total F	Fixed Assets	22,627.27	22,749.24	-121.97	-1	20,525.00	2,102.27
Other /	Assets						
	Lease Deposits	2,000.00	2,000.00	0.00	0	2,000.00	0.00
Total C	Other Assets	2,000.00	2,000.00	0.00	ō	2,000.00	0.00
Total A	Assets	269,842.50	243,113.42	26,729.08	11	321,647.75	-51,805.25 -16
Liabiliti	ies & Equity						
	nt Liabilities						
	I Tax Liability Federal Income Tax Withheld	1,360.00	1,360.00	0.00	0	1,360.00	0.00
	State Income Tax Withheld	440.00	440.00	0.00	0	440.00	0.00
	Employee FICA Withheld Employer FICA Payable	612.00 612.00	612.00 612.00	0.00 0.00	0	612.00 612.00	0.00 0.00
	FUTA Payable	64.00	64.00	0.00	0	64.00	0.00
	SUTA Payable	40.00	40.00	0.00	0	40.00	0.00
I otal F	Payroll Tax Liability	3,128.00	3,128.00	0.00	0	3,128.00	0.00
	Liabilities Unapplied Payments	0.00	0.00	0.00	0	41,790.25	44 700 25 0
	Other Liabilities	$\frac{0.00}{0.00}$	0.00	$\frac{0.00}{0.00}$	$\frac{0}{0}$	41,790.25	-41,790.25 -9 -41,790.25 -9
	Current Liabilities	3,128.00	3,128.00	0.00	0	44,918.25	-41,790.25 -9
l ana T	Form Linkillities						
Long i	Геrm Liabilities Bank Loan Payable	7,674.33	8,033.35	-359.02	-4	10,255.00	-2,580.67 -2
	Line of Credit Payable	3,525.00	3,525.00	0.00	0	3,525.00	0.00
Total L	Long Term Liabilities	11,199.33	11,558.35	-359.02	-3	13,780.00	-2,580.67 -1
Total L	Liabilities	14,327.33	14,686.35	-359.02	-2	58,698.25	-44,370.92 -70
Equity							
	nolders' Equity		00.5			00 545	
	Opening Balance Equity Additional Paid in Capital	32,540.00 24,745.00	32,540.00 24,745.00	0.00 0.00	0	32,540.00 24,745.00	0.00 0.00
	Shareholders' Equity	57,285.00	57,285.00	0.00	0	57,285.00	0.00
Total E		57,285.00	57,285.00	0.00	0	57,285.00	0.00
	ed Earnings						
	Current Year Retained Earnings	133,495.67	106,407.57	27,088.10	25	140,930.00	-7,434.33
	Prior Years' Retained Earnings	64,734.50	64,734.50	0.00	0	64,734.50	0.00
Total F	Retained Earnings	198,230.17	171,142.07	27,088.10	16	205,664.50	-7,434.33 -
	Liabilities & Equity	269,842.50	243,113.42	26,729.08	11	321,647.75	-51,805.25 -10
Total L							

Date: 08/26/2024 Detail Balance Sheet
Jensen, Martin & Anderson

Page: 1

Balance as of: 08/31/2024 Department: All Departments

	Today —	1 Year		_
Description	Balance	Prior 08/31/2023	\$ Change	
Assets				
Current Assets				
Cash				
Operating Account	313,960.43	287,122.75	26,837.68	
Payroll	8,353.00	10,000.00	-1,647.00	
Total Cash	322,313.43	297,122.75	25,190.68	
Client/Employee Advances				
Client Cost Advances	2,001.00	2,000.00	1.00	
Total Client/Employee Advances	2,001.00	2,000.00	1.00	
Total Current Assets	324,314.43	299,122.75	25,191.68	
Fixed Assets				
Furniture & Fixtures	12,000.00	12,000.00	0.00	
Accumulated Depreciation	-1,097.73	0.00	-1,097.73	
Net Value	10,902.27	12,000.00	-1,097.73	
Equipment	7,000.00	7,000.00	0.00	
Net Value	7,000.00	7,000.00	0.00	
Computers	4,725.00	1,525.00	3,200.00	
Net Value	4,725.00	1,525.00	3,200.00	
Net Value	0.00	0.00	0.00	
Net Value	0.00	0.00	0.00	
Total Fixed Assets	22,627.27	20,525.00	2,102.27	
Other Assets				
Lease Deposits	2,000.00	2,000.00	0.00	
Total Other Assets	2,000.00	2,000.00	0.00	
Total Assets	348,941.70	321,647.75	27,293.95	

Date: 08/26/2024		lance Sheet rtin & Anderson				Pag	je: 1
Balance as of: 08/31/2024 Department: All Departments							
	August	1 Year Pr	ior —		2 Years Pr	ior —	
Description	Balance	08/31/2023	\$ Change	%	08/31/2022	\$ Change	%
Long Term Liabilities							
Bank Loan Payable	7,286.59	10,255.00	-2,968.41	-29	0.00	7,286.59	0
Line of Credit Payable	3,525.00	3,525.00	0.00	0	0.00	3,525.00	0
Total Long Term Liabilities	10,811.59	13,780.00	-2,968.41	-22	0.00	10,811.59	0

	August	— 1 Quarter F	Prior —		2 Quarters	Prior —	
Description	Balance	05/31/2024	\$ Change	%	02/29/2024	\$ Change	%
Long Term Liabilities							
Bank Loan Payable	7,286.59	8,673.58	-1,386.99	-16	9,201.36	-1,914.77	-21
Line of Credit Payable	3,525.00	3,525.00	0.00	0	3,525.00	0.00	0
Total Long Term Liabilities	10,811.59	12,198.58	-1,386.99	-11	12,726.36	-1,914.77	-15

Detail Balance Sheet Jensen, Martin & Anderson Date: 08/26/2024 Page: 1 08/31/2024 Balance as of: Department: All Departments July Balance 2 Years Prior — 67/31/2022 % Year Prior — — 08/31/2023 % 2 Years Prior — 08/31/2022 Description Long Term Liabilities Bank Loan Payable Line of Credit Payable 7,674.33 3,525.00 11,199.33 $\begin{array}{ccc}
10,255.00 & -25 \\
3,525.00 & 0 \\
\hline
13,780.00 & -19
\end{array}$ $0.00 \\ 0.00 \\ \hline 0.00$ 7,286.59 3,525.00 10,811.59 10,255.00 -29 3,525.00 0 13,780.00 -22 $0.00 \\ 0.00 \\ \hline 0.00$ 0 0 Total Long Term Liabilities

Date: 08/26/2024 Detail Balance Sheet Jensen, Martin & Anderson Page: 1 08/31/2024 Balance as of: Department: All Departments June Balance 6 Months Prior ——— 12/31/2023 % 6 Months Prior ——— 01/31/2024 % August Balance Description Long Term Liabilities Bank Loan Payable Line of Credit Payable 9,671.94 -17 3,525.00 0 13,196.94 -12 9,445.70 -19 3,525.00 0 12,970.70 -14 8,033.35 3,525.00 7,674.33 3,525.00 9,201.36 -21 3,525.00 0 12,726.36 -15 7,286.59 3,525.00 Total Long Term Liabilities 11,558.35 11,199.33

Date: 08/26/2024		etail Balance Sheet en, Martin & Anderson				Page: 1
Balance as of: 08/31/2024 Department: All Departments						
Description	June Balance	1 Year Prior 06/30/2023	July Balance	1 Year Prior 07/31/2023	August Balance	1 Year Prior 08/31/2023
Long Term Liabilities						
Bank Loan Payable	8,033.35	10,255.00	7,674.33	10,255.00	7,286.59	10,255.00
Line of Credit Payable	3,525.00	3,525.00	3,525.00	3,525.00	3,525.00	3,525.00
Total Long Term Liabilities	11,558.35	13,780.00	11,199.33	13,780.00	10,811.59	13,780.00

Description	March Balance	April Balance	May Balance	June Balance	July Balance	Ē
Assets Current Assets						
Cash						
Operating Account	208,529.22	216,949.49 10.000.00	212,250.01 10.000.00	206,403.18 10.000.00	233,214.23	257,4
Payroll Total Cash	10,000.00 218,529.22	226,949.49	222,250.01	216,403.18	10,000.00 243,214.23	8,3 265,8
Total Casil	210,323.22	220,343.43	222,230.01	210,403.10	243,214.23	200,0
Client/Employee Advances	0.000.00	4 000 00	4 000 00	4 004 00	0.004.00	
Client Cost Advances Total Client/Employee Advances	2,000.00 2,000.00	1,986.00 1,986.00	1,986.00 1,986.00	1,961.00 1,961.00	2,001.00 2,001.00	$\frac{2,0}{2,0}$
1 3 3 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1						
Total Current Assets	220,529.22	228,935.49	224,236.01	218,364.18	245,215.23	267,
Fixed Assets						
Furniture & Fixtures Accumulated Depreciation	12,000.00 -609.85	12,000.00 -731.82	12,000.00 -853.79	12,000.00 -975.76	12,000.00 -1,097.73	12,0 -1,0
Net Value	11,390.15	11,268.18	11,146.21	11,024.24	10,902.27	10,
Equipment	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,
Net Value	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,
Computers	4,725.00	4,725.00	4,725.00	4,725.00	4,725.00	4,
Net Value	4,725.00	4,725.00	4,725.00	4,725.00	4,725.00	4,
Net Value	0.00	0.00	0.00	0.00	0.00	
Net Value	0.00	0.00	0.00	0.00	0.00	
Total Fixed Assets	23,115.15	22,993.18	22,871.21	22,749.24	22,627.27	22,0
Total Fixed Assets	23,115.15	22,993.10	22,071.21	22,749.24	22,021.21	22,
Other Assets	0.000.00	0.000.00	0.000.00	0.000.00	0.000.00	
Lease Deposits	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,
Total Other Assets	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,
Total Assets	245,644.37	253,928.67	249,107.22	243,113.42	269,842.50	292,
Liabilities & Equity						
Current Liabilities						
Payroll Tax Liability						
Federal Income Tax Withheld State Income Tax Withheld	1,360.00 440.00	1,360.00 440.00	1,360.00 440.00	1,360.00 440.00	1,360.00 440.00	1,
Employee FICA Withheld	612.00	612.00	612.00	612.00	612.00	
Employer FICA Payable	612.00 64.00	612.00 64.00	612.00 64.00	612.00 64.00	612.00 64.00	
FUTA Payable SUTA Payable	40.00	40.00	40.00	40.00	40.00	
Total Payroll Tax Liability	3,128.00	3,128.00	3,128.00	3,128.00	3,128.00	3,
Other Liabilities Unapplied Payments	350.00	111.00	110.34	0.00	0.00	
Total Other Liabilities	350.00	111.00	110.34	0.00	0.00	
Total Current Liabilities	3,478.00	3,239.00	3,238.34	3,128.00	3,128.00	3,
	2, 2.22	-,	-,	-,	-,	-,
Long Term Liabilities Bank Loan Payable	8,937.47	8,673.58	8,673.58	8,033.35	7,674.33	7,
Line of Credit Payable	3,525.00	3,525.00	3,525.00	3,525.00	3,525.00	3,
Total Long Term Liabilities	12,462.47	12,198.58	12,198.58	11,558.35	11,199.33	10,
Total Liabilities	15,940.47	15,437.58	15,436.92	14,686.35	14,327.33	14,
Equity						
Shareholders' Equity Opening Balance Equity	32,540.00	32,540.00	32,540.00	32,540.00	32,540.00	32.
Opening Balance Equity Additional Paid in Capital	32,540.00 24,745.00	32,540.00 24,745.00	32,540.00 24,745.00	32,540.00 24,745.00	32,540.00 24,745.00	32, 24,
Total Shareholders' Equity	57,285.00	57,285.00	57,285.00	57,285.00	57,285.00	57,
Total Equity	57,285.00	57,285.00	57,285.00	57,285.00	57,285.00	57,
	.,					
Retained Earnings Current Year Retained Earnings	107.684.40	116.471.59	111.650.80	106.407.57	133.495.67	155,
Prior Years' Retained Earnings	64,734.50	64,734.50	64,734.50	64,734.50	64,734.50	64,
Total Retained Earnings	172,418.90	181,206.09	176,385.30	171,142.07	198,230.17	220
-						
Total Liabilities & Equity	245,644.37	253,928.67	249,107.22	243,113.42	269,842.50	292,4

Summary Balance Sheet Jensen, Martin & Anderson Date: 08/26/2024 Page: 1

08/26/2024 Balance as of: Department: **All Departments**

Description	August Balance
Assets	
Total Cash	265,818
Total Client/Employee Advances	2,001
Total Current Assets	267,819
Total Other Assets	2,000
Total Assets	292,446

Summary Balance Sheet Jensen, Martin & Anderson Date: 08/26/2024 Page: 1

Balance as of: 07/31/2024 Department: **All Departments**

Description	July Balance	1 Month Prior 06/30/2024	2 Months Prior 05/31/2024
Assets			
Total Cash	243,214	216,403	222,250
Total Client/Employee Advances	2,001	1,961	1,986
Total Current Assets	245,215	218,364	224,236
Total Other Assets	2,000	2,000	2,000
Total Assets	269,843	243,113	249,107

Summary Balance Sheet Jensen, Martin & Anderson Date: 08/26/2024 Page: 1

Balance as of: 07/31/2024 Department: **All Departments**

Description	July Balance	1 Quarter Prior 06/30/2024	2 Quarters Prio 03/31/2024
Assets			
Total Cash	243,214.23	226,949.49	268,207.17
Total Client/Employee Advances	2,001.00	1,986.00	2,000.00
Total Current Assets	245,215.23	228,935.49	270,207.17
Total Other Assets	2,000.00	2,000.00	2,000.00
Total Assets	269,842.50	253,928.67	295,444.29

Date: 08/26/2024 Summary Balance Sheet
Jensen, Martin & Anderson

Balance as of: 07/31/2024
Department: All Departments

Description	July Balance	1 Quarter Prior 06/30/2024	2 Years Prio 07/31/202
Assets			
Total Cash	243,214.23	226,949.49	0.0
Total Client/Employee Advances	2,001.00	1,986.00	$\frac{0.0}{0.0}$
Total Current Assets	245,215.23	228,935.49	0.0
Total Other Assets	2,000.00	2,000.00	0.0
Total Assets	269,842.50	253,928.67	0.0

Date: 08/26/2024 Summary Balance Sheet
Jensen, Martin & Anderson

Balance as of: 07/31/2024 Department: All Departments

Description	July Balance	4 Months Prior 03/31/2024	8 Months Prior 12/31/2023
Assets			
Total Cash	243,214.23	218,529.22	297,115.70
Total Client/Employee Advances	2,001.00	2,000.00	2,000.00
Total Current Assets	245,215.23	220,529.22	299,115.70
Total Other Assets	2,000.00	2,000.00	2,000.00
Total Assets	269,842.50	245,644.37	324,596.76

The columns that appear on the Balance Sheet are determined by the parameters selected when the Balance Sheet is run.

Definitions for Balance Sheet

\$ Change Balance minus Prior Period Balance = \$ Change.

% \$ Change divided by Prior Period Balance = %. This percentage is the percentage increase or

decrease of dollars since the last period. Percentages are rounded to the nearest whole number. The

percentages will not total 100%.

Note: When the Retained Earnings is included, the totals for that account are calculated based on the other accounts included on the report. Accounts that are excluded will not be included in the calculation. This allows a Retained Earnings total to be printed for a specific department or other report criteria.

Income Statement

Income Fee Incor	me - PAM me - ROB me - ROB me - ROB me - SIM me - DHB me - CB me - JAN me - JIM me - JR sidaries charge income charge income enses Salaries Salaries Salaries sistant Salaries cretary Salaries cretary Salaries salaries aff Salaries	23,098.49 21,411.13 4,710.44 21,111.49 1,1574.04 1,504.43 4,459.32 4,043.47 2,372.78 2,286.91 0.00 3,000.00 89,576.00 21,000.00 7,000.00 3,500.00 1,300.00 3,200.00 44,600.00	26 24 5 24 2 2 2 5 5 3 3 0 0 0 3 100	7,000.00 9,000.00 6,600.00 3,000.00 4,500.00 6,500.00 2,100.00 3,000.00 65,700.00 65,700.00 21,000.00 21,000.00 65,700.00 21,000.00 7,000.00 3,500.00 1,300.00	214 67 235 24 50 159 90 37 109 0 0 0 100 136	Variance 12,098,49 11,411,13 -2,289,56 12,114,99 -5,025,96 -1,495,57 1,659,32 -456,53 -4,127,22 186,91 0.00 0.00 23,876,00	Actual 38,136,86 41,328,13 10,022,48 29,549,37 3,982,42 2,130,32 8,705,87 7,260,46 3,937,50 686,28 527,93 31,000,00 183,097,62	% 21 23 5 16 2 1 1 5 4 2 3 0 0 0 17 1000	20,000.00 14,000.00 18,000.00 13,200.00 5,600.00 9,000.00 4,200.00 4,200.00 4,000.00 13,400.00 131,400.00 17,200.00 17,200.00 14,000.00 7,000.00		Variance 16,136.86 21,328.13 -3,977.52 11,549.37 -9,217.58 -3.869.68 3,105.87 -1,739.54 -9,062.50 1,630.00 686.28 127.93 25,000.00 51,697.62
Income Fee Incor Expense Finance Miscellan Total Income Expenses Personnel Expenses Partner S Associate Legal Ass Legal See File Clerk Other Siz Total Salaries Other Personnel Employer Employer Employer Additiona 401(K) Health In: Workers I Total Other Per Total Personne Professional Expenses	me - MLJ me - PAM me - RPA me - ROB me - KIM me - DHB me - CB me - JAN me - JIM me - JIM me - JIM me - JPP Income charge income leous income enses salaries sistant Salaries cretary Salaries sfalaries aff Salaries el Expenses sSUTA	23,098.49 21,411.13 4,710.44 21,114.99 1,574.04 1,504.43 4,459.32 4,043.47 2,372.78 2,286.91 0.00 3,000.00 89,576.00	26 24 5 24 2 2 2 5 5 3 3 0 0 0 3 100	11,000.00 10,000.00 10,000.00 9,000.00 9,000.00 2,800.00 2,800.00 2,100.00 2,100.00 3,000.00 2,100.00 65,700.00 65,700.00 21,000.00 3,000.00 21,000.00 3,000.00 21,000.00 3,000.00 21,000.00 3,000.00 21,000.00 3,000.00 21,000.00 3,000.00 21,000.00 3,000.00 3,000.00 1,000.00 1,000.00	210 214 67 235 24 50 90 37 109 0 0 100 136	12,098.49 11,411.13 -2,289.56 12,114.99 -5,025.96 -1,495.57 1,659.32 -456.53 -4,127.22 186.91 0.00 -200.00 0.00 23,876.00	38,136,86 41,328,13 10,022,48 29,549,37 3,982,42 2,130,32 8,705,87 7,260,46 3,937,50 5,830,00 686,28 527,93 31,000,00 183,097,62	21 23 5 16 2 1 5 4 4 2 3 0 0 0 17 100	Budget 22,000.00 20,000.00 14,000.00 13,000.00 5,600.00 5,600.00 0,000.00 4,200.00 0,000.00 13,1,400.00 400.00 131,400.00 42,000.00 17,200.00 17,200.00 17,000.00	173 207 72 164 30 36 155 81 30 139 0 132 517 139	16,136.86 21,328.13 -3,977.52 11,549.37 -9,217.58 3.105.87 -1,739.54 -9,062.50 1,630.00 51,697.62
Fee Incor Fee In	me - PAM me - ROB me - ROB me - ROB me - SIM me - DHB me - CB me - JAN me - JIM me - JR sidaries charge income charge income enses Salaries Salaries Salaries sistant Salaries cretary Salaries cretary Salaries salaries aff Salaries	23,098.49 21,411.13 4,710.44 21,114.99 1,574.04 1,504.43 4,459.32 4,043.47 2,372.78 2,286.91 0.00 3,000.00 89,576.00	26 24 5 24 2 2 2 5 5 3 3 0 0 0 3 100	11,000.00 10,000.00 10,000.00 9,000.00 9,000.00 2,800.00 2,800.00 2,100.00 2,100.00 3,000.00 2,100.00 65,700.00 65,700.00 21,000.00 3,000.00 21,000.00 3,000.00 21,000.00 3,000.00 21,000.00 3,000.00 21,000.00 3,000.00 21,000.00 3,000.00 21,000.00 3,000.00 3,000.00 1,000.00 1,000.00	210 214 67 235 24 50 90 37 109 0 0 100 136	12,098.49 11,411.13 -2,289.56 12,114.99 -5,025.96 -1,495.57 1,659.32 -456.53 -4,127.22 186.91 0.00 -200.00 0.00 23,876.00	38,136,86 41,328,13 10,022,48 29,549,37 3,982,42 2,130,32 8,705,87 7,260,46 3,937,50 5,830,00 686,28 527,93 31,000,00 183,097,62	21 23 5 16 2 1 5 4 4 2 3 0 0 0 17 100	Budget 22,000.00 20,000.00 14,000.00 13,000.00 5,600.00 5,600.00 0,000.00 4,200.00 0,000.00 13,1,400.00 400.00 131,400.00 42,000.00 17,200.00 17,200.00 17,000.00	173 207 72 164 30 36 155 81 30 139 0 132 517 139	16,136.86 21,328.13 -3,977.52 11,549.37 -9,217.58 3.105.87 -1,739.54 -9,062.50 1,630.00 686.28 127.93 25,000.00 51,697.62
Fee Incor Fee In	me - PAM me - ROB me - ROB me - ROB me - SIM me - DHB me - CB me - JAN me - JIM me - JR sidaries charge income charge income enses Salaries Salaries Salaries sistant Salaries cretary Salaries cretary Salaries salaries aff Salaries	23,098.49 21,411.13 4,710.44 21,114.99 1,574.04 1,504.43 4,459.32 4,043.47 2,372.78 2,286.91 0.00 3,000.00 89,576.00	26 24 5 24 2 2 2 5 5 3 3 0 0 0 3 100	11,000.00 10,000.00 7,000.00 9,000.00 6,600.00 2,800.00 4,500.00 2,100.00 200.00 65,700.00 21,000.00 21,000.00 3,000.00 3,000.00 65,700.00 21,000.00 3,500.00 21,000.00 3,500.00 1,300.00 1,300.00	210 214 67 235 24 50 90 37 109 0 0 100 136	12,098.49 11,411.13 -2,289.56 12,114.99 -5,025.96 -1,495.57 1,659.32 -456.53 -4,127.22 186.91 0.00 -200.00 0.00 23,876.00	38,136,86 41,328,13 10,022,48 29,549,37 3,982,42 2,130,32 8,705,87 7,260,46 3,937,50 5,830,00 686,28 527,93 31,000,00 183,097,62	21 23 5 16 2 1 5 4 4 2 3 0 0 0 17 100	22,000.00 20,000.00 14,000.00 18,000.00 5,600.00 9,000.00 4,200.00 400.00 13,000.00 400.00 13,000.00 400.00 13,000.00 13,000.00 13,000.00 13,000.00 13,000.00 13,000.00 17,000.00	173 207 72 164 30 36 155 81 30 139 0 132 517 139	16,136.86 21,328.13 -3,977.52 11,549.37 -9,217.58 3.105.87 -1,739.54 -9,062.50 1,630.00 51,697.62
Fee Incor Expense Finance (Miscellan Total Income Expenses Personnel Exp Salaries Partner S Associate Legal Ast Legal Set File Clerk Other St Total Salaries Other Personne Employer Employer Employer Additiona 401(K) M Health Int Workers I Total Other Per Total Personne Professional Exp	me - PAM me - ROB me - ROB me - ROB me - SIM me - DHB me - CB me - JAN me - JIM me - JR sidaries charge income charge income enses Salaries Salaries Salaries sistant Salaries cretary Salaries cretary Salaries salaries aff Salaries	21,411.13 4,710.44 21,114.99 1,574.04 1,504.43 4,459.32 4,043.47 2,372.78 2,286.91 0.00 3,000.00 89,576.00 21,000.00 8,660.00 7,000.00 3,500.00 1,300.00	24 5 24 2 2 5 5 5 3 3 0 0 3 100	10,000.00 7,000.00 9,000.00 6,600.00 2,800.00 4,500.00 2,100.00 200.00 3,000.00 65,700.00 21,000.00 8,600.00 7,000.00 3,500.00 1,300.00	214 67 235 24 50 90 37 109 0 0 0 100 136	11,411.13 -2,289.56 12,114.99 -5,025.96 -1,495.57 1,659.32 -456.53 -4,127.22 186.91 0.00 -200.00 -200.00 0.00 23,876.00	41,328,13 10,022,48 29,549,37 3,982,42 2,130,32 8,705,87 7,260,46 3,937,50 5,830,00 686,28 527,93 31,000,00 183,097,62	23 5 16 2 1 5 4 2 3 0 0 0 17 100	20,000.00 14,000.00 18,000.00 13,200.00 5,600.00 9,000.00 13,000.00 4,200.00 6,000.00 131,400.00 17,200.00 17,200.00 14,000.00 7,000.00	207 72 164 30 36 155 81 30 139 0 132 517 139	21,328,13 -3,977,52 11,549,37 -9,217,58 -3,869,68 -3,105,87 -1,7739,54 -9,062,50 1,630,00 686,28 127,93 25,000,00 51,697,62
Fee Incor Expense Finance (Miscellan Total Income Expenses Personnel Expe Salaries Partner S Associate Legal Ass Legal See File Clerk Other Sta Total Salaries Other Personne Employer Employer Additiona 401 (K) M Health Int Workers I Total Other Per Total Personne Professional Expenses Foel Incomplete For Incomplete	me - RPA me - ROB me - KIM me - DHB me - CB me - CB me - JAN me - JPP Income Charge income leous Income eases salaries s Salaries sistant Salaries cretary Salaries sf Salaries aff Salaries el Expenses SUTA	4,710,44 21,114,99 1,574,04 1,504,43 4,469,32 4,043,47 2,372,78 2,286,91 0,00 0,00 3,000,00 89,576,00 21,000,00 8,650,00 7,000,00 3,500,00 1,300,00 3,200,00	5 24 2 2 5 5 3 3 0 0 0 3 100	7,000.00 9,000.00 9,000.00 3,000.00 2,800.00 4,500.00 6,500.00 200.00 3,000.00 65,700.00 21,000.00 8,600.00 7,000.00 3,500.00 1,300.00 1,300.00	67 235 24 50 159 90 37 109 0 0 0 100 136	-2,289.56 12,114.99 -5,025.96 -1,495.57 1,659.32 -456.53 -4,127.22 186.91 0.00 -200.00 0.00 23,876.00	10,022,48 29,549,37 3,982,42 2,130,32 8,705,87 7,260,46 3,937,50 5,830,00 686,28 527,93 31,000,00 183,097,62	5 16 2 1 5 4 2 3 0 0 0 17 100	14,000.00 18,000.00 13,200.00 6,000.00 9,000.00 13,000.00 4,200.00 6,000.00 131,400.00 42,000.00 131,400.00 42,000.00 17,200.00 14,000.00 7,000.00	72 164 30 36 155 81 30 139 0 132 517 139	-3,977.52 11,549.37 19,217.58 -3,869.68 3,105.87 -1,739.54 -9,062.50 1,630.00 686.28 127.93 25,000.00 51,697.62
Fee Incor Expense Finance C Miscellan Total Income Expenses Personnel Expe Salaries Partner S Associate Legal Ast Legal Ser File Clerk Other Sta Total Salaries Other Personne Employer Employer Employer Additiona 401(K) M Health Int Workers Total Other Per Total Personne Professional Export Total Personne Professional Export Total Professional	me - ROB me - KIM me - DHB me - CB me - CB me - JAN me - JIM me - JPP Income charge income leous	21,114,99 1,574,04 1,504,43 4,459,32 4,043,47 2,372,78 2,286,91 0,00 0,00 3,000,00 89,576,00 21,000,00 8,660,00 7,000,00 3,500,00 1,300,00 3,200,00	24 2 5 5 3 3 0 0 0 3 100	9,000.00 6,600.00 3,000.00 2,800.00 6,500.00 0,00 0,00 0,00 0,00 0,00 0,00 0,	235 24 50 159 90 37 109 0 0 100 136	12,114,99 5,025,96 -1,495,57 1,659,32 -456,53 -4,127,22 186,91 0,00 -200,00 -200,00 -20,00 -20,00 0,00	29,549,37 3,982,42 2,130,32 8,705,87 7,260,46 3,937,50 686,28 527,93 31,000,00 183,097,62 42,000,00 17,200,00 14,000,00 7,000,00 2,600,00	16 2 1 5 4 2 3 0 0 17 100	18,000.00 13,200.00 6,000.00 5,600.00 9,000.00 4,200.00 400.00 131,400.00 17,200.00 14,000.00 17,000.00 7,000.00	164 30 36 155 81 30 0 132 517 139	11,549.37 -9,217.58 -3,869.68 3,105.87 -1,739.54 -9,062.55 1,630.00 686.28 127.93 25,000.00 51,697.62
Fee Incor Expense Finance C Miscellan Total Income Expenses Personnel Expe Salaries Partner S Associate Legal Ass Legal Set File Clerk Other Siz Total Salaries Other Personne Employer Employer Additiona 401(K)M Health Int Workers I Total Other Per Total Personne Professional Exponence Professional Exponence Total Personne Professional Exponence Total Professio	me - DHB me - CB me - JAN me - JIM me - JIM me - JPP Income charge Income leous Income leous Income salaries salaries sistant Salaries cretary Salaries aff Salaries el Expenses rSUTA	1,504.43 4,459.32 4,043.47 2,372.78 2,286.91 0,00 3,000.00 89,576.00 21,000.00 8,660.00 7,000.00 3,500.00 1,300.00 3,200.00	2 5 5 3 3 0 0 0 3 100 23 100 8 4 1	3,000.00 2,800.00 4,500.00 6,500.00 0.00 200.00 3,000.00 65,700.00 21,000.00 8,600.00 7,000.00 3,500.00 1,300.00	50 159 90 37 109 0 100 136	-1,495,57 1,655,32 -456,53 -4,127,22 186,91 0.00 -200.00 0.00 23,876.00	2,130,32 8,705,87 7,260,46 3,937,50 686,28 527,93 31,000,00 183,097,62 42,000,00 14,000,00 7,000,00 2,600,00	1 5 4 2 3 0 0 0 17 100	6,000.00 5,600.00 9,000.00 13,000.00 0.00 400.00 6,000.00 131,400.00 17,200.00 14,000.00 7,000.00	36 155 81 30 139 0 132 517 139	-3,869.68 -3,105.87 -1,739.54 -9,062.50 1,630.00 686.28 127.93 25,000.00 51,697.62
Fee Incor Fee Incor Fee Incor Fee Incor Fee Incor Expenses Finance (Miscellan Total Income Expenses Personnel Expe Salaries Partner S Associate Legal Ast Legal See File Clerk Other St Total Salaries Other Personne Employer Employer Employer Additiona 401 (K) M Health Int Workers I Total Other Per Total Personne Professional Ey Total Professional Ey	me - CB me - JAN me - JIM me - JPP Income Charge Income leous Income enses Salaries	4,459,32 4,043,47 2,286,31 0.00 0.00 3,000.00 89,576.00 21,000.00 8,660.00 7,000.00 3,500.00 1,300.00 3,200.00	5 5 3 3 0 0 3 100	2,800.00 4,500.00 6,500.00 2,100.00 0.00 3,000.00 65,700.00 21,000.00 8,600.00 7,000.00 3,500.00 1,300.00	159 90 37 109 0 0 100 136	1,659.32 -456.53 -4,127.22 186.91 0.00 -200.00 0.00 23,876.00	8,705,87 7,260,46 3,937,50 5,830,00 686,28 527,93 31,000,00 183,097,62 42,000,00 17,200,00 14,000,00 7,000,00 2,600,00	5 4 2 3 0 0 17 100	5,600.00 9,000.00 13,000.00 4,200.00 6,000.00 131,400.00 42,000.00 17,200.00 14,000.00 7,000.00	155 81 30 0 139 0 132 517 139	3,105.87 -1,739.54 -9,062.50 1,630.00 686.28 127.93 25,000.00 51,697.62
Fee Incor Finance C Miscellan Total Income Expenses Personnel Exp Salaries Partner S Associate Legal Ass Legal See File Clerk Other Sta Total Salaries Other Personne Employer Additiona 401(K) M Health Int Workers' Total Other Per Total Personne Professional Ex Total Personne Professional Ex Total Professional Exp	me - JAN me - JIM me - JIM me - JIPP Income Charge Income leous Income leous Income salaries salaries s Salaries sistant Salaries cretary Salaries foretary Salaries aff Salaries el Expenses SUTA	4,043.47 2,372.78 2,286.91 0.00 3,000.00 89,576.00 21,000.00 8,660.00 7,000.00 3,500.00 1,300.00	5 3 0 0 0 3 100	4,500.00 6,500.00 2,100.00 0.00 3,000.00 65,700.00 21,000.00 8,600.00 7,000.00 3,500.00 1,200.00	90 37 109 0 0 100 136	-456.53 -4,127.22 186.91 0.00 -200.00 0.00 23,876.00	7,260.46 3,937.50 5,830.00 686.28 527.93 31,000.00 183,097.62 42,000.00 17,200.00 14,000.00 7,000.00 2,600.00	4 2 3 0 0 17 100	9,000.00 13,000.00 4,200.00 400.00 6,000.00 131,400.00 17,200.00 14,000.00 7,000.00	81 30 139 0 132 517 139	-1,739.54 -9,062.50 1,630.00 686.28 127.93 25,000.00 51,697.62 0.00 0.00 0.00 0.00
Fee Incor Expense Finance (Miscellan Total Income Expenses Personnel Expe Salaries Partner S Associate Legal Ast Legal See File Clerk Other Sta Total Salaries Other Personne Employer Employer Additiona 401 (K) M Health Int Workers' Total Other Per Total Personne Professional Exp	me - JPP Income Charge Income eeus Income eeus Income eenses Salaries 9 Salaries 9 Salaries sistant Salaries cretary Salaries 4f Salaries el Expenses SUTA	2,372.78 2,286.91 0.00 3.000.00 89,576.00 21,000.00 8,660.00 7,000.00 3,500.00 3,200.00	3 3 0 0 3 100 23 100 8 4 1	2,100.00 0.00 3,000.00 65,700.00 21,000.00 8,600.00 7,000.00 3,500.00 1,200.00	109 0 0 100 136	186.91 0.00 -200.00 0.00 23,876.00	5,830.00 686.28 527.93 31,000.00 183,097.62 42,000.00 17,200.00 14,000.00 7,000.00 2,600.00	3 0 0 17 100 23 9 8 4	4,200.00 0.00 400.00 6,000.00 131,400.00 42,000.00 17,200.00 14,000.00 7,000.00	139 0 132 517 139	1,630.00 686.28 127.93 25,000.00 51,697.62 0.00 0.00 0.00
Expense Finance (Miscellan Total Income Expenses Personnel Expenses Partner S Associate Legal Ass Legal Ser File Clerk Other State Total Salaries Other Personne Employer Employer Employer Employer Employer Finance State S	Income Charge Income enus Inco	21,000.00 89,576.00 21,000.00 8,600.00 7,000.00 3,500.00 3,200.00	0 0 3 100 23 10 8 4 1	21,000.00 200.00 3,000.00 65,700.00 21,000.00 8,600.00 7,000.00 1,300.00 1,200.00	0 0 100 136	0.00 -200.00 0.00 23,876.00 0.00 0.00 0.00 0.00	686.28 527.93 31,000.00 183,097.62 42,000.00 17,200.00 14,000.00 7,000.00 2,600.00	0 0 17 100 23 9 8 4	42,000.00 17,200.00 14,000.00 42,000.00 17,200.00 17,000.00	0 132 517 139	686.28 127.93 25,000.00 51,697.62 0.00 0.00 0.00
Finance (Miscellan Total Income Expenses Personnel Expe Salaries Partner S Associate Legal Ast Legal Ses File Clerk Other Sta Total Salaries Other Personne Employer Employer Additiona 401 (K) M Health Int Workers! Total Other Per Total Personne Professional Exp	charge Income enses salaries s Salaries sistant Salaries cretary Salaries t Salaries st Salaries el Expenses SUTA	0.00 3,000.00 89,576.00 21,000.00 8,600.00 7,000.00 3,500.00 1,300.00 3,200.00	0 3 100 23 10 8 4 1 4	200.00 3,000.00 65,700.00 21,000.00 8,600.00 7,000.00 3,500.00 1,300.00 1,200.00	100 136 100 136	-200.00 0.00 23,876.00 0.00 0.00 0.00 0.00	527.93 31,000.00 183,097.62 42,000.00 17,200.00 14,000.00 7,000.00 2,600.00	0 17 100 23 9 8 4	400.00 6,000.00 131,400.00 42,000.00 17,200.00 14,000.00 7,000.00	132 517 139 100 100 100 100	127.93 25,000.00 51,697.62 0.00 0.00 0.00 0.00
Miscellan Total Income Expenses Personnel Expe Salaries Partner S Associate Legal Ast Legal Set File Clerk Other Ste Total Salaries Other Personne Employer Employer Additiona 401(K) M Health Int Workers Total Other Per Total Personne Professional Expenses	enses salaries salaries sistant Salaries cretary Salaries (Salaries aff Salaries	3,000.00 89,576.00 21,000.00 8,600.00 7,000.00 3,500.00 3,200.00	23 100 8 4 1	3,000.00 65,700.00 21,000.00 8,600.00 7,000.00 3,500.00 1,300.00 1,200.00	100 100 100 100 100 100	0.00 0.00 0.00 0.00 0.00 0.00	42,000.00 17,200.00 14,000.00 7,000.00 2,600.00	23 9 8 4	42,000.00 17,200.00 14,000.00 17,000.00 7,000.00	517 139 100 100 100 100	25,000.00 51,697.62 0.00 0.00 0.00 0.00
Expenses Personnel Exp Salaries Partner S Associate Legal Ass Legal Ses File Clerk Other Sta Total Salaries Other Personne Employer Employer Additiona 401 (K) M Health Int Workers! Total Other Per Total Personne Professional Ex Total Professional Ex	Salaries s Salaries sistant Salaries cretary Salaries c Salaries d Salaries et Salaries et Expenses SUTA	21,000.00 8,600.00 7,000.00 3,500.00 1,300.00 3,200.00	23 10 8 4 1	21,000.00 8,600.00 7,000.00 3,500.00 1,300.00 1,200.00	100 100 100 100 100	0.00 0.00 0.00 0.00 0.00	42,000.00 17,200.00 14,000.00 7,000.00 2,600.00	23 9 8 4	42,000.00 17,200.00 14,000.00 7,000.00	100 100 100 100	0.00 0.00 0.00 0.00
Personnel Expe Salaries Partner S Associate Legal Ast Legal See File Clerk Other Sta Total Salaries Other Personne Employer Employer Additiona 401 (K) M Health Int Workers I Total Other Per Total Personne Professional Ex	Salaries s Salaries sistant Salaries cretary Salaries c Salaries d Salaries et Salaries et Expenses SUTA	8,600.00 7,000.00 3,500.00 1,300.00 3,200.00	10 8 4 1 4	8,600.00 7,000.00 3,500.00 1,300.00 1,200.00	100 100 100 100	0.00 0.00 0.00 0.00	17,200.00 14,000.00 7,000.00 2,600.00	9 8 4	17,200.00 14,000.00 7,000.00	100 100 100	0.00 0.00 0.00
Salaries Partner S Associate Legal Ast Legal Set File Clerk Other St Total Salaries Other Personne Employer Employer Additiona 401 (K) M Health Int Workers! Total Other Per Total Personne Professional Ey Total Professio	Salaries s Salaries sistant Salaries cretary Salaries c Salaries d Salaries et Salaries et Expenses SUTA	8,600.00 7,000.00 3,500.00 1,300.00 3,200.00	10 8 4 1 4	8,600.00 7,000.00 3,500.00 1,300.00 1,200.00	100 100 100 100	0.00 0.00 0.00 0.00	17,200.00 14,000.00 7,000.00 2,600.00	9 8 4	17,200.00 14,000.00 7,000.00	100 100 100	0.00 0.00 0.00
Partner S Associate Legal Ast Legal Set File Clerk Other Ste Total Salaries Other Personne Employer Employer Additiona 401(K) M Health Int Workers Total Other Per Total Personne Professional Ex Total Professional Ex Total Professional Ex	e Salaries sistant Salaries cretary Salaries c Salaries aff Salaries el Expenses : SUTA	8,600.00 7,000.00 3,500.00 1,300.00 3,200.00	10 8 4 1 4	8,600.00 7,000.00 3,500.00 1,300.00 1,200.00	100 100 100 100	0.00 0.00 0.00 0.00	17,200.00 14,000.00 7,000.00 2,600.00	9 8 4	17,200.00 14,000.00 7,000.00	100 100 100	0.00 0.00 0.00
Legal Ass Legal See File Clerk Other Sta Total Salaries Other Personne Employee Employer Additiona 401(K) M Health Int Workers! Total Other Per Total Personne Professional Ex Total Professio	sistant Salaries cretary Salaries c Salaries aff Salaries el Expenses c SUTA	8,600.00 7,000.00 3,500.00 1,300.00 3,200.00	10 8 4 1 4	7,000.00 3,500.00 1,300.00 1,200.00	100 100 100	0.00 0.00 0.00	14,000.00 7,000.00 2,600.00	9 8 4	14,000.00 7,000.00	100 100	0.00 0.00
Legal Ser File Clark Other Size Total Salaries Other Personne Employer Employer Employer Additional 401 (K) M Health Ins Workers I Total Other Per Total Personne Professional Ex	cretary Salaries s Salaries aff Salaries el Expenses s SUTA	3,500.00 1,300.00 3,200.00	4 1 4	3,500.00 1,300.00 1,200.00	100 100	0.00	7,000.00 2,600.00	4	7,000.00	100	0.00
File Clark Other Sta Other Personne Employer Employer Employer Additiona 401(K) Health In: Workers' Total Other Per Total Personne Professional Ex Total Professio	s Salaries aff Salaries el Expenses r SUTA	1,300.00 3,200.00	1	1,300.00 1,200.00	100	0.00	2,600.00				
Other Sta Total Salaries Other Personne Employer Employer Employer Additiona 401 (K) M Heath In Workers I Total Other Per Total Personne Professional Ex Total Professio	aff Salaries el Expenses r SUTA	3,200.00	4		267						
Other Personne Employer Employer Employer Additiona 401(K) M Health In: Workers: Total Other Per Total Personne Professional Ex	r SUTA	44,600.00	50	42,600.00		2,000.00	4,400.00	2	2,400.00	183	2,000.00
Employer Employer Additiona 401(K) Health In: Workers: Total Other Per Total Personne Professional Ex Total Professio	r SUTA				105	2,000.00	87,200.00	48	85,200.00	102	2,000.00
Employer Employer Additiona 401(K) M Health Ini Workers I Total Other Per Total Personne Professional Ex Total Professio		553.80		500.00	444	53.80	1.107.60		4 000 00	444	107.60
Employer Additiona 401(K) M Health In Workers! Total Other Per Total Personne Professional Ex Total Professio	r - I I I Δ	553.80 3,403.74		3,400.00	111	53.80 3.74	1,107.60 6,807.48	1 4	1,000.00 6,800.00	111	7.48
Additiona 401(K) Health In Workers Total Personne Professional Ey Total Professio		478.89		325.00	147	153.89	804.78	0		124	154.78
Health In: Workers I Total Other Per Total Personne Professional Ex Total Professio	l Payroll Taxes	26.00		0.00	0	26.00	26.00	0	0.00	0	26.00
Workers (Total Other Per Total Personne Professional Ex Total Professio	atch surance Premiums	2,434.03 5,690.00		2,400.00 5,600.00	101 102	34.03 90.00	4,868.06 11,380.00	3 6	4,800.00 11,200.00	101 102	68.06 180.00
Total Other Per Total Personne Professional Ex Total Professio	Comp Insurance	153.36		150.00	102	3.36	306.72	0	300.00	102	6.72
Total Personne Professional Ex Total Professio		12,739.82	_	12,375.00	103	364.82	25,300.64	14	24,750.00	102	550.64
Total Professio		57,339.82		54,975.00	104	2,364.82	112,500.64	61	109,950.00	102	2,550.64
	xpenses										
Marketing/Prop	nal Expenses	0.00	0	0.00	0	0.00	0.00	0	0.00	ō	0.00
Client Me	notion Expenses	0.00	0	0.00	0	0.00	47.00	0	0.00	0	47.00
	eals (Ads, Brochures)	0.00 270.00		0.00	0	0.00 270.00	47.32 270.00	0	0.00	0	47.32 270.00
	/Promo Expenses	270.00		0.00	0	270.00	317.32	0	0.00	0	317.32
General & Adm	ninistrative Exp.										
Office Re		6,500.00		7,500.00	87	-1,000.00	13,000.00	7	15,000.00	87	-2,000.00
Utilities Parking		275.89 90.00		150.00 90.00	184 100	125.89 0.00	374.14 180.00	0	300.00 180.00	125 100	74.14 0.00
Office Su	pplies	152.36		110.00	139	42.36	391.29	0		178	171.29
Office Eq	uipment Lease	710.00	1	350.00	203	360.00	820.00	0	700.00	117	120.00
Telephon		756.55 95.00	1	625.00 95.00	121 100	131.55 0.00	1,521.80 190.00	1		122	271.80
Internet/C Postage	Online Charges	95.00 250.00		250.00	100	0.00	190.00 500.00	0	190.00 500.00	100	0.00
Deprecial		0.00	0	120.00	0	-120.00	121.97	0	240.00	51	-118.03
Payroll S		65.00		65.00	100	0.00	130.00	0	130.00	100	0.00
Interest E	xpense ice Expense	612.26 0.00		600.00 0.00	102 0	12.26 0.00	1,253.24 2,250.00	1	1,200.00 0.00	104	53.24 2,250.00
Total General 8		9,507.06	_	9,955.00	96	-447.94	20,732.44	11		104	822.44
Total Expenses	S	67,116.88	75	64,930.00	103	2,186.88	133,550.40	73	129,860.00	103	3,690.40
Net Profit (Loss		22,459.12	 25	770.00	999	21,689.12	49,547.22	27	1,540.00	999	48,007.22

Menu Reports | Income Statement

An overview of the Income Statement can be found on page 47. Definitions can be found on page 63.

ate: 08/26/2024		Detail Inco Jensen, Ma	me Staten artin & Anders						Page
ate Range: epartment:	August 2024 All Departments								
			August					YTD	
Incon	ma	Actual	%	Budget	%	Actual	%	Budget	%
IIICOII	Fee Income - MLJ	23,098.49	26	11,000.00	210	155,747.38	23	121,000.00	129
	Fee Income - PAM	21,411.13	24	10,000.00	214	137,433.38	20	110,000.00	125
	Fee Income - RPA Fee Income - ROB	4,710.44 21.114.99	5 24	7,000.00 9,000.00	67 235	72,378.92 107.611.79	11 16	77,000.00 99.000.00	94 109
	Fee Income - KIM	1,574.04	2	6,600.00	24	31,982.42	5	72,600.00	44
	Fee Income - DHB	1,504.43	2	3,000.00	50	17,132.32	3	33,000.00	52
	Fee Income - CB Fee Income - JAN	4,459.32 4,043.47	5 5	2,800.00 4,500.00	159 90	26,913.26 21,888.63	4 3	30,800.00 49,500.00	87 44
	Fee Income - JIM	2,372.78	3	6,500.00	37	11,987.50	2	71,500.00	17
	Fee Income - JPP	2,286.91	3	2,100.00	109	30,030.00	4	23,100.00	130
	Expense Income Finance Charge Income	0.00 0.00	0	0.00 200.00	0	880.84 3,122.21	0	0.00 2,200.00	142
	Miscellaneous Income	3,000.00	3	3,000.00	100	58,000.00	9	33,000.00	176
Total	Income	89,576.00	100	65,700.00	136	675,108.65	100	722,700.00	93
Expe	enses								
	onnel Expenses								
Salar	ries Partner Salaries	21,000.00	23	21,000.00	100	231,000.00	34	231,000.00	100
	Associate Salaries	8,600.00	10	8,600.00	100	94,600.00	14	94,600.00	100
	Legal Assistant Salaries	7,000.00	8	7,000.00	100	77,000.00	11	77,000.00	100
	Legal Secretary Salaries File Clerk Salaries	3,500.00 1,300.00	4 1	3,500.00 1,300.00	100 100	38,500.00 14,300.00	6 2	38,500.00 14,300.00	100
	Other Staff Salaries	3,200.00	4	1,200.00	267	15,200.00	2	13,200.00	115
Total	Salaries	44,600.00	50	42,600.00	105	470,600.00	70	468,600.00	100
Other	r Personnel Expenses								
	Employer SUTA	553.80	1	500.00	111	6,091.80	1	5,500.00	
	Employer FUTA Employer FICA	3,403.74 478.89	4 1	3,400.00 325.00	100 147	37,441.14 3,737.79	6 1	37,400.00 3,575.00	100
	Additional Payroll Taxes	26.00	Ö	0.00	0	26.00	Ö	0.00	(
	401(K) Match	2,434.03	3	2,400.00	101	26,774.33	4	26,400.00	
	Health Insurance Premiums Workers Comp Insurance	5,690.00 153.36	6 0	5,600.00 150.00	102 102	62,590.00 1,686.96	9	61,600.00 1,650.00	102
Total	Other Personnel Expenses	12,739.82	14	12,375.00	103	138,348.02	20	136,125.00	102
	Personnel Expenses	57,339.82	64	54,975.00	104	608,948.02	90	604,725.00	10
Profe	essional Expenses								
Total	Professional Expenses	0.00	0	0.00	0	0.00	0	0.00	(
Mark	eting/Promotion Expenses Client Meals	0.00	0	0.00	0	47.32	0	0.00	(
	Publicity (Ads, Brochures)	270.00	0	0.00	0	990.00	0	0.00	(
Total	Marketing/Promo Expenses	270.00	0	0.00	0	1,037.32	0	0.00	(
Gene	eral & Administrative Exp. Office Rent	6,500.00	7	7,500.00	87	71,500.00	11	82,500.00	87
	Utilities	275.89	0	150.00	87 184	71,500.00 2,052.99	0	1,650.00	124
	Parking	90.00	0	90.00	100	990.00	0	990.00	100
	Office Supplies	152.36	0	110.00		1,517.82	0	1,210.00	125
	Equipment Repair & Maint. Office Equipment Lease	0.00 710.00	0 1	0.00 350.00	0 203	90.00 4,210.00	0 1	0.00 3,850.00	109
	Telephone	756.55	1	625.00	121	8,146.64	1	6,875.00	118
	Internet/Online Charges	95.00	0	95.00	100	1,045.00	0	1,045.00	100
	Postage Depreciation	250.00 0.00	0	250.00 120.00	100 0	3,750.00 1,097.73	1 0	2,750.00 1,320.00	136 83
	Payroll Services	65.00	0	65.00	100	715.00	0	715.00	100
	Interest Expense	612.26	1	600.00	102	8,031.59	1	6,600.00	122
Total	Other Office Expense General & Admin. Exp.	9,507.06	<u>0</u> 11	9,955.00	0 96	2,250.00 105,396.77	0 16	0.00 109,505.00	96
Total	Expenses	67,116.88	 75	64,930.00	103	715,382.11	106	714,230.00	100
	•		_			<u> </u>	_		_
Not E	Profit (Loss)	22,459.12	25	770.00	999	-40,273.46	-6	8,470.00	-99

Date: 08/26/2024			Je	nsen, Martin a	& Anders	on					Page: 1
Date Range: Department:	Jul 2024 - Sep 2024 All Departments										
						Jul - Sep				0	V
		Actual	%	Budget	%	Variance	Prior Year	%	Difference	Quarterly Budget	Yearl Budge
Income											
	ee Income - MLJ	38,137	21	33,000		5,137	46,667	82	-8,530	33,000	132,00
	ee Income - PAM	41,328	23	30,000	138	11,328	40,650	102	678	30,000	120,00
	ee Income - RPA	10,022	5	21,000	48	-10,978	13,613	74	-3,590	21,000	84,00
	ee Income - ROB	29,549	16	27,000	109	2,549	16,563	178	12,987	27,000	108,00
	ee Income - KIM	3,982	2	19,800	20	-15,818	2,100	190	1,882	19,800	79,20
	ee Income - DHB	2,130	1	9,000	24	-6,870	1,980	108	150	9,000	36,00
	ee Income - CB	8,706	5	8,400	104	306	11,628	75	-2,922	8,400	33,60
	ee Income - JAN	7,260	4	13,500	54	-6,240	750	968	6,510	13,500	54,00
	ee Income - JIM	3,938	2	19,500	20	-15,563	2,800	141	1,138	19,500	78,00
	ee Income - JPP	5,830	3	6,300	93	-470	2,860	204	2,970	6,300	25,20
	xpense Income	686	0	0	0	686	0	0	686	0	(
	inance Charge Income	528	0	600	88	-72	0	0	528	600	2,40
N	liscellaneous Income	31,000	17	9,000	344	22,000	0	0	31,000	9,000	36,00
Total In	come	183,098	100	197,100	93	-14,002	139,610	131	43,487	197,100	788,40

					Jens	sen, Martin & A	nderson									ŭ
Date Ran Departme																
				August					QTD					YTD		
		Actual	%	Pr Yr	%	Diff	Actual	%	Pr Yr	%	Diff	Actual	%	Pr Yr	%	Diff
4100.01	Income 01 Fee Income - MLJ	23098	26	15550	149	7549	38137	21	38050	100	87	155747	23	96657	161	59091
4100.01	02 Fee Income - PAM	23096	24	13995	153	7416	41328	23		118	6183	137433	20	35145	391	102289
4100.02	03 Fee Income - RPA	4710	5	5248	90	-538	10022	5	11548	87	-1526	72379	11	11548	627	60831
4100.04	04 Fee Income - ROB	21115	24	2916	724	18199	29549	16	18666	158	10884	107612	16	18666		88946
4100.05	05 Fee Income - KIM	1574	2	0	0	1574	3982	2	2100	190	1882	31982	5	2100	999	29882
4100.06	06 Fee Income - DHB	1504	2	ō	ō	1504	2130	1	1980	108	150	17132	3	1980	865	15152
4100.07	07 Fee Income - CB	4459	5	4082	109	377	8706	5	10022	87	-1316	26913	4	10022	269	16891
4100.08	08 Fee Income - JAN	4043	5	0	0	4043	7260	4	750	968	6510	21889	3	750	999	21139
4100.09	09 Fee Income - JIM	2373	3	0	0	2373	3938	2	2800	141	1138	11988	2	2800	428	9188
4100.10	10 Fee Income - JPP	2287	3	0	0	2287	5830	3	2860	204	2970	30030	4	2860	999	27170
4400.00	00 Expense Income	0	0	0	0	0	686	0	0	0	686	881	0	0	0	881
4800.00	00 Finance Charge Income	0	0	0	0	0	528	0	0	0	528	3122	0	193	999	2929
4900.00	00 Miscellaneous Income	3000	3	0	0	3000	31000	17	0	0	31000	58000	9	0	0	58000
	Total Income	89576	100	41790	214	47786	183098	100	123920	148	59177	675109	100	182720	369	492388

Date: 08/26	,2921			Detail Income \$ Jensen, Martin 8							Page:
Date Rang Departme											
				August					YTD		
		Actual	%	Prior Year	%	Difference	Actual	%	Prior Year	%	Difference
	Income	00 000 40		45 540 00		7.540.00	455 747 00		00.050.04		E0 000 77
1100.01 1100.02	01 Fee Income - MLJ 02 Fee Income - PAM	23,098.49 21.411.13	26 24	15,549.86 13,994.87	149 153	7,548.63 7,416.26	155,747.38 137.433.38	23 20		161 391	59,090.77 102,288.51
1100.02	03 Fee Income - RPA	4.710.44	5	5,248.08	90	-537.64	72,378.92	11	11,548.08		60,830.84
100.03	04 Fee Income - ROB	21,114.99	24	2,915.60	724	18,199.39	107,611.79	16		577	88,946.19
1100.05	05 Fee Income - KIM	1.574.04	2	0.00	0	1,574.04	31.982.42	5		999	29,882.42
1100.06	06 Fee Income - DHB	1,504.43	2	0.00	0	1,504.43	17,132.32	3		865	15,152.32
100.07	07 Fee Income - CB	4,459.32	5	4,081.84	109	377.48	26,913,26	4		269	16,891.42
1100.08	08 Fee Income - JAN	4,043.47	5	0.00	0	4,043.47	21,888.63	3	750.00	999	21,138.63
1100.09	09 Fee Income - JIM	2,372.78	3	0.00	0	2,372.78	11,987.50	2	2,800.00	428	9,187.50
1100.10	10 Fee Income - JPP	2,286.91	3	0.00	0	2,286.91	30,030.00	4	2,860.00	999	27,170.00
1400.00	00 Expense Income	0.00	0	0.00	0	0.00	880.84	0	0.00	0	880.84
1800.00	00 Finance Charge Income	0.00	0	0.00	0	0.00	3,122.21	0	193.25	999	2,928.96
1900.00	00 Miscellaneous Income	3,000.00	3	0.00	0	3,000.00	58,000.00	9	0.00	0	58,000.00
	Total Income	89,576.00	100	41,790.25	214	47,785.75	675,108.65	100	182,720.25	369	492,388.40

Detail Income Statement Jensen, Martin & Anderson

Page: 1

August 2024 All Departments Date Range: Department:

Date: 08/26/2024

	August	QTD	YTD
	Actual	Actual	Actual
Income			
Fee Income - MLJ	15,038.37	15,038.37	132,648.89
Fee Income - PAM	19,917.00	19,917.00	116,022.25
Fee Income - RPA	5,312.04	5,312.04	67,668.48
Fee Income - ROB	8,434.38	8,434.38	86,496.80
Fee Income - KIM	2,408.38	2,408.38	30,408.38
Fee Income - DHB	625.89	625.89	15,627.89
Fee Income - CB	4,246.55	4,246.55	22,453.94
Fee Income - JAN	3,216.99	3,216.99	17,845.16
Fee Income - JIM	1,564.72	1,564.72	9,614.72
Fee Income - JPP	3,543.09	3,543.09	27,743.09
Expense Income	686.28	686.28	880.84
Finance Charge Income	527.93	527.93	3,122.21
Miscellaneous Income	28,000.00	28,000.00	55,000.00
Total Income	93,521.62	93,521.62	585,532.65

Date: 08/26/2024				ncome Statement Martin & Anderson					Page:
Date Range: Department:	Jan 2024 - Jul 2024 All Departments								
		January	February	March	April	May	June	July	Jan - Jul
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
	I & Administrative Exp.								
	ffice Rent	6,500	6,500	6,500	6,500	6,500	6,500	6,500	45,500
	tilities	99	222	84	236	75	237	98	1,051
	arking	90	90	90	90	90	90	90	630
	ffice Supplies	123	98	95	127	132	124	239	938
	quipment Repair & Maint.	0	0	90	0	0	0	0	90
	ffice Equipment Lease	110	710	110	710	110	710	110	2,570
	elephone	769	712	702	799	714	745	765	5,206
	ternet/Online Charges	95	95	95	95	95	95	95	665
	ostage	250	500	250	500	250	500	250	2,500
	epreciation	122	0	122	122	122	122	122	732
	ayroll Services	65	65	65	65	0	130	65	455
	terest Expense	774	756	736	736	0	1,360	641	5,002
0	ther Office Expense	0	0	0	0	0	0	2,250	2,250
Total Go	eneral & Admin. Exp.	8,996	9,748	8,940	9,980	8,088	10,612	11,225	67,590

Date Range: Jun 2024 - Jul 2024 Department: All Departments										
		June			July			Jun - Jul		Year
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	Budg
General & Administrative Exp.										
Office Rent	6,500	7,500	-1,000	6,500	7,500	-1,000	13,000	15,000	-2,000	90,00
Utilities	84	150	-66	236	150	86	320	300	20	1,80
Parking	90	90	0	90	90	0	180	180	0	1,08
Office Supplies	95	110	-15	127	110	17	222	220	2	1,32
Equipment Repair & Maint.	90	0	90	0	0	0	90	0	90	
Office Equipment Lease	110	350	-240	710	350	360	820	700	120	4,20
Telephone	702	625	77	799	625	174	1,501	1,250	251	7,50
Internet/Online Charges	95	95	0	95	95	0	190	190	0	1,14
Postage	250	250	0	500	250	250	750	500	250	3,00
Depreciation	122	120	2	122	120	2	244	240	4	1,44
Payroll Services	65	65	0	65	65	0	130	130	0	78
Interest Expense	736	600	136	736	600	136	1,472	1,200	272	7,20
Total General & Admin. Exp.	8,940	9,955	-1,015	9,980	9,955	25	18,920	19,910	-990	119,46

Date: 08/26	7/2024			il Income Statem en, Martin & Ander						1	Page:
Date Ran Departme											
		Jan - Mar Actual	%	Apr - Jui	n	Jul - Se Actual	р %	Oct - De	%	Jan - Do	ec %
	Income		_								
1100.01 1100.02	01 Fee Income - MLJ 02 Fee Income - PAM		26 19	22,405.19 14,870.56	26 17	40,242.46 41,627.75	21 22	38,136.86 41,328.13	21 23	155,747.38 137,433.38	23 20
1100.03	03 Fee Income - RPA	36,693.71	17	19,106.81	22	6,555.92	3	10,022.48	5	72,378.92	11
100.04	04 Fee Income - ROB		15 7	12,870.80	15 3	34,146.90	18	29,549.37	16	107,611.79	16
100.05	05 Fee Income - KIM 06 Fee Income - DHB	14,350.00 7,895.47	4	2,339.50 3,159.01	4	11,310.50 3,947.52	6 2	3,982.42 2,130.32	2 1	31,982.42 17,132.32	5 3
100.07	07 Fee Income - CB	6,912.39	3	501.32	1	10,793.68	6	8,705.87	5	26,913.26	4
100.08	08 Fee Income - JAN 09 Fee Income - JIM	0.00	0	789.12 0.00	1 0	13,839.05	7 3	7,260.46	4 2	21,888.63	3
100.09	10 Fee Income - JPP	2,800.00 9.020.00	4	1.715.63	2	5,250.00 13,464.37	3 7	3,937.50 5.830.00	3	11,987.50 30.030.00	4
400.00	00 Expense Income	0.00	0	75.00	0	119.56	0	686.28	0	880.84	0
1800.00 1900.00	00 Finance Charge Income 00 Miscellaneous Income	5.90 9,000.00	0 4	0.00 9,000.00	0 10	2,588.38 9,000.00	1 5	527.93 31,000.00	0 17	3,122.21 58,000.00	9
+300.00	Total Income		00		100	192,886.09	100	183,097.62	100		
	Expenses	,_,		,		,		,		,	
	Personnel Expenses										
100.00	Salaries 00 Partner Salaries	63,000.00	30	63.000.00	73	63,000.00	33	40,000,00	22	231.000.00	34
5100.00 5110.00	00 Partner Salaries 00 Associate Salaries		30 12	63,000.00 25,800.00	73 30	63,000.00 25,800.00	33 13	42,000.00 17,200.00	23 9	231,000.00 94,600.00	34 14
5120.00	00 Legal Assistant Salaries	21,000.00	10	21,000.00	24	21,000.00	11	14,000.00	8	77,000.00	11
5130.00 5140.00	00 Legal Secretary Salaries 00 File Clerk Salaries		5 2	10,500.00 3,900.00	12 4	10,500.00 3,900.00	5 2	7,000.00 2,600.00	4 1	38,500.00 14,300.00	6 2
5150.00	00 Other Staff Salaries		2	3,600.00	4	3,600.00	2	4,400.00	2	15,200.00	2
	Total Salaries	127,800.00	60	127,800.00	147	127,800.00	66	87,200.00	48	470,600.00	70
	Other Personnel Expenses										
5310.00 5320.00	00 Employer SUTA 00 Employer FUTA	1,661.40 10,211.22	1 5	1,661.40 10,211.22	2 12	1,661.40 10,211.22	1 5	1,107.60 6,807.48	1 4	6,091.80 37,441.14	1 6
5320.00 5330.00	00 Employer FUTA 00 Employer FICA	977.67	0	977.67	1	977.67	1	804.78	0	37,441.14	1
5340.00	00 Additional Payroll Taxes	0.00	0	0.00	0	0.00	0	26.00	0	26.00	0
5350.00 5360.00	00 401(K) Match 00 Health Insurance Premiums	7,302.09 17,070.00	3 8	7,302.09 17,070.00	8 20	7,302.09 17,070.00	4 9	4,868.06 11,380.00	3 6	26,774.33 62,590.00	4 9
5390.00	00 Workers Comp Insurance		0	460.08	1	460.08	0	306.72	0	1,686.96	0
	Total Other Personnel Expenses	37,682.46	18	37,682.46	43	37,682.46	20	25,300.64	14	138,348.02	20
	Total Personnel Expenses	165,482.46	78	165,482.46	191	165,482.46	86	112,500.64	61	608,948.02	90
	Professional Expenses		<u>_</u>		<u>_</u>		<u>_</u>		<u>_</u>		_
	Total Professional Expenses	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
010.00	Marketing/Promotion Expenses 00 Client Meals	0.00	0	0.00	0	0.00	0	47.32	0	47.32	0
050.00	00 Publicity (Ads, Brochures)	720.00	0	0.00	0	0.00	0	270.00	0	990.00	0
	Total Marketing/Promo Expenses	720.00	0	0.00	0	0.00	0	317.32	0	1,037.32	0
3010.00	General & Administrative Exp. O Office Rent	19.500.00	9	19.500.00	22	19.500.00	10	13.000.00	7	71.500.00	11
8020.00	00 Utilities	725.95	0	405.19	0	547.71	0	374.14	0	2,052.99	0
3030.00	00 Parking	270.00	0	270.00	0	270.00	0	180.00	0	990.00	0
3040.00 3050.00	00 Office Supplies 00 Equipment Repair & Maint.	427.04 0.00	0	316.47 90.00	0	383.02 0.00	0	391.29 0.00	0	1,517.82 90.00	0
3060.00	00 Office Equipment Lease	930.00	Ō	930.00	1	1,530.00	1	820.00	Ō	4,210.00	1
3090.00 3100.00	00 Telephone 00 Internet/Online Charges	2,183.87 285.00	1	2,183.03 285.00	3	2,257.94 285.00	1 0	1,521.80 190.00	1 0	8,146.64 1.045.00	1
3120.00	00 Postage	1,000.00	0	1,000.00	1	1,250.00	1	500.00	0	3,750.00	1
3130.00	00 Depreciation	365.91	0	243.94	0	365.91	0	121.97	0	1,097.73	0
3150.00 3170.00	00 Payroll Services 00 Interest Expense	195.00 2,416.94	0	195.00 2,265.53	0	195.00 2,095.88	0 1	130.00 1,253.24	0 1	715.00 8,031.59	0
3300.00	00 Other Office Expense	0.00	0	0.00	0	0.00	_0	2,250.00	_1	2,250.00	_0
	Total General & Admin. Exp.	28,299.71	13	27,684.16	32	28,680.46	15	20,732.44	11	105,396.77	16
	Total Expenses	194,502.17	92	193,166.62	222	194,162.92	101	133,550.40	73	715,382.11	106
	Net Profit (Loss)	17,789.83	8	-106,333.68	-99	-1,276.83	<u>-1</u>	49,547.22	27	-40,273.46	-6

Date Ran Departme									
				ı - Aug				YTD	
	Income	Actual	%	Prior Year	<u>%</u>	Actual	%	Prior Year	%
100.01	01 Fee Income - MLJ	98,665.76	22	105,273.81	94	155,747.38	23	105,273.81	148
100.02	02 Fee Income - PAM	96,105.19	21 8	40,650.36	236 261	137,433.38	20 11	40,650.36	338
100.03 100.04	03 Fee Income - RPA 04 Fee Income - ROB	35,560.21 76,567.07	8 17	13,612.64 16,562.58	462	72,378.92 107,611.79	16	13,612.64 16,562.58	532 650
100.05	05 Fee Income - KIM	17,632.42	4	2,100.00	840	31,982.42	5	2,100.00	999
100.06	06 Fee Income - DHB	9,236.85	2	1,980.00	467	17,132.32	3	1,980.00	865
100.07 100.08	07 Fee Income - CB 08 Fee Income - JAN	20,000.87 21,888.63	4 5	11,627.61 750.00	172 999	26,913.26 21,888.63	4 3	11,627.61 750.00	231 999
100.09	09 Fee Income - JIM	9,187.50	2	2,800.00	328	11,987.50	2	2,800.00	428
100.10	10 Fee Income - JPP	21,010.00	5	2,860.00	735	30,030.00	4	2,860.00	999
400.00 800.00	00 Expense Income 00 Finance Charge Income	880.84 3,116.31	0 1	0.00 193.25	0 999	880.84 3,122.21	0	0.00 193.25	0 999
900.00	00 Miscellaneous Income	46,000.00	10	0.00	0	58,000.00	9	0.00	0
	Total Income	455,851.65	100	198,410.25	230	675,108.65	100	198,410.25	340
	Expenses								
	Personnel Expenses Salaries								
100.00	00 Partner Salaries	147,000.00	32	0.00	0	231,000.00	34	0.00	0
110.00	00 Associate Salaries	60,200.00	13	0.00	0	94,600.00	14	0.00	0
120.00 130.00	00 Legal Assistant Salaries 00 Legal Secretary Salaries	49,000.00 24,500.00	11 5	0.00	0 0	77,000.00 38,500.00	11 6	0.00 0.00	0
140.00	00 File Clerk Salaries	9,100.00	2	0.00	Ö	14,300.00	2	0.00	Ő
150.00	00 Other Staff Salaries	10,400.00	_2	0.00	0	15,200.00	_2	0.00	0
	Total Salaries	300,200.00	66	0.00	0	470,600.00	70	0.00	0
310.00	Other Personnel Expenses 00 Employer SUTA	3,876.60	1	0.00	0	6.091.80	1	0.00	0
320.00	00 Employer FUTA	23,826.18	5	0.00	0	37,441.14	6	0.00	0
330.00 340.00	00 Employer FICA 00 Additional Payroll Taxes	2,434.23 26.00	1 0	0.00	0 0	3,737.79 26.00	1 0	0.00 0.00	0
350.00	00 401(K) Match	17,038.21	4	0.00	0	26,774.33	4	0.00	0
360.00	00 Health Insurance Premiums	39,830.00	9	0.00	0	62,590.00	9	0.00	0
390.00	00 Workers Comp Insurance	1,073.52	0	0.00	0	1,686.96	0	0.00	0
	Total Other Personnel Expenses Total Personnel Expenses	88,104.74 388,304.74	19 85	$\frac{0.00}{0.00}$	<u>0</u> 0	138,348.02 608,948.02	20 90	$\frac{0.00}{0.00}$	0
	Professional Expenses								
	Total Professional Expenses	0.00	0	0.00	0	0.00	0	0.00	0
040.00	Marketing/Promotion Expenses	47.00		0.00	0	47.00	0	0.00	0
010.00 050.00	00 Client Meals 00 Publicity (Ads, Brochures)	47.32 270.00	0	0.00	0 0	47.32 990.00	0	0.00 0.00	0
	Total Marketing/Promo Expenses	317.32	0	0.00	0	1,037.32	0	0.00	0
	General & Administrative Exp.								
010.00 020.00	00 Office Rent 00 Utilities	45,500.00 1,228.29	10 0	0.00	0 0	71,500.00 2.052.99	11 0	0.00 0.00	0
030.00	00 Parking	630.00	0	0.00	0	990.00	0	0.00	0
040.00	00 Office Supplies	967.68	0	0.00	0	1,517.82	0	0.00	0
050.00 060.00	00 Equipment Repair & Maint. 00 Office Equipment Lease	90.00 3,170.00	0 1	115.00 0.00	78 0	90.00 4,210.00	0 1	115.00 0.00	78 0
090.00	00 Telephone	5,194.18	1	0.00	0	8,146.64	1	0.00	0
100.00	00 Internet/Online Charges	665.00	0	0.00	0	1,045.00	0	0.00	0
120.00 130.00	00 Postage 00 Depreciation	2,500.00 609.85	1 0	0.00	0 0	3,750.00 1,097.73	1 0	0.00 0.00	0
150.00	00 Payroll Services	455.00	0	0.00	0	715.00	0	0.00	0
170.00	00 Interest Expense	4,840.89	1	0.00	0	8,031.59	1	0.00	0
180.00 200.00	00 Auto Expense 00 Professional Services	0.00 0.00	0	787.00 530.00	0 0	0.00	0	787.00 530.00	0
300.00	00 Other Office Expense	2,250.00	0	750.00	300	2,250.00	0	750.00	300
	Total General & Admin. Exp.	68,100.89	15	2,182.00	999	105,396.77	16	2,182.00	999
	Total Expenses	456,722.95	100	2,182.00	999	715,382.11	106	2,182.00	999
	Net Profit (Loss)	-871.30	<u>_</u>	196,228.25	<u></u>	-40,273.46	- 6	196,228.25	-21

Date: 08/26/2024	Detail Income Statement Jensen, Martin & Anderson	Page: 1
Date Range: Department:	July 2024 All Departments	
		October
		Actual
4100.01 4100.02 4100.03 4100.04 4100.05 4100.06 4100.07 4100.08 4100.09 4100.10 4400.00	Income 01 Fee Income - MLJ 02 Fee Income - PAM 03 Fee Income - RPA 04 Fee Income - ROB 05 Fee Income - KIM 06 Fee Income - DHB 07 Fee Income - CB 08 Fee Income - JAN 09 Fee Income - JIM 10 Fee Income - JPP 00 Expense Income	15,038.37 19,917.00 5,312.04 8,434.38 2,408.38 625.89 4,246.55 3,216.99 1,564.72 3,543.09 686.28
4800.00 4900.00	00 Finance Charge Income 00 Miscellaneous Income	527.93 28,000.00
4000.00	Total Income	93,521.62
	Expenses	00,0202
5100.00 5110.00 5120.00 5130.00 5140.00 5150.00	Personnel Expenses Salaries 00 Partner Salaries 00 Associate Salaries 00 Legal Assistant Salaries 00 Legal Secretary Salaries 00 File Clerk Salaries 00 Other Staff Salaries Total Salaries	21,000.00 8,600.00 7,000.00 3,500.00 1,300.00 1,200.00 42,600.00
5310.00 5320.00 5330.00 5350.00 5360.00 5390.00	Other Personnel Expenses 00 Employer SUTA 00 Employer FUTA 00 Employer FICA 00 401(K) Match 00 Health Insurance Premiums 00 Workers Comp Insurance Total Other Personnel Expenses Total Personnel Expenses	553.80 3,403.74 325.89 2,434.03 5,690.00 153.36 12,560.82 55,160.82
	Professional Expenses Total Professional Expenses	0.00
7010.00	Marketing/Promotion Expenses 00 Client Meals Total Marketing/Promo Expenses	47.32 47.32
8010.00 8020.00 8030.00 8040.00	General & Administrative Exp. 00 Office Rent 00 Utilities 00 Parking 00 Office Supplies	6,500.00 98.25 90.00 238.93

Date: 08/26/2024 Summary Income Statement Page: 1
Jensen, Martin & Anderson

Date Range: Mar 2024 - Aug 2024 Department: All Departments

	March	April	May	June	July	August	Mar - Aug
	Actual	Actual	Actual	Actual	Actual	Actual	Actual
Total Income	76,868	73,928	3,268	115,690	93,522	89,576	452,852
Expenses							
Total Salaries	42,600	42,600	0	85,200	42,600	44,600	257,600
Total Other Personnel Expenses	12,561	12,561	0	25,122	12,561	12,740	75,544
Total Personnel Expenses	55,161	55,161	0	110,322	55,161	57,340	333,144
Total Professional Expenses	<u>_</u>	<u>_</u>	0	0	0	<u>_</u>	<u>_</u>
Total Marketing/Promo Expenses	<u>_</u>	<u>_</u>	0	0	47	270	317
Total General & Admin. Exp.	8,940	9,980	8,088	10,612	11,225	9,507	58,353
Total Expenses	64,101	65,141	8,088	120,934	66,434	67,117	391,814
Net Profit (Loss)	12,767	<u>8,787</u>	-4,821	-5,243	27,088	22,459	61,038

Date: 08/26/2024	Summary Income Statement Jensen, Martin & Anderson	Page:
Date Range: Department:	August 2024 All Departments	
		August
		Actual
	Total Income	89,576.01
	Expenses	
	Total Salaries	44,600.00
	Total Other Personnel Expenses	12,739.82
	Total Personnel Expenses	57,339.82
	Total Professional Expenses	0.00
	Total Marketing/Promo Expenses	270.00
	Total General & Admin. Exp.	9,507.06
	Total Expenses	67,116.88
	Net Profit (Loss)	22,459.13
	(2000)	=======================================

Summary Income Statement Jensen, Martin & Anderson Date: 08/26/2024 Page: 1 August 2024 Date Range: Department: All Departments Actual Prior Year Actual Prior Year Budget Variance Budget Variance 89 576 00 Total Income 65 700 00 23 876 00 41 790 25 183 097 62 131 400 00 51 697 62 123 920 25 44,600.00 Total Salaries 42,600.00 2,000.00 0.00 87,200.00 85,200.00 2,000.00 0.00 Total Other Personnel Expenses 12.739.82 12.375.00 364.82 0.00 25.300.64 24.750.00 550.64 0.00 2.364.82 112.500.64 2.550.64 Total Personnel Expenses 57.339.82 54.975.00 0.00 109.950.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 Total Professional Expenses Total Marketing/Promo Expenses 270.00 0.00 270.00 0.00 317.32 0.00 317.32 0.00 9,507.06 9,955.00 -447.94 0.00 20,732.44 19,910.00 822.44 0.00 Total General & Admin. Exp. 67,116.88 64,930.00 2,186.88 0.00 133,550.40 129,860.00 0.00 Total Expenses 3,690.40 Net Profit (Loss) 22,459.12 770.00 21,689.12 41,790.25 49,547.22 1,540.00 48,007.22 123,920.25

The columns that appear on the Income Statement are determined by the parameters selected when the Income Statement is

Definitions for Income Statement

Actual Total amount incurred for the period.

Actual % Percentage comparison to Total Income or [Total Expenses + Profit (Loss)]. Income/Expense

Account Actual divided by Total Income or [Total Expenses + Profit (Loss)] = Actual %.

Budget Amount budgeted for the period.

Budget % Budget Percentage. Percentage comparison to budget.

Actual divided by Budget = Budget %.

Prior year for the same period last year.

Actual minus Budget = Variance. **Variance**

MTD Month-to-Date **YTD** Year-to-Date.

Quarter-to-Date

Prior Year % Percentage comparison to the same period last year. Actual divided by Prior Year = Prior Year

Percentage.

Difference, Diff Actual minus Prior Year = Difference.

Yearly Budget, Quarterly

Prior Year, Pr Year

Total budget for entire fiscal year/entire fiscal quarter.

Budget

QTD

Statement of Cash Flows

Date: 08/26/2024	Statement of Cash Flows Jensen, Martin & Anderson	Page:
Department: All Departments		
		Aug 1 - Aug 26 202
Operating Activities Net Income		15,883.1
Adjustments to reconcile Net	ncome to net cash provided by operations:	
Advanced Client Costs		-75.0
Employee Advances		0.0
	& Fixtures Depreciation	-41.3
Accumulated Equipme		-6.8
Accumulated Compute		-23.1
Accumulated Software		-18.5
	d Improvements Amortization	0.0
Prepaid Insurance		0.0
Lease Deposits		120.0
Credit Card Payable Federal Income Tax W	ithheld	0.00 120.00
State Income Tax With		80.0
Employee FICA Withh		153.0
Employer FICA Payab		153.0
FUTA Payable		16.0
SUTA Payable		10.0
Workers' Compensation	n Payable	8.0
401(K) Contributions F	ayable	6.0
Employee Insurance P	ayable	9.0
Sales Tax Payable		493.2
Unapplied Payments		6,576.0
Accounts Payable		2,133.6
Prior Years' Retained I		-2,605.0
Net cash provided by Operation	g Activities	22,991.1.
Investing Activities		
Furniture & Fixtures		2,975.7
Equipment		491.7
Computers		1,664.6
Software		1,300.1
Leasehold Improveme	nts	33.2
Net cash provided by Investin	g Activities	6,616.0
Financing Activities		
Bank Loan Payable		-387.7
Line of Credit Payable		-3,465.6
Opening Balance Equi	y	0.0
Capital Stock	L-1	0.0
Additional Paid in Capi	iai	0.0
Dividends Distributions		0.0
Net cash provided by Financir	g Activities	-3,853.3
,	•	2,000.0
Net cash increase for period		25,753.8
Cash at beginning of period		244,425.3
Cash at end of period		270,179.19

Menu Reports | Statement of Cash Flows

The report shown above is an example of a Statement of Cash Flows. This financial statement shows how the firm's cash position has changed over a period of time. It shows the amount of cash earned from profit, where you received additional cash, and where your cash was spent. The report shows how much cash was provided or used by the following types of activities:

- **Operating Activities:** Shows how much cash was provided by profit-making activities, such as the sale of goods and services.
- Investing Activities: Shows how much cash was invested in assets such as equipment and furniture.
- **Financing Activities:** Shows how much cash was provided by long-term liabilities and equity. These financing activities often include loans and investments by the owner. They also include any reductions in equity due to owner draws.

All Detail Balance Sheet Accounts except for ones marked as a Bank Account and the Retained Earnings account can be configured to display in one of the three designated sections. The Bank Accounts are excluded because the purpose of this report is to calculate the cash amounts based on the other information. The Retained Earnings account is excluded in the three sections because the Net Income (the net change in Retained Earnings) displays at the beginning of the report as a starting point.

Accounts are classified into the three sections in Account Setup (*File* | *Open* | *Account Information* | **Account Setup** button) and can be changed as needed.

The Statement of Cash Flows can be displayed in Account Number order, in Chart of Accounts order (where the user configures the chart of accounts layout) or in Alternate Chart of Accounts order (which allows for a second user-defined order).

Examples of the Owner Equity Portion of the Chart of Accounts for Different Types of Accounting Entities

There are many ways to set up an accounting entity. The following pages show examples of how the owners' equity portion of the chart of accounts can be set up. Also shown are the corresponding Balance Sheets for each sample chart of accounts. These examples are provided to demonstrate the flexibility that GL offers in setting up charts of accounts for different types of accounting entities. Keep in mind that these are only examples and can be modified as required for your firm's needs.

The two examples on page 66 are examples for a partnership and the two examples on page 67 are examples for a corporation.

D			Account #	DP PT	AA	L.	DPO	DPC DUS	000	SPC	0110	IDT	CF /	• • • •
Description						In				_	SUS			
Partner Eq	uity	Ļ	300.00	0 H	No	No No	Yes Yes	0 0	Yes Yes	0		No	0 !	No No
Dogina	ning Capital - Partner #1	-	301.00 310.01	0 C 0 D	No No	No	Yes	U	Yes	U		No No		NO No
	ning Capital - Partner #1 ning Capital - Partner #2	L .	310.01	0 D	No	No	Yes		Yes			No		No No
	ning Capital - Partner #2	<u> </u>	310.02	0 D	No	No	Yes		Yes			No	0 1	
	butions - Partner #1	<u> </u>	320.01	0 D	No	No	Yes		Yes			No	0 1	
	butions - Partner #2	L I	320.01	0 D	No	No	Yes		Yes			No	0 1	
	butions - Partner #2 butions - Partner #3	L I	320.02	0 D	No	No	Yes		Yes			No	0 1	
	er#1 Withdrawals	ī	330.01	0 D	No	No	Yes		Yes			No	0 1	
	er #2 Withdrawals	ī	330.02	0 D	No	No	Yes		Yes				iö	
	er #3 Withdrawals	ī	330.03	0 D	No	No	Yes		Yes				i ö	
	nt Year's Earnings	R	340.00	0 D	No	No	Yes		Yes					No
Total Partr		Ë	350.99	0 T	No	No	Yes	0 N	Yes	0	N	No	0 1	No
DP PT AA In DPO DPC DUS SPO SPC SUS IBT CF	Department Print Type (Detail, Heading, Total, Commer Accrual Account Inactive Detail Print Option Detail Page Control Detail Underscore Summary Print Option Summary Page Control Summary Underscore Invert Balance Type Statement of Cash Flows Classification	ot)												
OI.	Advanced Client Costs Account													

Partnership Example

Description	AT	Account #	DP PT	AA	ln	DPO	DPC DUS	SPO	SPC	SUS	IBT	CF	ACC
Partner Equity	L	300.00	0 H	No	No	Yes	0	Yes	0		No	0	No
Partner Accounts	L	310.00	0 H	No	No	Yes	0	Yes	0		No	0	No
Partner 1:	L	320.00	1 H	No	No	Yes	0	Yes	0		No	0	No
Partner 1 Available Income	L	320.01	1 D	No	No	Yes		Yes			No	0	No
Partner 1 Less YTD Draws	L	320.02	1 D	No	No	Yes		Yes			No	0	No
Partner 1 Total:	L	320.99	1 T	No	No	Yes	0 N	Yes		N	No	0	No
Partner 2:	L	330.00	2 H	No	No	Yes	0	Yes	0		No	0	No
Partner 2 Available Income	L	330.01	2 D	No	No	Yes		Yes			No	0	No
Partner 2 Less YTD Draws	L	330.02	2 D	No	No	Yes		Yes			No	0	No
Partner 2 Total:	L	330.99	2 T	No	No	Yes	0 N	Yes		N	No	0	No
Partner 3:	L	340.00	3 H	No	No	Yes	0	Yes	0		No	0	No
Partner 3 Required Capital	L	340.01	3 D	No	No	Yes		Yes			No	0	No
Partner 3 Available Income	L	340.02	3 D	No	No	Yes		Yes			No	0	No
Partner 3 Less YTD Draws	L	340.03	3 D	No	No	Yes		Yes	_		No	0	No
Partner 3 Total:	Ŀ	340.99	3 T	No	No	Yes	0 N	Yes	-	N	No	0	No
Total Partner Accounts	L	350.99	0 T	No	No	Yes	0 N	Yes	0	N	No	0	No
Retained Earnings Total Partner Equity	R L	360.00 360.99	0 D 0 T	No No	No No	Yes Yes	0 N	Yes Yes	_	N	No No	0	No No
Column Heading Codes: AT Account Type (Asset, Bank Account, Liability DP Department PT Print Type (Detail, Heading, Total, Commer AA Accrual Account In Inactive DPO Detail Print Option DPC Detail Print Option DPC Detail Underscore SPO Summary Print Option SPC Summary Print Option SPC Summary Print Option SPC Summary Underscore IBT Invert Balance Type CF Statement of Cash Flows Classification ACC Advanced Client Costs Account		ained Earnin	gs, Income	, Ехре	ense)								

Partnership Example

Description	AT	Account #	DP PT	AA	In	DPO	DPC	DUS	SPO	SPC	SUS	IBT	CF	ACC
Stockholders Equity	L	300.00	0 H	No	No	Yes	0		Yes	0		No	0	No
	L	305.00	0 C	No	No	Yes	0		Yes	0		No		No
Retained Earnings	L	310.00	0 H	No	No	Yes	0		Yes	0		No	0	No
Retained Earnings	R	315.00	0 D	No	No	Yes			Yes			No	0	No
Total Retained Earnings	L	320.99	0 T	No	No	Yes	0		Yes		N	No	0	No
Stockholders Capital Accounts	L	335.00	0 H	No	No	Yes	0		Yes	0		No	0	No
Capital - Stockholder #1	L	340.01	0 D	No	No	Yes			Yes			No	0	No
Capital - Stockholder #2	L	340.02	0 D	No	No	Yes			Yes			No	0	No
Capital - Stockholder #3	L	340.03	0 D	No	No	Yes	_		Yes	_		No	0	No
Total Stockholders Capital Accounts Total Stockholders Equity	L	350.99 355.99	0 T 0 T	No No	No No	Yes Yes	0		Yes Yes		N N	No No	0	No No
Column Heading Codes: AT Account Type (Asset, Bank Account, Liability, Credit Code) DP Department	Card, Ret	ained Earning	js, Income	e, Exp	ense)									
AT Account Type (Asset, Bank Account, Liability, Credit C	Card, Ret	ained Earning	gs, Income	e, Exp	ense)									

Corporation Example

Description	n	AT	Account #	DP PT	AA	In	DPO	DPC DUS	SPO	SPC	sus	IBT	CF	ACC
Shareho	der Equity	L	300.00	0 H	No	No	Yes	0	Yes	0		No	0	No
	• •	L	305.00	0 C	No	No	Yes	0	Yes	0		No		No
Com	mon Stock	L	310.00	0 D	No	No	Yes		Yes			No	0	No
Addi	tional Paid in Capital	L	320.00	0 D	No	No	Yes		Yes			No	0	No
	ined Earnings	R	330.00	0 D	No	No	Yes		Yes			No	0	No
Sha	eholder Distributions	L	340.00	0 D	No	No	Yes		Yes			No	0	No
Total Sha	reholder Equity	L	355.99	0 T	No	No	Yes	0 N	Yes	0	N	No	0	No
DPO DPC DUS	Detail Print Option Detail Page Control Detail Underscore Summary Print Option Summary Page Control Summary Underscore													
SPO SPC SUS IBT	Invert Balance Type													
SPC SUS														

Corporation Example

Departmentalized Client: Examples of Balance Sheets, Income Statements, and a Chart of Accounts

The following sample reports include Balance Sheets, Income Statements and a Chart of Accounts for a client who has been set up with two departments. The two departments for this client are Lincoln, NE and Des Moines, IA as portrayed in the Department List shown below. Three Balance Sheets are shown and three Income Statements are shown—a separate Balance Sheet and Income Statement for Department #1 (Lincoln), a separate Balance Sheet and Income Statement for Department #2 (Des Moines) and a combined Balance Sheet and Income Statement for both departments.

Date: 08/26/20	24	Department List Departmentalized Client	Page: 1
Department	Description		
1	Lincoln, NE Branch		
2	Des Moines, IA Branch		

Date: 08/26/2024 Chart of Accounts in Account Number Order

Departmentalized Client Page: 1 Description AT Account # DP PT AA ln DPO DPC DUS SPO SPC SUS IBT CF ACC 0 H 0 Assets Α Nο Nο Yes Yes No Α Н ŏ **Current Assets** 90 0 No No No No Yes Yes A B Cash 100 0 No No Yes Yes No No Cash - Checking FNB 110 D No No Yes Yes No No Cash - Checking ISB - IA Cash - Money Market - NE B B No No 112 2 D No Nο Yes Yes Nο D 115 No No Yes Yes No B A 2 Cash - Money Market - IA 117 D No No No Yes Yes No Employee Advances - NE 120 D No No Yes No 0 No Yes No No No Employee Advances - IA A A 121 2 D No No Yes Yes 0 No 0 Total Cash 160 s s No No No Yes Yes 1 A A 2 s **Total Current Assets** 195 0 No No Yes 2 S Yes No Net Fixed Assets 199 0 Н No 0 Yes 0 No No 200 210 0 H 1 D Fixed Assets A A A No No Yes 0 Yes 0 No No Furniture and Fixtures - NE No No Yes Yes No No 2 Furniture and Fixtures - IA D 215 No No Yes Yes No No Vehicles - NE 220 D No No No Yes Yes Vehicles - IA 221 2 D C No No Yes Yes No No A A A 229 0 Less: No No Yes 0 Yes No No H Accumulated Depreciation 0 О No 230 No Yes Yes 0 1 No No 0 Total Fixed Assets No 1 S S No No No Yes Yes Other Assets 249 0 Н No 0 Yes 0 No No A A A Yes Security Deposits - NE 250 D D No No Yes Yes No No 1 2 1 Security Deposits - IA 255 No No Yes Yes No No Accum. Deprec. (F&F) - NE D No Ó 260 No No Yes No Yes Accum. Deprec. (F&F) - IA A A A 2 D No No No Yes Yes 270 271 1 D 2 D No No No No No Accum. Deprec. (Vehicles) - NE No No Yes Yes 0 Accum. Deprec. (Vehicles) - IA No No Yes Yes A A Total Accumulated Depreciation 275 0 Т No No Yes Yes 1 N 0 No 2 S 0 N 2 D 0 Net Fixed Assets No No Yes 2 S Yes No Ô No **Total Other Assets** A A 289 0 Τ No No Yes 0 N Yes No No 0 No No Total Assets 390 Т Nο Nο Yes 2 D Yes Nο Liabilities and Owner Equity 0 H Yes 400 No No Yes 0 No Liabilities 0 No 0 No 405 No Yes Yes **Current Liabilities** 420 0 Н No No 0 Yes 0 No No Yes Accounts Payable - NE D No Nο 430 No Nο Yes Yes 2 D Accounts Payable - IA L 431 No No Yes Yes No No 401k Payable - NE 470 D No No Yes Yes No No 401k Payable - IA 471 2 D No No No Yes Health Insurance Withheld - NE 480 D No No Yes Yes No No D No No Health Insurance Withheld - IA 2 Nο L 481 Nο Nο Yes Yes 0 Н Taxes Payable 500 No 0 0 No No Yes Yes Sales Tax Collected - NE D No 510 No No Yes Yes Sales Tax Collected - IA 511 2 D D No Nο Yes Yes No Nο Federal Tax Withheld - NE Federal Tax Withheld - IA No No 520 1 2 No Nο Yes Yes Nο D No No Yes 521 No Yes 1 S 0 S Total Taxes Payable 570 0 Т No No 1 S Yes No No Yes Total Current Liabilities 575 0 Т No No Yes 0 S Yes No No Total Liabilities
Owners Equity No No 699 0 Т No Nο Yes 1 S Yes 1 S Nο Ĥ 700 No No No Yes Yes 1 Partner's Capital and Draw Accts. 0 Н 710 No No Yes 2 Yes No No JJJ Capital Acct. D No Yes No No JJJ Draw Acct. RWJ Capital Acct. 712 D D No Nο Yes Yes No No Nο 720 No No Yes Yes No D RWJ Draw Acct. No No 721 No No Yes Yes LHP Capital Acct 722 2 D No Yes No No LHP Draw Acct. 723 D D No No Yes Yes No No 2 2 2 STB Capital Acct. STB Draw Acct. 724 No No No No Yes Yes No 725 D No No No Yes Yes Total Partner's Equity 0 765 No No Yes 0 S Yes 0 S No Н 0 Retained Earnings L R 770 0 No No Yes 2 Yes 2 No No Current Year Retained Earnings 780 0 D D No No Yes No No No No Prior Year Retained Earnings 0 No No No 781 1 Yes Yes 0 Т **Total Retained Earnings** 785 No No 0 S Yes 0 S No 0 No Yes 1 S Total Owners Equity 790 0 No No Yes Yes S No No Total Liabilities and Owner Equity 0 T 0 H No No 795 No No Yes 1 D Yes 1 D No (Profit/Loss) No 800 No Yes 0 Yes No Încome 810 0 Н No No Yes 0 Yes 0 No No 815 С No Yes Yes 0 No Fee Income - NE 820 1 D D No No Yes Yes No No Fee Income - IA 821 No No Yes Yes No No Costs Advanced Income - NE D No 830 No No Yes Yes No Costs Advanced Income - IA 2 D No No Yes Yes Interest Income - NE 840 D No No Yes Yes No No 2 D Nο Interest Income - IA 841 Nο Nο Yes Yes Nο D Misc Income - NE 850 1 2 No No Yes Yes No No Misc Income - IA D No 851 No Yes Yes No No Total Income 0 T H No No 2 S S No No Yes 2 Expenses Ε 900 No No Yes n Yes

Description	AT	Account #	DP P1	- AA	In	DPO	DPC	DUS	SPO	SPC	SUS	IBT	CF ACC
Payroll and Related Costs	E	910	0 H		No	Yes	0		Yes	0.0		No	No
Professional Salaries - NE	Ē	920	1 D	No	No	Yes	U		Yes	U		No	No
Professional Salaries - IA	Ē	921	2 D	No	No	Yes			Yes			No	No
Other Salaries - NE	Ē	930	1 D	No	No	Yes			Yes			No	No
Other Salaries - IA	Ē	931	2 D	No	No	Yes			Yes			No	No
Payroll Taxes - NE	Ē	940	1 D	No	No	Yes			Yes			No	No
Pavroll Taxes - IA	Ē	941	2 D	No	No	Yes			Yes			No	No
Total Payroll and Costs	Ē	960	0 T	No	No	Yes	2	N	Yes	2	N	No	No
Other Taxes - NE	E	970	1 D	No	No	Yes			Yes			No	No
Other Taxes - IA	E	971	2 D	No	No	Yes			Yes			No	No
Advanced Client Costs - NE	E	980	1 D	No	No	Yes			Yes			No	No
Advanced Client Costs - IA	E	981	2 D	No	No	Yes			Yes			No	No
Group Health Insurance - NE	E	990	1 D	No	No	Yes			Yes			No	No
Group Health Insurance - IA	E	991	2 D	No	No	Yes			Yes			No	No
Liability Insurance - NE	E	1000	1 D	No	No	Yes			Yes			No	No
Liability Insurance - IA	E	1001	2 D	No	No	Yes			Yes			No	No
Utilities - NE	E	1050	1 D	No	No	Yes			Yes			No	No
Utilities - IA	Е	1051	2 D	No	No	Yes			Yes			No	No
Telephone Costs - NE	Е	1060	1 D	No	No	Yes			Yes			No	No
Telephone Costs - IA	E	1061	2 D	No	No	Yes			Yes			No	No
Education and Seminars - NE	E	1140	1 D	No	No	Yes			Yes			No	No
Education and Seminars - IA	E	1141	2 D	No	No	Yes			Yes			No	No
Contributions and Gifts - NE	E	1190	1 D	No	No	Yes			Yes			No	No
Contributions and Gifts - IA	E	1191	2 D	No	No	Yes			Yes			No	No
Travel and Entertainment - NE	E	1200	1 D	No	No	Yes			Yes			No	No
Travel and Entertainment - IA	E	1201	2 D	No	No	Yes		_	Yes		_	No	No
Total Expenses Profit (Loss)	E I	1290 1300	0 T 0 T	No No	No No	Yes Yes		S D	Yes Yes		S D	No No	No No
Column Heading Codes: AT Account Type (Asset, Bank Account, Liability, Credit (DP Department PT Print Type (Detail, Heading, Total, Comment) AA Accrual Account	Card, Ret	ained Earnin	gs, Incom	e, Exp	ense)								
In Inactive													
DPO Detail Print Option													
DPC Detail Page Control													
DUS Detail Underscore													
SPO Summary Print Option													
SPC Summary Independent													
SUS Summary Underscore IBT Invert Balance Type													
CF Statement of Cash Flows Classification													
ACC Advanced Client Costs Account													
Auvanced Olient Costs Account													

Date: 08/26/2024	Detail Balance Sheet Departmentalized Client	Page: 1
Reporting Period: July 202 Department: 1	4	
Desc	ription	July Balance
А	ssets	
Current Asset	S	
Cash		
Cash	- Checking FNB	8,217.64
Cash	- Money Market NE	10,052.32
Total Cash		18,269.96
Emp	oyee Advances - NE	13,276.50
Total Current	Assets	31,546.46
Fixed Assets		
	ture and Fixtures - NE	13,000.00
Vehic	cles - NE	40,000.00
Total Fixed As	esets	53,000.00
Less:	D (505). NE	0.700.07
	m. Deprec. (F&F) - NE m. Deprec. (Vehicles) - NE	-3,762.37 -14,622.50
	lated Depreciation	-18,384.87
Net Fixed Ass	ets	34,615.13
Other Assets		
	rity Deposits - NE	20,000.00
Total Other As		20,000.00
TOTAL ASSE	TS	86,161.59
Liabilities and		
L Current Liabili	iabilities	
	ties unts Payable - NE	4,439.91
	Payable - NE	22,347.23
Taxes Payable		A AA= : :
	s Tax Collected - NE ral Tax Withheld - NE	2,087.94 3,184.67
Total Taxes P		5,272.61
10.01.10.001	-,	
Total Current	Liabilities	32,059.75
Total Liabilitie	S	32,059.75

ate: 08/26/2024	Detail Balance Sheet Departmentalized Client	Page:
eporting Period: July 202 epartment: 1	4	
	ription	July Baland
C	wners Equity	
) 117 117 (ital and Draw Accts. Capital Acct. Draw Acct. Capital Acct.	23,175.5 -10,000.0 18,674.0
	Draw Acct.	-5,321.1 26,528.3
	nings ined Earnings Year Retained Earnings	11,721.4 15,852.1
Total Retained Total Owners	· ·	27,573.5 54,101.8
Total Liabilitie	s and Owner Equity	<u></u>

This page contains a detail Balance Sheet for Department #1.

Date: 08/26/2024	Detail Balance Sheet Departmentalized Client	Page: 1
Reporting Period Department: 2	d: July 2024	
	Description	July Balance
	Assets	
(Current Assets	
	Cash	
	Cash - Checking ISB - IA	7,825.37
	Cash - Money Market IA	13,587.18
٦	Fotal Cash	21,412.55
	Employee Advances - IA	125.50
7	Total Current Assets	21,538.05
F	Fixed Assets	7,000,00
	Furniture and Fixtures - IA Vehicles - IA	7,000.00 40,000.00
7	Fotal Fixed Assets	47,000.00
L	Less:	
_	Accum. Deprec. (F&F) - IA	-2,518.14
	Accum. Deprec. (Vehicles) - IA	-23,514.00
7	Total Accumulated Depreciation	-26,032.14
1	Net Fixed Assets	20,967.86
(Other Assets	
	Security Deposits - IA	18,000.00
	Total Other Assets	18,000.00
7	TOTAL ASSETS	60,505.91
ı	Liabilities and Owner Equity	
_	Liabilities Liabilities	
(Current Liabilities	
	Accounts Payable - IA	3,275.46
7	401k Payable - IA Faxes Payable	14,758.18
'	Sales Tax Collected - IA	1,076.38
	Federal Tax Withheld - IA	1,371.42
7	Total Taxes Payable	2,447.80
7	Fotal Current Liabilities	20,481.44
	Fotal Liabilities	20,481.44
'	. 5.5 — 5.0/11100	20,701.77

Detail Balance Sheet Departmentalized Client	Page: 2
024	
scription	July Balanc
Owners Equity	
apital and Draw Accts. IP Capital Acct. IP Draw Acct. 'B Capital Acct. 'B Draw Acct. 'B Draw Acct.	32,514.0 -12,752.5 20,400.0 -9,455.5 30,706.0
arnings	9,318.4
ned Earnings	9,318.4 40,024.4
ties and Owner Equity	60,505.9
	Departmentalized Client Departmentalized Clie

This page contains a detail Balance Sheet for Department #2.

Date: 08/26/2024	Detail Balance Sheet Departmentalized Client	Page:
Reporting Period: Ju Department: All Depa		
	Description	July Balanc
	Assets	
Curren	nt Assets	
Cas Total C	Cash - Checking FNB Cash - Checking ISB - IA Cash - Money Market NE Cash - Money Market IA	8,217.6 7,825.3 10,052.3 13,587.1 39,682.5
Total C	Employee Advances - NE Employee Advances - IA Current Assets	13,276.5 125.5 53,084.0
Fixed /	Furniture and Fixtures - NE Furniture and Fixtures - IA Vehicles - NE Vehicles - IA	13,000.0 7,000.0 40,000.0 40,000.0
Total F	Fixed Assets	100,000.0
Less: Total A	Accum. Deprec. (F&F) - NE Accum. Deprec. (F&F) - IA Accum. Deprec. (Vehicles) - NE Accum. Deprec. (Vehicles) - IA Accumulated Depreciation	-3,762.3 -2,518.1 -14,622.5 -23,514.0 -44,417.0
Net Fix	ked Assets	55,582.9
	Assets Security Deposits - NE Security Deposits - IA Other Assets ASSETS	20,000.0 18,000.0 38,000.0 146,667.5
	ies and Owner Equity Liabilities It Liabilities Accounts Payable - NE Accounts Payable - IA 401k Payable - NE	4,439.9 3,275.4 22,347.2

Date: 08/26/2024	Detail Balance Sheet Departmentalized Client	Page:
Reporting Period: July 2024 Department: All Departmen		
Descr	iption	July Balanc
401k	Payable - IA	14,758.1
Taxes Payable		
	Tax Collected - NE	2,087.9
	Tax Collected - IA	1,076.3
	al Tax Withheld - NE	3,184.6
Feder	ral Tax Withheld - IA	1,371.4
Total Taxes Pa	ayable	7,720.4
Total Current L	iabilities	52,541.1
Total Liabilities		52,541.1
0	wners Equity	
Partner's Capi	al and Draw Accts.	
	apital Acct.	23,175.5
	raw Acct.	-10,000.0
RWJ	Capital Acct.	18,674.0
	Draw Acct.	-5,321.1
	Capital Acct.	32,514.0
	Draw Acct.	-12,752.5
	Capital Acct.	20,400.0
	Draw Acct.	-9,455.5
Total Partner's	Equity	57,234.3
Retained Earn	ings	
Retai	ned Earnings	21,039.8
Prior	Year Retained Earnings	15,852.1
Total Retained	Earnings	36,892.0
Total Owners I	Equity	94,126.3
Total Liabilities	and Owner Equity	146,667.5

This page contains a combined detail Balance Sheet for Departments #1 and #2.

Detail Income Statement Departmentalized Client

Page: 1

Date Range: July 2024

Department: 1

	July	
	Actual	
Income	· · · · · · · · · · · · · · · · · · ·	
Fee Income - NE	86,417.09	
Costs Advanced Income - NE	5,415.35	
Misc Income - NE	_4,618.91	
Total Income	96,451.35	
Expenses Payroll and Related Costs		
Professional Salaries - NE	35,000.00	
Payroll Taxes - NE	4,245.50	
Total Payroll and Costs	79,245.50	
Liability Insurance - NE	2,450.00	
Utilities - NE	300.00_	
Total Expenses	41,995.50	
Net Profit (Loss)	54,155.85	

 ${\it Detail\ Income\ Statement\ for\ Department\ \#1}.$

Detail Income Statement Departmentalized Client

Page: 1

Date Range: July 2024

Department:

	July	
	Actual	
Income		
Fee Income - IA	74,822.19	
Costs Advanced Income - IA	7,604.83	
Misc Income - IA	_ 2,522.37	
Total Income	84,949.39	
Expenses Payroll and Related Costs		
Professional Salaries - IA Payroll Taxes - IA	35,000.00 5,000.00	
Total Payroll and Costs	40,000.00	
Liability Insurance - IA	1,800.00	
Utilities - IA	275.00	
Total Expenses	42,075.00	
Net Profit (Loss)	42,874.39	

 ${\it Detail\ Income\ Statement\ for\ Department\ \#2}.$

ate: 08/26/2024	Detail Income Statement Departmentalized Client		Page	
eporting Period: July 2024 epartment: 1 To 99				
oparanena i 10 00	· Jul ·			
		Actual		
Income				
Fee Income	- NE	86,417.09		
Fee Income	- IA	74,822.19		
Costs Advan	ced Income - NE	5,415.35		
	ced Income - IA	7,604.83		
Misc Income		4,618.91		
Misc Income	- IA	2,522.37		
Total Income		181,400.74		
Expenses				
Payroll and Relate	d Costs			
	Salaries - NE	35,000.00		
Professional	Salaries - IA	35,000.00		
Other Salarie		5,000.00		
Payroll Taxes		4,245.50		
Total Payroll and C	Costs	79,245.50		
Liability Insu	rance - NE	2,450.00		
Liability Insur	rance - IA	1,800.00		
Utilities - NE		300.00		
Utilities - IA		275.00		
Telephone C		376.11		
	s and Gifts - NE	300.00		
Contributions	s and Gifts - IA	279.84		
Total Expenses		85,026.45		
Profit (Loss)		96,374.29		

This page contains a combined detail Income Statement for Departments #1 and #2.