

Getting Attorneys to Enter Fees on Time

The Solution for Legal Administrators

We don't need to tell you how important it is to enter billable time as soon as possible. However, we all know that attorneys are infamous for entering their time on a weekly or even monthly basis, which can be wildly inaccurate and result in haphazard billing. You already know the best billing practices, but it gets harder and harder to implement them, especially when your attorneys get busier than usual. Having them enter their time daily, or even weekly, is like pulling teeth because to them, it's a hassle and it's non-billable time they're taking out of their day.

Billing is your domain. You know how it should be done, but it is difficult to get your work done when you're waiting on fees and expenses from attorneys. You know their plates are full with important work, but it's hard not to get frustrated. So how do you find common ground? Tabs3 offers a feature that is simple, convenient, and most importantly, secure for attorneys on the go: Tabs3 Connect. Tabs3 Connect can help attorneys and legal administrators work with each other to get the firm's bills out on time.

USEFUL

Tabs3 Connect lets you use your phone, tablet, laptop, or other internet-enabled device to enter your time and costs no matter where you are. At a glance, you can see a client's contact information, billing summary, and all activity anyone has entered for a matter – emails, documents, appointments, fees, costs, research, and phone records. You can also see – and modify – all your tasks and appointments on the firm-wide calendar. Any changes made while out of the office are automatically made available at the office, so everyone's calendar is always up to date.

SIMPLE

One main concern for attorneys is learning new software. That's not a concern if you use software your attorneys already know – Tabs3. It also eliminates spending time in an expensive training class. Tabs3 Connect looks and acts like Tabs3 and PracticeMaster software, so if you currently use Tabs3 and PracticeMaster, you will recognize the features you interact with every day. Furthermore, the interface of Tabs3 Connect is similar throughout all devices and browsers, so no matter what device you use on the go, you always know where to go and what to look for in the software. Tabs3 Connect has a user-friendly, intuitive interface that any technological novice can master. With the click of a button, an attorney can enter fees and expenses as they happen, or can even change appointments.

What if you do not currently have Tabs3 or Tabs3 Connect? The same rules still apply. It is important to remember that the more user-friendly a program is, the more likely that the attorney will use it. Focusing on simplicity is a necessity, especially in a mobile solution, because you shouldn't have to spend a lot of time figuring out how to enter your time or where to access a document. Your mobile solution should be quick enough that it allows for a truly mobile experience.

CONVENIENT

It is practically an expectation now that nearly every product should work on every device possible. However, this is not true for many mobile programs. Sometimes the interface can change or the product might not even load within

a certain browser. With Tabs3 Connect, device and browser variances make no difference. Tabs3 Connect works on any device with an internet connection so if one attorney prefers iPhones and another prefers Android, no problem. Likewise, if one prefers Internet Explorer and another prefers Safari, no problem.

SECURE


When working with your firm's and clients' data, it is imperative to analyze the potential risks that come along with using a mobile solution. With cloud technology, whether in a public or a private cloud, information can be stolen without one's knowledge and your case files could be available for the world to see. Tabs3 Connect is different in that it does not use an app to access your attorneys' data; in fact, it doesn't even use a hosted website. Tabs3 Connect gives you the same mobility benefits as the cloud, without the security risk of having data stored on your device or a server in the cloud. In fact, Tabs3 Connect uses the same SSL encryption that financial institutions utilize to keep your data secure, so if your attorney is already comfortable using a banking website on their phone, then they should be comfortable using Tabs3 Connect.

Tabs3 Connect takes away the excuses. Whether it is due to time constraints or security concerns, having Tabs3 Connect allows attorneys to meet all their on-the-go needs. Now, just implementing a mobile solution for your attorneys will not automatically change their time-tracking habits, or lack thereof, but it will make it easier for them once they do decide to enter their time as they work. Whether they want to enter their meeting time on the ride down the elevator, or update time for the morning while sitting in a restaurant grabbing lunch, it will all be reflected back at the office. Giving attorneys a mobile solution will help them track every bit of billable time, and will help give you peace of mind at the end of the month.

FURTHER READING:

- [The Four Pillars of Successful Practice Management](#)
- [Windows Explorer is Not Document Management](#)
- [How Practice Management Software is Different from Outlook](#)

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